

District 7430
Rotary
Youth Service Programs



Youth Protection in Rotary Youth Programs

Mike McCarthy, PDG

Youth Protection Officer
(Pottstown)

Darlene Scott

District 7430 Youth Services Chair
(Souderton-Telford)

District 7430
Rotary
Youth Service Programs



The Why...



Our Promise



ROTARY YOUTH PROTECTION GUIDE



Our Students  Our Committees  Safety

“Rotary International strives to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians’ spouses, and partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual, and emotional abuse.”

Rotary Code of Policies – Article 2.120

Statement of Conduct for Working with Youth

Rotary District 7430 is committed to creating and maintaining the safest possible environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children and young people with whom they come into contact.

In order to maintain Youth Programs, each Rotary Club must adopt the D-7430 student protection policies and procedures and implement them...

District 7430
Rotary
Youth Service Programs



The What...



Key Elements for Youth Protection

- ❑ A Written Policy
- ❑ A District Youth Protection Officer
 - ✓ Training
 - ✓ Enforcement
 - ✓ Support & Counsel
 - ✓ Training
- ❑ Systems for meeting legal & policy requirements...
 - ✓ Participant & Volunteer Training
 - ✓ Tracking Background Checks and Reference
 - ✓ Reporting on Volunteer status
 - ✓ Reporting of incidents
- ❑ Club & Support System
 - ✓ Club Youth Officers training in YP Policies and Procedures
 - ✓ Counselors / Emergency contacts



D-7430 Youth Protection Policy

1. Statement of Conduct for Working with Youth
2. Definitions

Volunteer / Youth/ Sexual abuse / Sexual harassment
3. Volunteer Application Process
4. Youth Protection Training
5. Core Elements of Youth Protection
6. Reporting
7. Other Responsibilities
8. Club Compliance



Core Elements of Youth Protection



Two-deep leadership

- Two Rotarian adult leaders/volunteers or one Rotarian volunteer, a teacher or a parent-both of whom are 21 years of age or older-are required on all trips and outings. If the activity is co-educational, leaders of both sexes must be present. The participating organization is responsible for ensuring that sufficient leadership is provided for all activities.

Core Elements of Youth Protection



No One-on-one contact between adults and participants ...
except for two very specific circumstances, (with some exceptions
Rotary Youth-Exchange program):

1. When the adult are host family members...

And / or

2. When the adult is a volunteer participant in the Rotary Youth
Exchange program...

Core Elements of Youth Protection



- **Respect of privacy.** Adult leaders must respect the privacy of participants in situations such as changing into swimsuits or taking showers at activities and intrude only to the extent that health and safety require. They must also protect their own privacy in similar situations.
- **Separate accommodations.** When attending overnight events, no youth is permitted to share a room with an adult other than their parents or guardians.
- **Proper preparation for high-adventure activities.** Activities with elements of risk should never be undertaken without proper preparation, equipment, supervision, and safety measures.
- **No secret organizations.** There are no secret organizations recognized in Rotary. All aspects of Rotarian programs are open to observation by parents and leaders.

Core Elements of Youth Protection



- **Constructive discipline.** Discipline should be constructive and reflect the program's underlying values.
- **Corporal punishment is never permitted.**
- **Hazing is prohibited.** Physical hazing and initiations are prohibited and may not be included as part of any Rotary activity.
- **Youth leader training and supervision.** Adult leaders must monitor and guide the leadership techniques used by youth leaders, e.g. Rotex...

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The How...



District Youth Protection Officer...

- ☐ Develop/Maintains Policies & Procedures
- ☐ Supports Students & Clubs
- ☐ Provides for Training
 - ✓ Students & Families
 - ✓ Clubs
 - ✓ District Volunteers
- ☐ Communicates with ...
 - ✓ Families & Clubs
 - ✓ District Leaders
 - ✓ RI as directed
- ☐ Report Incidents
 - ✓ Maintains “tight chain of communications”
 - ✓ Collaborates with Counselors / Emergency contacts
 - ✓ Reports Authorities and RI
 - ✓ Arranges Referrals as needed



ROTARY YOUTH PROTECTION GUIDE

District Youth Protection Administrator



- ☐ Implements Processes
- ☐ Supports Clubs
 - ✓ Volunteer Registration & Approval
 - ✓ Training
- ☐ Maintains records
- ☐ Tracks Compliance
- ☐ Communicates with YPO / District Leaders
- ☐ Assists in Reporting Incidents

Club Youth Service Chair...



- ☐ Understands policies and procedures, procedures for reporting, investigating, and proper handling of non-criminal offenses or historic cases that law enforcement will not investigate.
- ☐ Ensures Club Volunteers have completed all requirements...
- ☐ Ensures that club volunteers are trained in responding to any problems or concerns that may arise during the exchange, including the prevention of physical, sexual, and emotional abuse or harassment.
- ☐ Works with District to retain required student documentation.
- ☐ Ensures each student get a list of local services / emergency contacts.

Reporting Incidents



If You receive a report of abuse or harassment...

Key words from Student to act on...

... I don't feel safe or I don't feel comfortable...

... I have been abused / harassed / hurt

- Listen attentively and stay calm. Acknowledge that it takes a lot of courage to report abuse. It is appropriate to listen and be encouraging. Do not express shock, horror, or disbelief.
- Assure privacy but not confidentiality. Explain that you will have to tell someone about the abuse/harassment to make it stop and to ensure that it doesn't happen to others.
- Get the facts, but don't interrogate. Ask questions that establish what was done and who did it. Reassure the young person that he or she did the right thing in telling you. Avoid asking "why" questions. Remember your responsibility is to present the story to the proper authorities.

Reporting...



- Be non-judgmental and reassure the youth participant.
- Record. Keep a written record of the conversation
- Contact youth protection officers and contact legal authorities when abuse is alleged.
- Communicate to students / families / District leaders

Report to Rotary contact(s).

Inform your Rotary contact —

- ✓ District Youth Service Chair
- ✓ District YEP Chair (if applicable)
- ✓ District Governor — who then will then contact and

File an Incident Report RI within 24 / 72 hours.

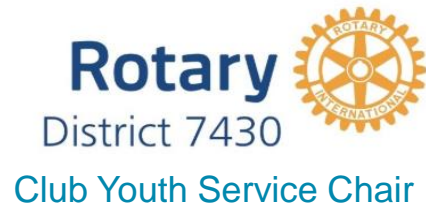
(from District Administrator)



Youth Service Volunteer

The Process for Youth Protection Compliance

1. Identify the Volunteer



Other Rotary Club Youth Activities



2. Contact District Administrator

Email: D7430clearances@gmail.com

Provide the following:

- Volunteer Name
- Email Address
- Role the volunteer will be serving

Detailed email will be sent to volunteer on how to complete the process.

3. Complete Volunteer Application

- Application will be completed once every 3 years
- Youth Exchange Volunteers will only need to complete the ESSEX volunteer application

Rotary District 7430 - Youth Service Volunteer Application



Today's Date:

Applicant Information

First Name: Last Name: MI: Date of Birth:

Address: City: State: Zip:

Email Address: Phone:

Type of Volunteer (check all that apply)

☐ Interact ☐ Camp ☒ Media ☐ Club Youth Protection Officer ☐ Youth Exchange ☐ Other

Employment History

Current Employer:
Address:
Phone Number:
Position or Title:
Supervisor:
How long with this company?

Previous Employer:
Address:
Phone Number:
Position or Title:
Supervisor:
How long with this company?

Volunteer History with Youth

Rotarian? ☐ Club: Date Joined:

Youth Volunteer Work with Rotary:

Volunteer Organization(s) other than Rotary

Organization:
Address:
Phone:
Position or title:
Date Held:
Directors Name:

Organization:
Address:
Phone:
Position or title:
Date Held:
Directors Name:

|

Criminal

Have you ever been convicted of or plead guilty to any crime(s)?

Have you ever been subject to any court order involving any sexual, physical or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order?

If yes, explain:

References

Please list three non-family references, no more than one may be a former or current Rotarian.

Name: Relationship:

Address:

E-Mail Address:

Phone:

Name: Relationship:

Address:

E-Mail Address:

Phone:

Name: Relationship:

Address:

E-Mail Address:

Phone:

Consent/Release Agreement

I certify that all of the statements in this application and any attachments are true and correct to the best of my knowledge and that I have not withheld any information that would affect this application unfavorably. I understand that District 7430 will deny a volunteer position to anyone convicted of a crime of violence, sexual abuse or harassment, or any other crime of a sexual nature and may deny a volunteer position to anyone who has been charged with these crimes.

I give District 7430 permission to verify the information on this application, including by reviewing the public records that I have provided, which are duly certified, or by searching law enforcement and other published records (including driving records and criminal background checks) in addition to contacting my former employers and the references I provided. I understand that this information will be used in part to determine my eligibility for a volunteer position. I also understand that as long as I remain a volunteer, this information may be checked again at any time. I understand that I will have an opportunity to review my criminal history.

Signature

The volunteer signs by typing their name and DOB info, serving as the equivalent of their legal signature(s):

Name:

Electronic Signature:

4. Complete Background Checks

Required Pennsylvania Clearances-
Completed every 5 years



- PA Criminal State Check
- PA Child Abuse Clearance
- PA Swear and Affirm Disclosure Statement

*NOTE: if you have not resided in PA for the last 10 years
You must obtain FBI Digital Fingerprinting*

If you have this done already, please provide copies to District

- ESSEX/One Source Background Check- Completed Annually

5. Youth Protection Awareness Training

- Completed online with YEAH for Youth Exchange Volunteers
- For Non-YEP Volunteers, link to PPT file will be sent
 - Read/review content
 - Complete, sign and return YP Training Completion Form to certify you have reviewed and will comply with the District 7430 YP Policy.
- Training to be reviewed and a new Completion form be submitted every three years.

5. Complete Club Compliance Agreement

- Once the volunteer has completed the Youth Service Volunteer process, Club President and the Youth Service Chair or Club Youth Volunteer must sign and return The Youth Protection Compliance Agreement and all necessary documents to District Administrator.
- Form must be completed annually.



Youth Protection Resources



ROTARY
YOUTH PROTECTION
GUIDE

- **RI Student Protection Guide (775-EN—(816))**
<https://my.rotary.org/en/document/rotary-youth-protection-guide>

- **District Website**
www.rotarydistrict7430.org

- **District Youth Protection Officer**

Mike McCarthy

mccarty_misty03@comcast.net

(610) 987-6286

Len Gieseler

District Governor

lgiesler2023@gmail.com

- **Youth Protection Administrator**

Beth Massa

massaed@hotmail.com

D7430clearances@gmail.com

Darlene Scott

Youth Services Chair

dscott8956@gmail.com

Our Promise



ROTARY
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Our Students  Our Committees  Safety

**Your Time and Dedication enables a safe, nurturing
environment for our Rotary engaged Youth ...**

THANK YOU !!

Our Promise



ROTARY
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Our Students



Our Committees



Safety

? QUESTIONS ?

You are now ready to serve!

Rotary 
District 7430
Club Youth Service Chair

District 7430
Rotary 
Youth Service Programs

rotary
youth
exchange

Rotary 

Interact 

Rotary 
Rotary Youth Leadership D7430
Camp Neidig

Rotary 
District 7430

 **STEM YEA**
Youth Explorer
Academy

Rotary 