

Appendix B:

Rotary Volunteer Application

Every prospective volunteer age 18 and older must complete

The Rotary Club of: _____ District 7780 Volunteer Name:

_____ DOB: _____ Address:

City: _____ State: _____ Zip: _____

Home Telephone: _____ Mobile Telephone: _____

Home Email: _____ Work Email: _____

Activity/Position applying for: _____

I have been interviewed for my volunteer position by:

_____ Date of Interview _____

VOLUNTEER HISTORY WITH YOUTH: (please attach additional sheets, if necessary)

Have you had a previous affiliation in any way with other youth programs as a volunteer? YES / NO

If yes, please indicate the name of the organization you were affiliated with and list the dates of your affiliation with that organization: _____

List other non-youth Volunteer position and or organization involvement: _____

PERSONAL REFERENCES (may not include relatives and not more than one former or current Rotarian)

****Must verify at least 2 references.**

1. Name: _____

Email: _____ Relationship: _____

2. Name: _____

email _____ Relationship: _____

CRIMINAL HISTORY: (Attach a separate sheet if necessary)

1. Have you ever been convicted of or plead guilty to any crime(s)? YES / NO

NOTE: Convictions for minor offenses will not necessarily disqualify you from volunteering. All responses are confidential.

2. Have you ever been subject to any court order involving any sexual, physical or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order? YES / NO

If yes, describe in full. Indicate dates(s) of crime(s) and in which city and state each took

Place. _____

3. Have you ever been investigated by any child protective services agency in the past? YES / NO If yes, please indicate when and for what

Reasons. _____

4. Is there anything you would like to

Add? _____

Signature: _____ Date: _____

APPENDIX C:

DISTRICT 7780 APPROVED BACKGROUND CHECK

WAIVER/CONSENT/RELEASE Each Rotary volunteer must complete this waiver for the background check.

Rotary Club of: _____

I am applying for a volunteer position with a Rotary Club and understand that Rotary may deny a volunteer position to anyone deemed, in the sole and absolute discretion of Rotary, to be unacceptable or unsuitable, either now or at any time in the future, and that Rotary may terminate my volunteer position at any time, with or without cause. I hereby certify that any information I have provided in connection with this application is truthful and that I have disclosed all pertinent information. I hereby agree to supplement this application, and report to Rotary, any events or changes which might affect this application as soon as possible after such event or changes occur.

I hereby give my permission for Rotary or their representative to investigate and verify all the information I have provided through this background check by whatever means Rotary deems suitable and/or appropriate including, but not limited to, searching public records, criminal background checks, contact with employers or references, etc., and I hereby indemnify and hold harmless Rotary, and all persons involved with, or working with or for Rotary, from any and all liability for any and all loss or consequences - of any type whatsoever - I may sustain as a result of such investigation and/or verification. Further, I hereby give my permission for any such investigation and/or verification to be repeated at any time, and as often as necessary, for so long as I may remain a volunteer, or at any time in the future that I might reapply to be a volunteer.

I further agree to conform to the rules, regulations, and policies of Rotary International and its District affiliates, at all times during my service as a volunteer.

I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE WAIVER, CONSENT, AND RELEASE, AND THAT I SIGN THIS FORM VOLUNTARILY.

Print Name: _____ DOB: _____

Signature: _____ Date: _____

Telephone Number: _____ E-mail: _____

Home Address: _____ City: _____ State: _____ Zip: _____

SEND THIS WAIVER ALONG WITH THE VOLUNTEER APPLICATION TO THE CLUB PROTECTION OFFICER: **The fee per background check is to be paid by the local club.**

APPENDIX D:

ROTARY VOLUNTEER REFERENCE FORM

Two references are required per volunteer. References cannot be a relative and not more than 1 Rotarian.

Volunteer Name: _____ Rotary Club: _____

Your Name: _____

Address: _____ City: _____ State: _____

Zip _____ Telephone (_____) _____

_____ email: _____

1. How long have you known this individual? (Approximately) _____ Years

2. In what capacity do you know this individual? _____

3. Are you aware of any problems such as alcoholism, drug abuse, physical abuse, etc. that might affect this individual to work with children, young people or other persons? _____

If yes, please explain (Answers are confidential)

4. In your judgment, is this person a dependable, honest and stable individual? _____

5. Would you recommend this individual to work as a volunteer with Rotary for Youth and students?

OTHER COMMENTS:

Print Name _____

Signature _____ Date ____/____/____

APPENDIX E:

Club Resolution for Adopting and Approving Protection Policy

RESOLUTION OF THE BOARD OF DIRECTORS OF THE ROTARY CLUB OF

(Name of Club)

APPROVING AND ADOPTING THE DISTRICT 7780 POLICY REGARDING

PROTECTION of YOUTH AND OTHER VULNERABLE PERSONS

WHEREAS Rotary International is committed to creating and maintaining the safest possible environment for all participants in Rotary activities and it is the duty of all Rotarians, Rotarian's spouses, partners and other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of youth and other vulnerable individuals with whom they come in contact and District 7780 is committed to the same and,

WHEREAS the Board of Directors, Rotary International adopted the above Statements of Conduct for Working with Youth and,

WHEREAS the Club must ensure that all officers, staff and volunteers are carefully selected, trained and accept responsibility to help prevent the abuse of youth and other vulnerable individuals and respond swiftly and appropriately to all suspicions or allegations of harassment and/or abuse, and by providing a safe atmosphere so youth and adults feel comfortable expressing any concerns about abuse / harassment.

NOW, THEREFORE BE IT RESOLVED BY THE BOARD OF DIRECTORS OF

(Name of Club)

THAT:

The Board hereby approves and adopts the District 7780 Protection Policy and authorizes and directs the President to appoint a Club Protection Officer with the associated Job Description, to implement the Policy in the Club.

This Resolution shall be effective immediately upon its adoption.

APPROVED AND ADOPTED BY:

President _____ Date _____