

Qualifications to Participate in a Rotary Foundation Grant

Approved by District Foundation Committee 1/11/22

The Rotary Foundation grant program encapsulates the essence of what it is to be a Rotarian. We have the opportunity to do projects using grant monies donated to “do good in the world.” Rotary is unique in that these projects start and are managed at the club level. Therefore, it is paramount that each club has, in place, the processes to ensure that Foundation dollars are managed diligently and spent wisely. Accordingly, to be eligible for any Rotary Foundation grant award, a District 7780 club must annually comply with these rules:

1. Rotary Clubs and Rotaract Clubs in good standing may apply to receive a District Grant. A Satellite Club may apply for a District Grant independent of its sponsor club if the Satellite Club has completed and submitted its [application](#) as a Satellite Club as recognized by Rotary International. Evidence of recognition as a Satellite Rotary Club should be included with the District Grant application.
2. Two members must take the District Grants Management Seminar. The Grants Management Seminar may be taken in person (if offered) or online on the District website. We recommend that as many members as possible take it early, so that the information will help you as you prepare a District Grant or a Global Grant application. Two members of a Satellite Club must participate in the Grants Management Seminar in addition to members of the sponsor club. It is recommended (but not required) that the Club Foundation Chair takes the training.
3. Read, sign and implement the Rotary’s Club Memorandum of Understanding. The MOU should be signed by the club President-elect and EITHER the club Foundation chair or club Vice President. (Note: the MOU and all other data are posted on the District’s Foundation Webpage. Go to www.rotary7780.org; click on the drop-down tab labeled “Foundation and Grants” and go from there.) The Club President-elect of a club sponsoring a Satellite Club must also sign a Satellite Club MOU
4. Work with your club Board to establish a current goal for support of the Annual Fund and post it on Rotary Club Central (Again, go to www.rotary.org, log onto “My Rotary” and then to Club Central). Members of a Satellite Club are taken into consideration and included within the sponsor club’s Annual Fund goals.
5. Appoint a Club Foundation chair and enter the name of the chair into Club Runner (or otherwise inform the District) and register the Foundation Chair on My Rotary. The Club Foundation chair should be an advocate for The Foundation and be an ongoing contributor to The Rotary Foundation.
6. The Club must be current with all International and District dues and in good standing with the District and Rotary International.
7. The Club must be current on all Foundation District Grant reporting requirements (including the return of any unused funds from prior grants), and any Global Grant reporting requirements if it is the host club.

For your club to qualify for a District Grant, the above criteria must be fulfilled by May 15, and a copy of the last page (signature page) of your club’s completed MOU *must* be emailed by that same date to grants@rotary7780.org. For your club to qualify for a Global Grant all of the above criteria

must be fulfilled before the District will sign off on your grant's final submission to The Rotary Foundation.

If you need further assistance, consult the appropriate member of the District Foundation Committee as listed on the current Committee roster.