

Foundation Grants Seminar

District Grants

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Rotary District 7780
2022 - 2023

Objectives of this Module

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1. Learn how to qualify to apply for a District Grant.
2. Learn when and how to apply.
3. Learn how your Grant application will be evaluated.
4. Learn reporting and financial requirements.

Examples of District Grants

16 Grants are underway in 2021 - 22, including:



- Local Project working with Housing Authority's Perryman Village to build a gazebo and play and picnic areas – Brunswick Coastal Rotary
- Local Project to assist in clean-up of Ogunquit River Estuary with innovative Canine for Clean Water program – Ogunquit Rotary
- International Project to provide renovations and books for rural school library in Oradea, Romania – Westbrook-Gorham Rotary

See list of 21-22 Grants and project descriptions on D7780 Website, Foundation tab.

Who can Participate in a 7780 District Grant



D7780 Rotary Clubs and Rotaract Clubs in good standing may apply for a District Grant.

A Satellite Club may apply independent of its sponsor club if the Satellite Club is recognized as such with Rotary International. Please include evidence of recognition as a Satellite Rotary Club with the Grant Application.

How to “Qualify” for a Rotary Grant

Annually, your Club must do six things!

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1. A minimum of two (2) members must take the Grants Management Seminar **this year.**
2. Club must appoint a Club Foundation Chair and report name to District via input into ClubRunner (or otherwise inform District).
3. Club must establish a goal to support the Annual Fund and post in Rotary.org’s Rotary Club Central (your Assistant Governor can help you with this).
4. For this grant year 2022 – 2023, the Club President **AND** either the Club President-Elect **OR** Club Foundation Chair must sign and implement the Memorandum of Understanding (MOU).
5. Club must be current with all District and RI dues and in good standing.
6. Club must be current with all Rotary Foundation grant reporting.

Club Qualifications must be fulfilled by May 15, 2022.

How to Apply for a District Grant

Basic rules of engagement:



1. Clubs are encouraged to collaborate with the Lead Club submitting the grant application. “Lead Club” is the submitter of the application although more than one D7780 club may be participating with the same grant. The Lead Club and all D7780 clubs involved must be qualified (*as described on previous slide*).
2. Project must adhere to the Terms and Conditions for Rotary Foundation Grants (*this document link available on D7780 Foundation microsite - Resources*).
3. Projects must demonstrate active Rotary-member involvement and must be Rotary led.
4. Each club may submit only ONE District Grant application per Rotary year.
5. The District Grant Application is available on the D7780 website under the **Rotary Foundation & Grant** tab – District Grant. Please submit applications to Grants@Rotary7780.org by June 1, 2022.

How to Apply for a District Grant

Budget and Finance Clarification:



1. Club must contribute \$500 in club cash to the project (“small club” grant requires a \$100 contribution). This contribution is to be included in the total grant budget.
2. Budget must be balanced, clear and concise. Including sufficient detail so that the Screening Committee can understand it.
3. Award amounts **this year** will typically be in the \$1,000 - \$4,000 range. Please be reminded that award amounts are a function of the funds available and number of submitted applications.

How to Apply for a District Grant

Your application will be evaluated on:

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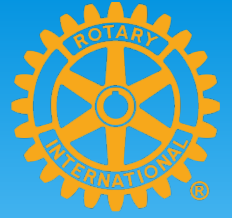


1. The quality of the Project will be measured by how the Applicant effectively demonstrates its positive impact on a local or international community, and the number of people benefiting from the project.
2. Project must be new to the Club, lead to sustainability, and be meaningful to the community that it is intended to benefit.
3. Application must include a detailed promotional/public image plan in sufficient detail that the Screening Committee can understand it.
4. If grant funding is limited, not only does the competition between the Applications increase but also other considerations may be considered such as a Club's previous commitment to the Annual Fund.

How to Apply for a District Grant

Special Rules for International Travel:

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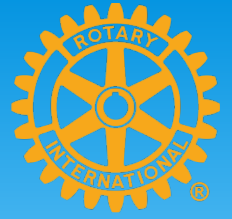
Travel costs may be considered as a part of the grant application, provided that:

1. The travelers have read, agreed to, signed, and returned the District Foundation Travel Policy, and
2. Travel is permitted by the current travel policies of The Rotary Foundation (detailed on the website).

How to Apply for a District Grant

Who makes the decisions?

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1. The applications are judged by a Screening Committee made up of Club Foundation Chairs from each District Area and chaired by the District Grants Coordinator.
2. The District Foundation Committee reviews the Screening Committee's recommendation to ensure that proper protocol has been followed and to determine the final approval.

How to Apply for a District Grant

Deadlines and Calendar

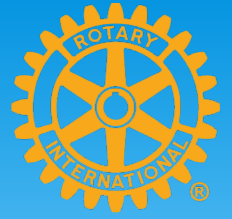


1. Two (2) club members must complete this Grants Management Seminar. This year's deadline is **May 15**.
2. Application must be complete, signed, and received by the District Grants Coordinator no later than **June 1**.
3. Clubs will be notified of decision by mid-July with funds likely distributed in early September.
4. Reports on progress and closeout of the Grant are required!
Progress report is due **February 1**.
Final report, with all money spent, is due **May 30**.
(Please note: If necessary, the work on a project may continue after May 30.)

How to Administer a District Grant

Stewardship and Closeout

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Stewardship is the responsible management and oversight of Foundation funds, including:

1. Supervision of Rotarians involved with handling of funds.
2. Review of financial records and oversight of funds. Records and receipts must be maintained for five (5) years.
3. Oversight of funds. *(These funds were donated for humanitarian purposes and must be treated appropriately.)*
4. Request permission from the District Grants Chair or District Foundation Chair if need/want to make changes.
5. Report any irregularities. *(A conflict of interest exists when a Rotarian benefits financially or personally from the grant.)*

Resources



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District Foundation microsite: Drop-down
tab “Rotary Foundation & Grants” on
www.rotary7780.org