



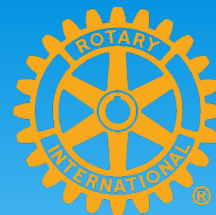
Foundation Grants Seminar 2019

Module 3: District Grants

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Rotary District 7780

Objectives of this Module

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1. Learn how your Club can “qualify” to apply for a Rotary Foundation District grant.
2. Learn when and how to apply.
3. Learn how your Grant application will be evaluated.
4. Learn reporting and financial requirements.

Examples of District Grants

8 Grants are underway in 2018-19, including:

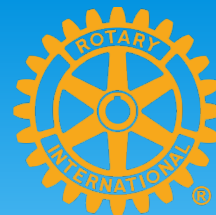


- Project to provide recovery coach training/community outreach to combat Substance Use Disorder – Portland RC
- Project to provide a beach wheelchair and beach walker to help make Saco Age Friendly – Saco RC
- Project to provide expanded playground for at risk children in coordination with CAPSC (anti-poverty agency) - Dover RC
- Project to provide prosthetic hands in Kosovo using technology for 3-D printing to produce hands – Yarmouth RC
- Project to provide laptop computers for Brunswick Area Teen Center – Brunswick RC

How to “Qualify” for a Rotary Grant

Your Club must do six things!

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1. Every other year, a minimum of one member must take the Grants Management Seminar online or in person, and be a member when a grant is submitted. Deadline this year is May 24, 2019.

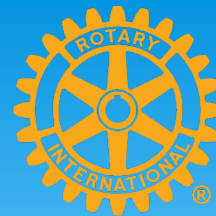
ANNUALLY

1. Club must appoint a club Foundation Chair and input his/her name into ClubRunner.
2. Club must establish a goal to support the Annual Fund on rotary.org's Rotary Club Central (your Assistant Governor can help you with this).
3. Club President-elect and either the Vice President **OR** Club Foundation Chair must sign and implement the MOU.
4. Club must be current with all District and RI dues.
5. Club must be current with all Rotary Foundation grant reporting.

How to Apply for a District Grant

Basic rules of engagement:

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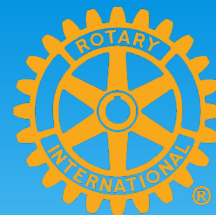


1. The Club and all D-7780 clubs involved must be “qualified” (*as described on previous slide*)
2. Project must adhere to the Terms and Conditions for Rotary Foundation Grants (*this document available on Foundation microsite*)
3. Project must be consistent with **one** of Rotary’s six Areas of Focus. (*These are: Basic Literacy, Child/Maternal Health, Disease Prevention and Treatment, Water and Sanitation, Economic/ Community Development, and Peace/Conflict Resolution*)
4. Projects must demonstrate active Rotary-member involvement and must be Rotary led.
5. Club must contribute \$500 in club cash to the project (“small club” special grant requires \$100 contribution)
6. Each club may submit only ONE District Grant application per year

How to Apply for a District Grant

Your application will be evaluated on:

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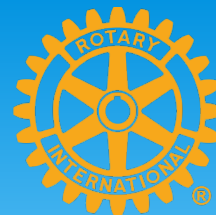


1. The quality of the project, its positive impact on a local or international community, and the number of people benefiting from the project must be effectively demonstrated.
2. Project must be new to the club, lead to sustainability, and be meaningful to the community that it is intended to benefit.
3. Application must include a detailed promotional/PR plan and a balanced budget in sufficient detail that the committee can understand it.
4. If grant funding is limited, club's previous commitment to the Annual Fund will be one consideration.

How to Apply for a District Grant

Special Rules for International Travel:

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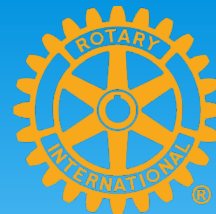
Travel costs may be considered as a part of the grant application, provided that:

1. The traveler(s) have special expertise directly related to the targeted Area of Focus.
2. Travel is permitted by the current travel policies of The Rotary Foundation (detailed on the website).

How to Apply for a District Grant

Who makes the decisions?

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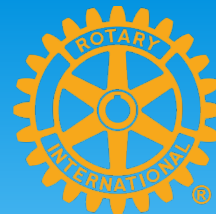


1. The applications are judged by a Screening Committee made up of Club Foundation Chairs and chaired by the District Grants Coordinator.
2. The District Foundation Committee reviews to ensure that the Screening Committee followed proper protocol.

How to Apply for a District Grant

Deadlines and Calendar

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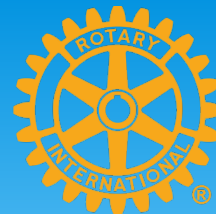


1. One club member must complete the Grants Management Seminar online or in person every other year. This year's deadline is **May 24**.
2. Application must be complete, signed, and received by the District Grants Coordinator no later than **June 1**.
3. Clubs will be notified of decision of the screening committee by mid-July.
4. Reports on progress and closeout of the Grant are required!
 - Progress report is due **February 1**.
 - All projects **must** be completed and final report received by the District Grants Coordinator on or before **May 30**.

How to Administer a District Grant

Stewardship and Closeout

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Stewardship is the responsible management and oversight of Foundation funds, including:

1. Supervision of Rotarians involved with handling of funds.
2. Review of financial records and oversight of funds. (*The Club must maintain records and receipts for five years.*)
3. Oversight of funds. (*These funds were donated for humanitarian purposes and must be treated appropriately.*)
4. Request permission from the District Grants Chair or District Foundation Chair if need/want to change focus of grant.
5. Reporting any irregularities. (*A conflict of interest exists when a Rotarian benefits financially or personally from the grant.*)

Resources



Betty Hughes, District Grants Coordinator,
esh1508@myfairpoint.net

Lawrence Furbish, District Foundation
Chair,
lkfurbish@mac.com

District Foundation microsite: Drop-down
tab “Foundation and Grants” on
www.rotary7780.org

