



# APPENDIX H

## DISTRICT 7780 ACTIVITIES

### Volunteer Application

Do not use for Youth Exchange Host Families

District 7780 is committed to creating and maintaining a safe environment for all participants in Rotary activities. It is the duty of all Rotarians, Rotarians' spouses, partners, and any other volunteers to safeguard to the best of their ability the welfare of and to prevent the physical, sexual, or emotional abuse of children, young people, and vulnerable individuals with whom they come into contact.

#### PERSONAL INFORMATION

Name: \_\_\_\_\_ Date of birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State/Province: \_\_\_\_\_ Zip/Postal Code: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

How long at this address? \_\_\_\_\_ (If less than five years, please attach a list prior residence(s).)

Social Security Number: (The social security number is used for specific identification of the individual in order to complete a background check. The information is kept in perpetuity in a secure location with limited access to authorized individuals.) \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

Are you a member of a Rotary club?  Yes  No

If yes, please give club name and year joined: \_\_\_\_\_

Position Applied for:  Youth Exchange officer  Youth Counselor  Youth Committee  
 Youth Advisor  Other \_\_\_\_\_

Have you held a Youth Exchange position in the past?  Yes  No

If yes, what position and when?

\_\_\_\_\_

**EMPLOYMENT HISTORY (5 years – please attach additional sheets, if necessary)**

1. Current Employer: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_

How long with this company? \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

2. Previous Employer: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_

How long with this company? \_\_\_\_\_ Supervisor's Name: \_\_\_\_\_

**VOLUNTEER HISTORY WITH YOUTH (5 years – please attach additional sheets, if necessary)**

**Organization Name:** \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_

Dates Held: \_\_\_\_\_ Director's Name: \_\_\_\_\_

**Previous Organization:** \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_ Position: \_\_\_\_\_

Dates Held: \_\_\_\_\_ Director's Name: \_\_\_\_\_

**PERSONAL REFERENCES (not relatives and not more than one former or current Rotarian)**

1. Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

2. Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

3. Name: \_\_\_\_\_

Address/City/State/Zip: \_\_\_\_\_

Telephone: \_\_\_\_\_

Relationship: \_\_\_\_\_

**QUALIFICATIONS AND TRAINING**

What qualifications and/or training do you have relevant to Youth Exchange or this position? Please describe in full.



**CRIMINAL HISTORY**

- 1. Have you ever been convicted of or plead guilty to any crime(s)?  Yes  No
- 2. Have you ever been subject to any court order involving any sexual, physical or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order?  Yes  No

If yes, describe in full. Also indicate dates(s) of crime(s) and in which country and state each took place. (Attach a separate sheet if needed)

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Any driving violations or accidents?  Yes  No If yes, please explain.

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Drivers License Number \_\_\_\_\_ Issued by \_\_\_\_\_ State \_\_\_\_\_

**WAIVER/CONSENT/RELEASE**

I certify that all of the statements in this application, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information that would affect this application unfavorably, if disclosed. I understand that any omission of facts or misrepresentation will result in my elimination from consideration for any volunteer position with the District 7780 programs or affiliates involving children, youth, or other protected individuals. I further certify that I understand that District 7780's intent is to deny a position to anyone convicted of a crime of violence or a crime against another person.

I hereby give my permission for District 7780 to investigate, verify and obtain information given in this application, including searches of law enforcement and published records (including driving records and

criminal background checks), contact with former employers and reference interviews. I understand that this information will be used, in part, to determine my eligibility for a volunteer position with District 7780 programs involving children, youth, or other protected individuals. I also understand that as long as I remain a volunteer with District 7780 or Rotary Clubs in this District, the criminal history records check may be repeated at any time. I understand that I will have an opportunity to review the criminal history and that there is a procedure available for clarification, if I dispute the record as received.

I specifically acknowledge that the District 7780 or its application will inquire about, and I authorize them to verify, my prior employment, experience, personal references, background, including criminal background checks which may contain arrest and conviction data. I waive any right to assert that such an investigation or request constitutes an invasion of my privacy. I recognize that such inquiries are in the interest of all persons involved the District 7780 youth / other protected persons activities and I fully consent to such investigations.

IN CONSIDERATION of my acceptance and participation in programs involving youth or other protected persons, I, to the full extent permitted by law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of Rotary International (“Indemnities”), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnities, which may be suffered or claimed by me as a result of an investigation of my background in connection with this affidavit.

I further agree to conform to the rules, regulations, and policies of Rotary International, District 7780 programs for youth and other protected individuals, and understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of either the District 7780 or its affiliates, or at my option. I understand and agree that District 7780 programs or its affiliates may, in their sole discretion, decline to accept my application for volunteer services with or without cause and without recourse by me.

**I ACKNOWLEDGE THAT I HAVE READ AND UNDERSTAND THE ABOVE INFORMATION, WAIVER, CONSENT AND RELEASE, AND THAT I SIGN THIS FORM VOLUNTARILY.**

\_\_\_\_\_  
Signature of Applicant (In Blue Ink)

\_\_\_\_\_  
Please Print Name

\_\_\_\_\_  
Date

*Return fully completed (and signed) form to your Club Protection Officer who will forward it to Joel Merry, District 7780 Protection Officer (Rotary Year, 2010-1011).*