



Rotary District 7120 Youth Exchange Committee

Chair
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Inbound Rotary Youth Exchange Permission to Travel

***COMPLETE FORM WITH ALL REQUIRED SIGNATURES AND SEND TO DISTRICT CHAIR,
DISTRICT INBOUND CHAIR AND STUDENT'S COUNTRY OFFICER***

The Rotary Youth Exchange Permission to Travel Document must be completed and approved when an Inbound Youth Exchange student leaves the district for more than a 12 hour (overnight) period. OR if the student is leaving the country for any period of time.

- Students may not travel alone or be accompanied only by other students
- All responsible adults must have a completed background check. ***Please submit this form 2 weeks prior to departure date if background check is needed on an individual.***
- A complete itinerary must be included. If traveling by air, please include airline sent itinerary
- A Permission to Travel Form DOES NOT need to be completed for a Rotary function outside the District. **EXCEPTION - Any one on one alone time for an extended period of time with the student will require a background check on the responsible adult.**
- Travel with natural parents is permitted with the permission by the District Chair and signature(s) from the Natural Parent(s). Visits from the Natural Parent must be in the last quarter of the exchange

Please complete all sections that are applicable.

Student Name: _____ Host Family Name: _____

Address: _____
Street City State Zip

Phone: _() _____ email: _____

Departure Date: _____ Return Date: _____

Purpose of Trip: _____

Will the student be missing school? Yes No If yes, how many days? _____

Destination/itinerary (including dates if student will be traveling to more than one location):

Dates Name of family, hotel, camp, etc. Address, including city/state Phone # with area code

If not traveling with host parents the responsible adult driver must have completed a background check unless it is a school trip):

If this is a sponsored trip, name of sponsoring group (ie Church group): _____

Name of responsible adult* with whom student will travel: _____

Email Address _____

Name of responsible adult* with whom student will stay: _____

Email Address _____

Relationship of responsible adult* to host family or student: _____

*responsible adult is someone who is over 21 and will respect Rotary Youth Exchange rules/policies.



Inbound Rotary Youth Exchange Permission to Travel

If traveling by car or van:

Name of adult driver(s) 21+ years of age: _____

Make and year of car: _____ License plate# : _____

If traveling by plane, train, bus or other commercial carrier:

Name of carrier: _____ Flight or Route #: _____

Airline Itinerary attached: Yes No

Is it a fully insured carrier with a professional operator? Yes No

If the student will be traveling outside the United States:

Country: _____ Does country admit persons from student's home country? Yes No

Does the country require a visa for persons from student's home country? Yes No

If yes, does the student have the appropriate visa? Yes No

Date passport expires: _____ USA VISA is **multiple entry** and is valid until: _____

USA documents stapled to student's passport: DS-2019 and signed a second time by District ARO I-94

APPROVALS: ELECTRONIC SIGNATURE: All signatures must be typed using their legal name serving as the equivalent of their legal signature

If School is missed—

School authority's signature : _____ Date: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

Host father's signature: _____ Date: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

Host mother's signature: _____ Date: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

Club Youth Exchange Officer: _____ Date: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

District Chairman: _____ Date: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

When signed and approved DC will upload onto Rotary YEAH

If the student is traveling with their Natural Parents:

Permission for the trip must be also be approved by the District 7120 Youth Exchange Chairman, as well as all the school, host club and country officer. Natural Parents also must sign the following release from liability:

We hereby release Rotary District 7120 and Rotary District 7120 Youth Exchange from all liability in regards to our son/daughter _____ while he/she is traveling with their natural family. While _____ is traveling with their family they will continue to abide by the rules of the Rotary Youth Exchange Program.

Natural Parent Signature: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

Natural Parent Signature: _____

Electronic Signature – type full name (first, middle, last) as legal signature equivalent

Date: _____