



Rotary District 7120 Youth Exchange Committee

Chair
Anne Morrell

Inbound Chair
Julie Carney

Outbound Chair
Nancy Loughlin

District 7120 Club Youth Exchange Compliance Checklist

Please mail completed forms to Mike Taylor, 84 Blossom Circle East, Rochester, NY
14610-2304 or email: mktaylor4@gmail.com.

The club affirms they will:

- Ensure that student either attends August Inbound Orientation (preferred) or orientation provided at the Cal Mum weekend.
- Provide monthly allowance (\$50-\$100) to the student
- Pay for trip to district conference and make sure the student has transportation
- District Conference is a Mandatory Event for the Student
- Ensure that each inbound student is provided with more than one host family.
- Conduct follow-up evaluations of students and host families including visits to the home.
- Appoint Club Youth Exchange Counselor that is the same sex as the student.
- Report any concerns or incidents to District Student Protection Officer immediately. Department of State requires notification within 48 hours and Rotary International within 72 hours.
- Use the District procedures for the removal of a student from a host family.
- Not solicit or accept Rotary exchange students for placement and hosting without the full knowledge and participation of the District Committee.
- Ensure that all hosting is voluntary, this includes all Outbound families
- Use District provided forms for screening and selecting host families. (Host Family ONLINE application & background check (information submitted ONLINE through Intelli corp)
- Ensure that all host families receive training that includes information on program administration and rules & ONLINE training on Student Protection and Abuse Awareness
- Ensure that Club Youth Exchange Chair, Club Youth Exchange Counselor and any Rotarian that will have one on one time with the student for an extended period of time completes the ONLINE Volunteer application that will include: Personal data, 3 references, background check (information submitted ONLINE through Intellicorp), ONLINE training on Student Protection and Abuse Awareness and if applies for their Club role Department of State ONLINE training.
- Ensure communication to the District on the well being of the student. Keeping up to date on District YE activities, information and meetings.

We the undersigned affirm that the above information is true and correct to the best of our knowledge.

Club President _____ Date: _____

Club President Elect _____ Date: _____

Club Youth Exchange Officer _____ Date: _____

Rotary Club: _____