

Position Description – Project Resource Lead

Project Resource Lead

The Project Resource Lead is a member of the district International Service Committee (ISC) and serves as a resource advisor specific to their Community Assessment and/or Area of Focus skill set, knowledge, and experience.

Committee Purpose

The ISC is a formal framework for the district's international service initiatives to lead and coordinate international service efforts, strengthen global partnerships, and maximize sustainable humanitarian impact aligned with the Rotary Action Plan.

Committee Vision

The ISC's vision is to develop, support, and promote international service projects within the district that advance global understanding, goodwill, and peace through sustainable, high-impact initiatives aligned with Rotary's Areas of Focus.

Committee Mission and Strategic Role

The ISC's mission is to serve the district by supporting international service projects as an advising strategic partner with the District Rotary Foundation Committee (DRFC):

- Identifying and developing international service projects
 - Building global Rotary partnerships
 - Identifying resources and maintaining a District Resource Network (DRN)
 - Supporting clubs in grant-ready initiatives
 - Promoting member engagement in international service
 - *Non-Voting* Area of Focus district advising resource for Global Grants and international service District Grants
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Committee Performance Metrics

- Number of international projects engaged
 - Number of clubs engaged for international service awareness and project advisement
 - Project beneficiaries served
 - Measurable project outcomes with sustainable impact
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Committee Organizational Structure

- **Steering Subcommittee**
 - District International Service Chair (DISC)
 - Vice Chair / Chair-Elect
 - Grants & Partnerships Coordinator: Shared position between DRFC and ISC
 - Primary: DRFC Global and District Grants Chairs participating on ISC
 - Outcome and Impact Lead : Shared position between ISC and DRFC
 - Primary: ISC Outcome and Impact Lead participating on DRFC
 - Club Member and District Leader Training Lead
 - **Project Resource Subcommittee**
 - Community Assessment Lead
 - Area of Focus Leads
 - Water & Sanitation Lead
 - Disease Prevention Lead
 - Maternal & Child Health Lead
 - Education & Literacy Lead
 - Environment Lead
 - Peacebuilding Lead
 - Economic Development Lead
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Project Resource Lead Core Functions

Committee Member

- Participates in an advisory capacity on international service projects specific to the lead's Area of Focus skill set, knowledge, and experience (Global or District Grant).
- Committee meets monthly as needed on a preset day/time.
- Members may meet with the District Rotary Foundation Committee and an international service project team as needed to support a specific project.

District Resource Network (DRN)

- Participate in building and maintaining the DRN with individuals possessing knowledge and experience, and/or materials related to the lead's Area of Focus (Global and District Grant) (Rotary and non-Rotary resources).
- Work collaboratively with the District Rotary Foundation Committee (DRFC) to recommend and confirm DRN resources to aid Global Grant and District Grant international service projects.

- Work jointly with the DRFC to ensure that subject-matter experts neither benefit personally or professionally from the project nor exert undue influence over its scope, design, or implementation.

Grants Project Support

- Confer with the DRFC and grants subcommittees to engage resources for grants.
- Mentor and assist project teams with execution of a Community Assessment.
- Provide technical review of grant proposals prior to official intake and during the project to ensure alignment with Area of Focus policy statements.

Partnerships

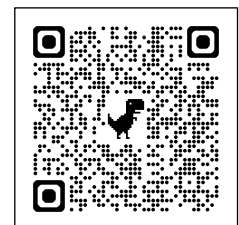
- Encourage service project club partnership, collaboration, and support
- Establish relationships with international clubs and districts
- Encourage global collaboration and exchanges

International Service Project – Club and District Leader Education & Engagement

- Provide international service project training, tools, and awareness for clubs and district leaders with emphasis on the individual's Area of Focus expertise and/or Community Assessment.
- Provide international service project connections with Rotary support groups
 - The Rotary Foundation Cadre of Technical Advisors
 - Rotary Action Groups
 - Regional Grants Officers (RGOs)
 - Rotary Area of Focus Managers
- Encourage district and club participation in international service

International Service Committee Member Education and Learning

- Visit the International Service Committee section of the D7120 website and explore the available resources. This section can be accessed through the blue **Resources** link located at the top right of the website landing page. <https://rotary7120.org/>
- Register for the RI Learning Center Courses <https://learn.rotary.org/> > Type In: *Search Catalog*, Press Enter, and scroll down to find *District International Service Committee Essentials* (Only take the following modules at this time.)
 - *Get Ready: District International Service Committee (15 Minutes)*
 - *Evaluating Your Project (15 Minutes)*
 - *Conducting a Community Assessment (15 Minutes)*
 - *Measuring and Reporting Our Impact (45 Minutes)*
- Register for the monthly *International Service Global Support Network*
 - Register using this QR code or by completing the online registration form at: <https://forms.gle/nU2JatChU3Pa6t3z5>



Post-project Impact

- Collaborate with the DRFC and its subcommittees to ensure the project uses measurement techniques throughout the project that will allow definition of post-project sustainable positive impact
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