

Rotary

District 7120

Youth Exchange



District Chair
Gretchen DiNardo

District Vice Chair
Pam Schlierf

District 7120 Club Youth Exchange Compliance Checklist

Please email completed forms to Mike Taylor-mktaylor4@gmail.com

The club affirms they will:

- **Ensure that the student attends the mandatory Inbound Orientation. A 2nd mandatory orientation will be provided for late arriving students.**
- **Provide a monthly allowance of \$100 to the student**
- **Pay for the student room & board to go to the District conference and make sure the student has transportation to the District conference.**
- **The District conference is a Mandatory Event for the Student**
- **Ensure that each inbound student is provided with more than one host family.**
- **Conduct follow-up evaluations of students and host families including visits to the home—monthly counselor reports and HF 2nd Visit.**
- **Appoint Club Youth Exchange Counselor that is the same sex as the student.**
- **Report any concerns or incidents to District Student Protection Officer immediately. Department of State requires notification within 48 hours and Rotary International within 72 hours.**
- **Use the District procedures for the removal of a student from a host family.**
- **Not solicit or accept Rotary exchange students for placement and hosting without the full knowledge and participation of the District Committee.**
- **Ensure that all hosting is voluntary, this includes all Outbound families**
- **Use District provided application and training links for screening and selecting host families. Background checks and Student Protection and Abuse Awareness training are conducted through these secured links.**
- **Ensure that all host families receive one on one training that includes information on program administration and rules. The District's Host Family Interview and Training document will be sent to the Club YEO to use with each host family's submitted application.**
- **Ensure that Club Youth Exchange Chair, Club Youth Exchange Counselor and any Rotarian that will have one on one time with the student for an extended period of time completes the ONLINE Volunteer application that will included: Personal data, 3 references, background check (information submitted ONLINE through Intellicorp), ONLINE training on Student Protection and Abuse Awareness and if applies for their Club role Department of State ONLINE training.**
- **Ensure communication to the District on the well being of the student. Keeping up to date on District YE activities, information and meetings.**

We the undersigned affirm that the above information is true and correct to the best of our knowledge.

Club President _____ Date: _____

Club President Elect _____ Date: _____

Club Youth Exchange Officer _____ Date: _____

Rotary Club: _____