## **3 Ways to get District Members Contact Information** from the Clubrunner Admin menu

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	District, Clubs & Membership	
	District Dashboard	
1 Designated Club representatives can download a	Club & Membership Detail	
	Member Detail	
CSV(Excel) file of their own clubs member's data or all	Request Member Updates	
clubs member data by clicking	Member Access Rights	
	Clubs Attendance Management	
Download Members Data	Edit Executives and Directors	
$\rightarrow$	Download Member Data	
(Contact Paul Murray to designate member)	Member Data Changes	
2	Keports Member Decignation	
<b>Z</b> All members can search for contact details of district	District eDirectory Builder 2.0	
members by clicking		
members by energing	For Members	
Search Members eDirectory	Edit My Profile	
	Change My Password	
	District Directories (Old Version)	
	District Directories (New Version)	
	Search Member eDirectory	
	My Committees	
	For Club Executives	
<b>3</b> All members can get a full Word or PDF report of all		
district members by clicking		
district members by clicking		
District Directories (New Version)		
After the reports page comes up click on the report on the	e bottom of the page entitled	

## Members Contact Details by clubs

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Standing Reports	Generated			
Boorowa Club RI Numbers	Jun 30, 2012	Regenerate		PDF
Club Information Double column layout of all clubs in the District along with meeting information.	Jul 03, 2012	Regenerate		PDF
District Organization and Presidents District Organization and Presidents	Jul 02, 2012	Regenerate	WI	POF
District Organization and Previdents (Photo) District Organization and Presidents	Jul 02, 2012	Regenerate		PDF
Members Contact Details by clubs	Jun 30, 2012	Regenerate	W	٢