DISTRICT ARCHIVES AND PROPERTY OFFICER

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Phillip Tome Wagga Wagga Kooringal

ptome4krc@yahoo.com.au 0402 463 102

The Property Officer is responsible maintaining an Assets Register of all District property and for its storage and maintenance, and ensuring its availability for official District and Club activities.

As Archives Officer ensure that appropriate District and Club records are delivered to appropriate archives and the end of each Rotary year.

AWARDS OFFICER

Position Vacant

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The objective of the Awards Officer and the Awards Committee is to ensure that Rotarians who make an outstanding contribution to the development of Rotary locally, nationally and internationally is recognised, appreciated and acknowledged within Rotary and the wider community. The Awards Officer will actively seek nominations not only for Rotary awards but also for higher community awards made under the Order of Australia and recognition advanced under the Australian of the Year schemes. These awards are highly competitive and must satisfy very strict criteria.

Further information on the Australian Honours systems is at https://rotaryaustralianhonours.wordpress.com/

The Awards Officer will maintain a register of all Awards and their selection criteria. The Awards Officer is responsible for managing the awards process each year such that nominations are sought in a timely manner, selection processes undertaken, and awardees identified one month prior to the District Changeover event.

Nominations for District Awards close on the 15th May each year.

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Awards

Awards fall into three categories being Service Awards recognising Club excellence in Service project delivery, District Governors Awards recognising individual excellence in Rotary service, and District Goal Awards recognising Clubs that have met or exceeded District Goals.

Service Awards – (Clubs nominate)

Service Awards are awarded in the following categories for the most outstanding Service project completed by a Club in D9705 in the current rotary year.

Community Service Award. < link to selection criteria>

International Service Award. < link to selection criteria>

Vocational Service Award. < link to selection criteria>

Youth Service Award. < link to selection criteria>

District Governor's Awards

<u>Excellence in Community Service Award</u>. (Nominated by District Chairs and Clubs). This Award is awarded to an individual who may or may not be a Rotarian. However, the recipient must live and work within D9705. Non-Rotarian recipients are expected to have a sound knowledge of Rotary's involvement in the community.

Selection criteria – The awardee will have demonstrated exceptional devotion to a community cause, project, group or all of those over a number of years. Sustained 'service above self' must be the yardstick when nominating a person for this award.

<u>Excellence in Vocational Service Award</u>. (Nominated by District Chairs and Clubs). This Award is awarded to an individual who may or may not be a Rotarian. However, the recipient must live and work within D9705. Non-Rotarian recipients are expected to have a sound knowledge of Rotary's involvement in the community.

Selection criteria – The awardee will have demonstrated exceptional vocational excellence and will have set a clear example to others, particularly the youth of Australia. Vocational excellence will have been demonstrated through a proven record of dedication to a specific vocation, resulting in tangible benefits to the community.

<u>Excellence in Youth Service Award</u>. (Nominated by District Chairs and Clubs). This Award is awarded to an individual who may or may not be a Rotarian. However, the recipient must live and work within D9705. Non-Rotarian recipients are expected to have a sound knowledge of Rotary's involvement in the community.

Selection criteria – The awardee will have demonstrated exceptional devotion to youth projects over a number of years. Service may be with Rotary youth projects, or with any other youth organisation. Individuals who have made an exceptional contribution to youth, but not through any recognised youth organisation, are not precluded from being nominated. Sustained 'service above self' must be the yardstick when nominating a person for this award.

<u>Excellence in International Service Award</u>. (Nominated by District Chairs and Clubs). This Award is awarded to an individual who may or may not be a Rotarian. However, the recipient must live and work within D9705. Non-Rotarian recipients are expected to have a sound knowledge of Rotary's involvement in the community.

Selection criteria – The awardee will have demonstrated exceptional devotion to an international cause, project, group or all of these over a number of years. Sustained 'service above self' must be the yardstick when nominating a person for this award.

Rotarian of the Year Award.

The Rotarian of the Year Award is awarded to an individual Rotarian in District 9705 who the District Governor considers has lived the Rotary motto of "Service Above Self" and provided

exceptional service to their Club and the District and has provided outstanding support to the District Governor.

Rotaractor of the Year Award.

The Rotaractor of the Year Award is awarded to an individual Rotaractor in District 9705 who the District Governor considers has lived the Rotary motto of "Service Above Self" and provided exceptional service to their Club, and has been an exceptional ambassador for Rotaract in the District.

Interactor of the Year Award.

The Interactor of the Year Award is awarded to an individual Interactor in District 9705 who the District Governor considers has lived the Rotary motto of "Service Above Self" and provided exceptional service to their Club, and has been an exceptional ambassador for Interact in the District.

District Goals Awards – (Clubs nominate through their Area Governor)

Nominations must demonstrate the achievements of the Club in meeting the District Goals published in the District Directory and on the District website.

The District goals for 2020-2021 are <get data from DG>

Rotary International Awards

Details of Rotary International Awards, including eligibility criteria, nomination forms and nomination deadlines are at https://my.rotary.org/en/awards.

One of the more important awards is The Presidential Citation for Clubs, and details for this are listed on the Rotary International Awards

Avenues of Service Award (district recognition)

With an award from their district, clubs can honor a Rotarian who participates in service activities in one of the five Avenues of Service — club, vocational, community, international, and youth service.

Who can nominate: Club presidents

Nomination period: all year

Award type: electronic certificate

Resources:

Online nomination form for club presidents

Examples of eligible service activities (PDF)

How to write a compelling nomination (PDF)

Avenues of Service Award (RI recognition)

Districts can nominate a member who has performed service in all five Avenues of Service for an award from Rotary International.

Who can nominate: District Governors

Nomination period: all year

Award type: pin and crystal award

Resources:

Online nomination form

How to write a compelling nomination (PDF)

Rotary Foundation Citation for Meritorious Service

Honours members who have been actively involved in service related to The Rotary Foundation.

Who can nominate: district Rotary Foundation chair (with endorsement by the governor)

Nomination period: November-December

Award type: electronic certificate

Resources:

Online <u>nomination form</u>

Rotary Foundation Distinguished Service Award

Honours individual Rotarians who have demonstrated exemplary service to the Foundation and have received the Citation for Meritorious Service at least four years prior.

Who can nominate: District Governors

Nomination period: 1 January-28/29 February

Award type: pin and crystal award

Resources:

Online nomination form

How to write a compelling nomination (PDF)

Rotary Foundation District Service Award

Honours Rotarians who are making a difference through the Foundation's programs.

Who can nominate: district governors who receive recommendations from their district

foundation committee

Nomination period: all year (ideally before district conference)

Award type: electronic certificate

Resources:

Rotary Foundation District Service Award template (PDF)

Service Above Self Award

Prestigious award for Rotarians who demonstrate their commitment to helping others by volunteering their time and talents.

Who can nominate: district governors Nomination period: 1-31 October Award type: pin and crystal award

Resources:

Online nomination form

How to write a compelling nomination (PDF)

Service Award for a Polio-Free World

Honours Rotarians who have made outstanding contributions to our polio eradication efforts. Individuals can be nominated for regional or international service.

Who can nominate: Rotarians

Nomination period: Annually: July-1 October

Nomination deadline: 1 October

Award type: framed certificate, plaque

Resources:

Online nomination form

PolioPlus Pioneer Award

Honours Rotarians who provided extraordinary service to polio eradication prior to 1 November 1992.

Who can nominate: Rotarians

Nomination period: Annually: July-1 October

Nomination deadline: 1 October

Award type: crystal award

Resources:

Online <u>nomination form</u>