

<u>2015</u>	<u>IMPORTANT DATES 2015 - 16</u>
January	District Grants Open
Feb 27	Assistant Governor's Training
March 28	PETS Young Shire Town Hall
March 1	
March 1	Board Meeting 1pm
March 10	Secretary – updates due of Club Data on ClubRunner for Directory
March 20-23	DISTRICT CONFERENCE
March 25	Book venue of your Changeover
March	Select and Advise DG of your Club Changeover date.
March 31	Updates to be Completed in ClubRunner for District Directory Members/Executives/Committee information
April	Work on the Club Plan for your year
April 1	District Grant applications close
April 11	Ensure all your Club Exec and Directors able to attend District Assembly
April 13 – 18	RYLA – Wagga Wagga
May	Plan your Club Changeover and send invitations
	Plan your Club donations to The Rotary Foundation – Annual Program Funds and Polio Plus
May 3	District Assembly at West Wyalong High School
May 15	Close off for 2015-16 The Rotary Foundation donations
May 30	Finalize the Club Plan and your year, and Start to plan your Club's Official Visit by the DG
June 20 - 30	Update Membership details in ClubRunner
By June 30	Club's to submit plan for 2015-16 to Assistant Governor (AG)
June 27	District Changeover – Wagga Wagga
June 28	Board Meeting
	<u>YOUR YEAR IN OFFICE 2015 -16</u>
July to September	District Governor Official Visit to clubs Prior to visit, arrange to meet the DG with Club Secretary & then Board
August	Participate with your AG in Group President's meeting
October 11	Presidents Forum and District AGM - Temora
	Board Meeting – Temora 1.30
November	Hold your Club's AGM for 2015-16
December	Review Club progress for Presidential Citation
	Update the ClubRunner with your elected officers for 2015-16 so RI and District can use for the Next Directory and send updated Membership list to RI (due end December)

2016	IMPORTANT DATES 2016
January	District Grants Open
February	Ensure your President-Elect is ready to attend PETS
	Plan for members to attend District Conference in April
Feb	Peace Ceremony – Wagga Wagga
Feb 23	Rotary's Birthday – celebrate & support Polio Plus
Feb 20 - 21	President's Elect Training (PETS)
March	Select and Advise DG of your Club Changeover date.
April	Plan Club donations to The Rotary Foundation – Annual Program Funds
	Club Presidential Citation submission due by DG 15 April
	District Conference – Wagga Wagga – DG Gary Roberts
April 10	District Assembly
April 15	District Grant applications close
	Discuss with your AG the Memo of Club Visit and submit it, signed to the Assistant Governors by 1May, for submission to the DG by 15 th May
	Plan your Club donations to The Rotary Foundation – Annual Program Funds and Polio Plus
May 15	Close off for 2015-16 The Rotary Foundation donations
June 25	District Changeover Orange – Michael Milson
June 28	Club's to submit Plan for 2015-16 to Assistant Governor (AG)
By June 30	Ensure your Club's membership updated on your ClubRunner
July 1	Board meeting