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|  | **2016-2017**  |
|  | Rotary International District 9700Governor: Michael Milston |



**Membership – Club Sustainability**

**Committee and Position Mandates**

**In this document**

**A Standing Committee is one which provides advice to the Board and oversees a range of special committees**

**A Special Committee is one charged with the planning, operation and management of a specific program or project**

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**Name of Committee:** Membership

**Status of Committee:** Standing Committee of D9700 Inc

**Objectives:** Membership development and retention is at the heart of the sustainability for the District and all Clubs. **Every member** is responsible for membership development and retention, as well as the active Club Membership Committee.

To prepare and undertake the District Membership-Club Sustainability Plan

**Committee Tasks:**

* To promote membership development in clubs within D9700
* To investigate opportunities for new Clubs within the boundaries of D9700
* To organise District membership seminars
* To identify & directly support, in association with the AG, Clubs that are struggling with membership
* To encourage participation in the bi-annual Australian Rotary Conference

**Meeting Frequency:** As needed

**Reporting:** To the District Governor, through the District Board

**Finances and Audit Requirements:** Managed through the District Treasurer

**Committee Chair:**  **2016 – 2017 Russ Martin**

**Name of Program:** Club Visioning and Strategic Planning

**Status:** Tools to assist Clubs to remain focused and sustainable

**What is Visioning:**

The Club Visioning program involves the participation of most members in a 4 hour workshop to develop a longer term vision and plan for the Club.

The workshop develops a consensus of what the Club members wish to do and starts to put together a plan for implementation.

D9700 has a team of trained facilitators who can help Presidents with their Club’s longer term planning.

**Team Tasks:**

* To promote the Club Visioning program to D9700 Clubs
* To facilitate the Club Visioning program for those Clubs requesting to undertake the program
* To provide follow-up assistance to ensure implementation of outcomes in Clubs undertaking the program
* To make recommendations to the DG and Board on the continuance and resourcing of the program

**Meeting Frequency:** As needed

**Reporting:** To the District Board through the Director – Membership-Club Sustainability

**Finances and Audit Requirements:** Managed through the District Treasurer

**Coordinator:** 2016 – 2017 John McKenzie

**Name of Role:** RI Convention Promotion Coordinator

**Status:** Coordinator appointed by District Governor

**Objectives:**

Encourage and promote District Rotarians to attend the year’s Rotary International Convention as a great way to have fun, meet Rotarians from all over the world, hear inspiring speakers and gain a greater appreciation of the internationality of Rotary and the impact that Rotary programs have on people in need.

**Co-ordinator Task:**

* To promote and coordinate attendance of D9700 Rotarians at the RI World Convention

**Meeting Frequency:** As needed

**Reporting:** To the District Board through the District Director – Membership-Club Sustainability

**Finances and Audit Requirements:** Managed through the District Treasurer

**Coordinator:** 2016 – 2017 TBA

**Name of Role:** Friendship Exchange Coordinator

**Status:** Coordinator appointed by District Governor

**Objectives of Fellowships:**

Tohost and visit with Rotarians around the world. The primary goal is to build greater international understanding and goodwill among Rotarians and their families. As well as experiencing other cultures and making lasting friendships, an exchange may provide opportunities for vocational experiences and developing service projects.

Rotary Friendship Exchanges are expected to be reciprocal and can be a team exchange or a visitor exchange.

**Coordinator Tasks:**

* To promote the Friendship Exchange program to members and Clubs in D9700
* To coordinate Friendship exchanges between D9700 and other Districts

**Meeting Frequency:** As needed

**Reporting:** To the District Board through the Director – Membership-Club Sustainability

**Finances and Audit Requirements:** Managed through the District Treasurer

**Coordinator:** 2016 – 2017 **TBA**

**Name of Role:** Rotary Down Under Merchandise Representative

**Status:** RDU is a licensed supplier of RI merchandise and regional Magazine;

 D9700 has a designated Club to undertake this role on behalf of RDU.

 Club is nominated by District Governor

**Objectives:**

To assist in promoting the image of Rotary by facilitating the sale of licensed Rotary merchandise

**Coordinator Tasks:**

* To promote the reading and redistribution of the RDU Regional Magazine to Clubs and members
* To promote and coordinate the provision of Rotary merchandise, through Rotary Down Under, to Rotarians and Clubs within D9700
* Speaking at Rotary Clubs on behalf of RDU Supplies and Magazine

**Meeting Frequency:** N/A

**Reporting:** To the District Board through the Director – Membership-Club Sustainability

**Finances and Audit Requirements:** Sales managed through a separate Club project account

**Coordinator:** 2016 – 2017 PDG Ian Tooke, Rotary Club of Blayney

**Name of Role:** Rotary Fellowships

**Status:** Rotary Fellowship operate separately to Rotary International and are registered with RI and have Rotarians as members. Coordinators appointed by the District Governor

**Objectives:**

Rotary Fellowships offer Rotarians the opportunity to make friends with others in Rotary who share a common vocation, hobby or recreational interest. Active Fellowships in D9700 and contacts are shown below and for others see:

<http://www.rotary.org/myrotary/en/document/885>

**Coordinator Tasks:**

* To promote the activities of the Fellowship to Rotarians and Clubs within D9700
* To be the District liaison and point of contact for national and international Fellowships and Rotarians

**Meeting Frequency:** As needed

**Reporting:** To the District Board through the Director – Membership-Club Sustainability

**Finances and Audit Requirements:** Individual Fellowships are responsible for and operate their own financial accounts

**Coordinators:**

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| Flying | Laurie Chapman |
| Wine Appreciation | Murray Paterson |
| Golf | Vacant |
| Antique Autos | Vacant |
| Birdwatching | Vacant |
| Cricket | Vacant |