

**Rotary D6270 Board Meeting, 3<sup>rd</sup> Quarter 2019-2020 Minutes  
February 11, 2020**

**Minutes**

Meeting was called to order by DG Steen Sanderhoff at 4:00 PM.

Introductions were done and a quorum of board members were present.

Those attending were: DG Steen Sanderhoff, DGE Craig Burnett, DGN Lisa Werner, DGND Mike Phillips, Tamie Koop, Jim Holmes, Mary Beth Seiser DRFC, Kola Alayande PDG, Tim Treudenthal. On phone Julie Craig, PDG. Excused Jeff Reed. Guests: Catherine Zimmerman PDG, John Henderson, Rob Bassett, Larry Myers, Mike Slawny, Judy Slawny,

Moved by Mary Beth Seiser to approve the agenda as presented, seconded by Jim Holmes. Motion passed. Agenda Approved.

Craig Burnett moved to approve the meeting minutes of November 2019 as printed and distributed, seconded by Mary Beth Seiser. Motion passed. Minutes approved.

Jim Holmes, Treasurer, shared the end of the calendar financials of the District. Moved by Tamie Koop, seconded by Mary Beth Seiser to place the report on file for the audit. Motion passed. Jim will submit the RYE financials and that report will be shared at a later date.

Governance Committee report was given. Committee is working on a number of items. A document of retention / destruction was referred to Attorney Steven Affeldt and Don Griffing (IT perspective) for review. Conflict of Interest was tabled, pending additional reviews. DGE presented a new organizational chart, that would change the reporting currently from committees and individuals directly to the DG, to others who then would report to the DG. Look at chart labeled with code of [v2020-02-10]. Discussion on the chart and placement of committees or individuals. Motion made by Mary Beth Seiser to refer back to the Governance committee for additional drafting, seconded by Lisa Werner. Motion passed. Approved.

2020-2021 Budget Recommendation-- DGE Craig shared the actions of the budget committee in regards to the 2020-2021 District budget. It is a deficit budget, impacting includes the Zone transition, mandated participation of the DG line at a summer Zone session (carpooling to save, instead of air fare), district would like to give more support to clubs, concern about WAS and percentage of the budget. Lisa Werner moved to recommend this budget to the District at the Annual meeting in May, seconded by Mary Beth Seiser. Motion passed. Approved.

Steen moved that a discussion be held with WAS representatives and the District Board of Directors to determine future funding recommendations., seconded by Jim Holmes. Motion passed. Approved.

Public Image Report – PDG Kola Alayande presented a Public Image report covering the last 5-6 years. This went back to the time of the special assessment and the money generated for clubs to do projects. It also included what the district did with the funds which included TV time, ads in Marcus theatres. Complete report was handed to DG Steen, which needs to be published to the District to see. There was concern about some of the expenses and authorization. Raised question of need of

purchase orders or similar documents for internal controls of the district. Need to refer to Governance committee for policy or procedures that need to be implemented going forward. PDG Kola announced that he was resigning from District responsibilities, immediately.

Mary Beth Seiser moved that second half of a 2017 PI grant awarded to the Slinger Allenton Rotary club be paid (\$1250.00), seconded by Craig Burnett. Motion passed.

DG Update to the Board – DG Steen asked that the Board members read his report as submitted. No questions were asked.

Catherine Zimmerman, Chairwoman of the Stewardship Committee/Foundation reported on the progress of this committee. Committee is looking at the financial management procedures within the Foundation committees of the District Foundation. Final stages of work for the committee, also includes looking at Conflict of Interest forms and developing the final requirement checklist of the annual assessment, which is smaller than an audit and is done every year. Report to be given at the District Annual meeting and posted on website. There are 3 recommendations; compliance with requirements, or corrective action, or district is not in compliance. This assessment is done by a team of 3 people, in October, with their report coming back to the District Board for approval.

DG Steen shared that the next Western Great Lakes Multi-District Conference Planning Council (WGLMDCPC) is meeting on Feb 17, 2020. Judy Slawny is being recommended to be Conference Co-Chair of the 20-21 year.

Due to Jeff Reed's unexpected absence, his reports / comments were postponed until the next meeting.

Consent Agenda. Mary Beth Seiser moved and Lisa Werner seconded the motion to approve the un-approved Consent agenda reports from the Nov 2019 meeting and the submitted consent agenda reports of this meeting. Motion passed. Approved.

Unfinished Business – there was none.

#### New Business

Governance Committee Recommendation to add District Rotary Foundation Committee Chair to Finance Committee Motion made by Craig B to add the District Rotary Foundation Chair to the Budget committee, seconded by Tamie Koop. Motion passed. Approved

Adjournment – Motion made by Mary Beth Seiser to adjourn the meeting, seconded by Craig B. Motion passed. Approved.

Respectfully submitted, Tamie Koop, Secretary

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