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| **Breakout # 1. Friday, March 3** | **4:00 – 5:00 p.m.** |
| Session Goals:   * To enable Presidents-Elect to know each other, their Assistant Governors, and their Governor-Elect. * To leave the session with a clear understanding of what presidents-elect will experience at PETS and tips on how to get the most out of the PETS experience. | * Welcome to PETS. * Inform PEs about PETS. |
| Activities:   * Opening: Rotary Video: ***Doing Good in the World*** (3 min.) * Theme: Finding Your Why – welcome to PETS - Reed. (5 min.) * Introductions – Reed. (30 min):   ***Activity****: Presidents-elect will pair and share for one minute each during which they will listen to each other. Following the pair and share they will introduce each other to the entire group. This will be fast, with the first pair modeling how to do this in 30 seconds or less.*   * Rotary International - Rotary Service Connections.  *(10 min.)*   *Message from Kristin Brown, RI Staff*   * Review PETS Agenda – Finding Your Why 2. Reed. (5 min)   *Overview of PETS and intended outcomes with suggestions on how to get the most out of the PETS experience.*  *Who is here? What is here?*  ***Consider****: Why are you Here? Why are you a Rotarian? Why are you becoming a Club President? (make notes)*   * AGs: Your first level support system. Reed / AGs (5 min)   *Overview: The Role of Assistant Governor.*  *Introductions - Assistant Governors Introduced.*  ***Activity****: AGs meet with PEs.*   * Invitation to suggest critical issues topics for further discussion (Parking Lot) (1 min.) * Questions/Answer time | Handouts:   * Assistant Governors (list) * District Committees (list) * Goal areas (from Club Central) |

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| **Breakout # 2. Saturday, March 4** | **9:15 – 10:15 a.m.** |
| Session Goals:   * To enable presidents-elect to better understand what they can expect from their District Governor and from District 6250. * To develop a process for the development of club leadership plans and goals |  |
| Activities:   * Opening: Rotary Video: ***Rotary Vision*** (3 min.) * Role of the Club President (10 min)   ***Activity****: Review President Job Description with your AG. What will be the biggest challenges?*   * Working with your District and District Governor. (10 min)   *District Committees. (list distributed Friday)*  ***Activity****: Discussion with AGs: Who might you need? What might you need for your club?*   * Presidential Citation Criteria. (10 min.)   ***Activity****: Discuss Citation Criteria with your AG. What will be easy/difficult to achieve?*   * Goals: Club Central. (10 min)   ***Activity****: Setting goals for membership/service/foundation. When & how will you develop your club’s plan? What will you include?*   * The Rotary Foundation (TRF) (10 min)   ***Discuss with AGs****: How well is your club supporting the Foundation? What could your club be doing better?*   * Discussion of items on “Parking Lot” (time permitting) * Question/Answer time (time permitting) | Handouts:   * Club President Job Description * Vital Few * Presidential Citation Brochure * Club Central Goals Areas - list. |

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| **Breakout # 3. Saturday, March 4** | **4:00 – 5:00 p.m.** |
| Session Goals:   * To discuss ways to use technology to handle communication. * To assist club presidents-elect in understanding aspects of risk management related to youth programs and club liability and to understand available Rotary resources. | * Communication, communication, communication. |
| Activities:   * Opening: Rotary Video: ***Youth Exchange Family Reunites*** (3 min.) * Class photo (10 min.) * Communication (20 min).   + Communication tools in the district   + *District webpage and newsletter. District/RI reporting requirements. District Committees.*   *Practical communication tips and tools relative to emails, go-to-meeting, webinars, conference calls, and related technological tools that will be of assistance to club presidents.*   * Working with your District and District Governor. (10 min)   *Discussion with AGs: Who might you need?*   * Risk Management – Youth Protection (15 min.)   *PEs complete Club Youth Protection Form*   * Club Reflections (10 min):   *Fund-raising – information sharing.*  *Service Projects - information sharing.*  *Discuss possibilities.*   * Discussion of items on “Parking Lot” (time permitting) * Question/Answer Time (time permitting) | Handouts:   * Communication D6270: District website contents – list * Communication D6270: alternatives * Youth Protection Form * Projects: District Grants list * Projects: District Showcase - list |

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| **Breakout # 4. Sunday, March 5** | **10:35 – 11:35 a.m.** |
| Session Goals:   * To send presidents-elect back to their clubs with enthusiasm, prepared with new information and specific steps to continue their work as club leaders. |  |
| Activities:   * Opening: Rotary Video: ***Rotary Thanks You*** (3 min.) * DG Visit – Expectations. (15 min)   *Discuss expectations for DG visit. What do PEs & Clubs need to do? What will the DG do? What will the DG expect? Distribute updated DG Club Visit Schedule.*   * Club Reflections:   *What I like about my club? Great things club has done*   * Member Engagement. (10 min.):   Video List distributed. The big picture of Rotary.  Activity *Discuss Member Engagement with your AG – what do you do?*   * To Do – Your List. (15 min)   *Discuss: Next actions steps club presidents-elect will use as they prepare for their term as club president. What is on your “To Do” list? Discussion: PEs with AGs.*   * Wrap-up on “Finding Your Why.” (10 min.)   *PE Take-Aways: Why are you here? Why are you a Rotarian? Why are you becoming a Club President? How are you different today? What is ONE THING you HAVE to take back to your club?*   * Discussion of any remaining items on “Parking Lot” * “Ah Has!’ Sharing of “Ah Ha!” moments from the PETS experience. (Time Permitting.) | Handouts:   * DG Visit Expectations * DG Visit Schedule * Video list * Your “To Do” List – blank. |

**My Notes:**