

Visioning Facilitation Needs List:

Provided by Participating Club –

- Meals for all attendees and facilitators...we suggest a box supper or a light buffet sandwich line to expedite food service and minimize clean-up. Please make sure there are trashcans or a place for the dirty plates, etc.
- 20-25 Table name cards with attendees names printed large on the cards
- 2 Easels with full sized Post-It Easel Pads
- Projection Screen
- Ext. Cord w/ multiple plug in
- Minimum 800 – Color Coded Label Dots (3/4” in diameter sized) – Dark Blue or Green
- Minimum 800 – Color Coded Label Dots (3/4” in diameter sized) – Red or Orange
- Variety of blunt “permanent” Colored Markers
- Scissors
- Pens for filling in Exercise for each participant
- Notepaper for each participant
- Roll of blue colored Masking tape

Plus – enough copies of the “writing exercise” for those attending. Please do not circulate the “writing exercise” prior to the event.

If you have questions on this supply list, please contact the Vision Team Leader for your club.