



Rotary International District 5930



Preparation for 2018-2019 DG Andy Hagan's "Official" Visit

PROTOCOL: For the "traditional" District Governor (DG) club visit option; allow 25 minutes for the DG as the club's only "program." If an overnight stay is required, Clubs are asked to pay for any hotel charge(s). It is also customary for the Clubs to pay for meal(s) for the DG and his spouse associated with the "official" visit. The Assistant Governor (AG) will accompany the DG on the official club visits. It is thoughtful for the clubs to pay for the AG's meal(s) on "official" visits as well. There are no dietary restrictions for the DG or his spouse. For the evening meetings with the board, he prefers a quiet restaurant or a Rotarian's home. Personal gifts are discouraged. Instead it is the Governor's wish you use Club Funds toward one of your projects, or make a contribution to PolioPlus or The Rotary Foundation on behalf of the Governor's visit. The Club President introduces the AG. The AG introduces the DG and it is customary to stand when he is introduced.

Key Issues that DG Andy desires to discuss with the Board of Directors:

- (1) IGNITE Membership Best Practices "Toolkit" – how is the Club's implementation coming (details, results, etc.). Would your club want to attend District sponsored seminars to learn more about promoting membership growth, development, and improve member retention?
- (2) Club's Rotary Foundation goals – Annual Giving; Polio, Endowment funds. Have goals been posted to Rotary Club Central; do they show an increase from last year? Would your club be interested in attending District sponsored sessions to learn more about the purpose, goals, benefits, and best practices to promote and foster support of The Rotary Foundation and how The Rotary Foundation may help finance your local and international humanitarian projects??
- (3) Paul Harris Society – are there club members DG and District Rotary Foundation Chair should talk to concerning joining the Paul Harris Society (\$1,000 donation per year) or becoming a supporter of The Rotary Foundation Endowment fund as a Benefactor or Bequest Society member?
- (4) Local Club Service Projects – please provide a list of your proposed service projects, project scope, purpose, desired outcomes, partners, estimated project costs, and projected implementation dates.
- (5) International Service Project sponsorship – has a commitment been made to support a project on the District's "Shopping List" or do you have your own?
- (6) Does your club and its members typically attend the District Conference annually as part of our celebration of Rotary Service and Club Accomplishments? What activities or topics would you like for our District Conference to include that would be of interest to your club and club members? DG Andy Hagan has scheduled our 2018 District Conference for May 2-5, 2019 at the Rancho Viejo Country Club, Rancho Viejo, Texas.



Rotary International District 5930



(7) Does club sponsor Early Act First Knight? Interact Club? Rotaract Club? - if not, is there a plan to sponsor one? Which one(s)? Does your club plan to sponsor students to RYLA? Do you intend to participate in the Youth Exchange program? Do you sponsor students interested in participating in the 4 Way Speech contest this year? If so, please provided current information to Stan Petraitis, Lt. Gov Youth Services?

(8) Club is requested to provide DG with list of future club fundraiser and/or community service events (description, dates, and location and contact person).

(9) DG Andy will discuss with club sponsorship opportunities for District Events.

(10) What is the tax status of the club? Are federal tax forms being filed?

(11) Other club initiatives or questions of interest that club would like to discuss.

(12) Club Bylaws and Constitution – do you have them? When were they last updated?

(13) Has your club recently performed a Club Health Check evaluation? If so, what did you learn from polling your club members?

(14) Does your club have a 3 to 5 Year Strategic Plan to address club goals, membership growth, Rotary Foundation givings, club leadership development and succession? Are you interested in learning more about these opportunities to become a more Vibrant Club?

(15) Do you have any other questions regarding use of Club Runner, Club Rotary Club Central, My Rotary, Rotary Direct for Donations, etc.?

Note: DG Andy Hagan requests that all clubs to prepare and submit any required Rotary reports and/or IRS 990 report filings in a timely manner.

Rotary Resources:

RI Website: www.Rotary.org

Rotary District 5930 Website: www.Rotary5930.org

Rotary District 5930 Mobile app Contact Nancy Paulson, District Webmaster

Rotary Club Locator mobile application