

# ROTARY INTERNATIONAL DISTRICT 5520 YOUTH PROTECTION POLICIES AND PROCEDURES VOLUNTEER APPLICATION INSTRUCTIONS

District 5520 strives to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians' spouses and partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual, or emotional abuse.

Please complete the information requested on the District's Volunteer Application and return the application to the District's Youth Protection Officer Dick Jones at [rjones9755@aol.com](mailto:rjones9755@aol.com). If you have any questions, please contact Dick at 505-690-4086.

Social Security number and date of birth must be provided for us to be able to process your application. If you do not wish to provide this information by e-mail, please contact Dick for alternate methods of providing this information.

*This information will be provided to an outside agency that Rotary District 5520 has retained to conduct background checks. In some cases, applicants may be asked to obtain their own background checks for review by District officials.*

*District 5520 volunteers are required to:*

- 1) complete the volunteer application annually and submit the application to the District Youth Protection Officer;*
- 2) complete the NAYEN Youth Protection Awareness course with a score of 80 or higher; (Registration for this course will be provided with the receipt of a completed volunteer application.)*
- 3) Sign the District's Privacy Agreement;*
- 4) complete the additional training requirements for your role in the District's Youth Programs.*