

CNY Rotary Grants - District Grant Application (2026-27)

Please use this form to submit an application for a District Grant for the 2026-27 Rotary year.


Any requested templates / forms are available on cnyrotary.org website. Navigate to Club Resources > Foundation > District Grants -- then scroll down to find templates / forms.

* Indicates required question

1. Your Name *

2. Your Email *

3. Sponsoring Rotary Club *

 Dropdown

Mark only one oval.

Adirondack Foothills (Barneveld)

Albany

Amsterdam

Auburn

Bainbridge

Baldwinsville

Ballston Spa

Binghamton

Binghamton-Breakfast

Burnt Hills-Ballston Lake

Camden

Camillus Solvay Geddes

Canastota

Cato

Cazenovia

Chestertown

Chittenango

Cobleskill

Cohoes

Colesville Harpursville

Colonie-Guilderland

- Cooperstown
- Cortland
- Cortland Breakfast
- Delhi
- Delmar
- Deposit
- Dewitt
- Dolgeville
- Dryden
- Eastwood (Syracuse)
- E-Club of District 7190 Upstate New York
- Edmeston
- Endicott
- Endwell
- Fort Ann
- Franklin
- Fulton
- Fulton Sunrise
- Glens Falls
- Glenville
- Glove Cities (Johnstown)
- Granville
- Greater Utica Sunrise

- Greene
- Groton
- Hamilton
- Hancock
- Hobart
- Hudson Falls
- Ithaca
- Ithaca Sunrise
- Johnson City
- Kuyahoorra Valley, Newport
- Lake George
- Little Falls
- Malta Sunrise
- Marcellus
- Margaretville
- Middleburgh
- Milford
- Mohawk Valley, Herkimer
- Moravia
- Morris
- New Berlin
- New Hartford
- Nimmonsburg-Hillcrest

- Niskayuna
- North Creek
- North Utica-Whitestown
- Northville
- Norwich
- Oneida
- Oneonta
- Onondaga North
- Oriskany Falls
- Oswego
- Oswego Sunrise
- Owego
- Oxford
- Richfield Springs
- Rome
- Rotterdam Sunrise
- Salem
- Saratoga Springs
- Sauquoit
- Schenectady
- Schenectady East
- Schenevus-Worcester
- Scotia

- Sharon Springs
- Shenendehowa
- Sherburne
- Sidney
- Skaneateles
- Skaneateles Sunrise
- Southern Rensselaer County (East Greenbush)
- Stamford
- Syracuse
- Syracuse Inner City
- Syracuse Sunrise
- Trumansburg
- Tully
- Twin Bridges (Southern Saratoga County)
- Unadilla
- Utica
- Vernon-Verona-Sherrill Community
- Vestal
- Waverly
- Whitney Point

4. Project Title (Name) *

5. Project Summary - please limit to 50 words *

6. Project Start Date *

Example: January 7, 2019

7. Project Completion Date

Example: January 7, 2019

8. Full project description. Provide specific and detailed information explaining scope and needs addressed. Indicate the impact of project as well (can also provide attachment with more detail and/or email separate long description to grants@cnyrotary.org) *

9. Project description (supporting information)

Files submitted:

10. Type of Project *

Mark only one oval.

Local

International

Note: If this is an International Project, you will need to complete an additional International Project Addendum form and email to grants@cnyrotary.org

11. Type of Grant Requested *


Mark only one oval.

District Grant - Scholarship (eligible for 0.50 match per \$1) - max \$2500

District Grant - Non Scholarship (eligible for \$1 match per \$1) - max \$2500

Regional Grant (eligible for \$2 match per \$1) - max \$10,000

12. Primary Area of Focus for project *

 Dropdown

Mark only one oval.

- Peace & Conflict Prevention/Resolution
- Maternal & Child Health
- Disease Prevention & Treatment
- Basic Education & Literacy
- Water & Sanitation
- Economic & Community Development
- The Environment

Budget / Financing

Provide a budget worksheet identifying how the requested funds will be spent. Detailed budget must include:

Estimated Breakdown of Expenses (including quotes from at least 3 sources for items > \$1000)

Projected income (sponsor clubs, other Rotary clubs, outside sources)

13. Contributions (income) from lead Rotary Club *

14. Contributions from (other) participating Rotary Clubs

15. Contributions from Other Sources

16. Amount requested from District Grant *

17. Total Income *

18. Total Expenses (cost of project) *

19. Completed Budget Worksheet (attach/upload or email to grants@cnyrotary.org)
Template available on cnyrotary.org District Grants page

Files submitted:

20. Please provide three estimates for any Expense that exceeds \$1000. (Send copies of estimates to grants@cnyrotary.org along with Budget Worksheet)

PROJECT INVOLVEMENT / APPROACH:

21. ROTARIAN INVOLVEMENT: Please detail how Rotarians will be involved with project, including member "hands-on" participation. *

22. PARTNER ORGANIZATIONS: Please describe how your clubs has partnered with other clubs or organizations for fundraising and/or implementation of this project. *

23. COMMUNITY ASSESSMENT / NEEDS ASSESSMENT: Please outline how the need for this grant / project was identified. For Regional Grants - a more comprehensive needs assessment (and documentation from benefitting organization is recommended) *

24. SUSTAINABILITY: Please outline how the outcome of this project is sustainable / future benefit *

25. YOUR SUPPORT OF THE ROTARY FOUNDATION: Describe the ways in which the clubs involved in this project support The Rotary Foundation *

26. PROJECT TIMELINE: Provide timeline / project plan for project highlighting plans for completion during Rotary year (note: Regional Grants may extend 12 additional months, but final report / funds expended must be submitted by year 1 deadline) *

27. PUBLIC RELATIONS / PUBLICITY / MEDIA: How will Rotary be identified at the project site with proper branding? For Regional Grants, please provide your detailed communication / PR plan (attachments accepted and/or emailed to grants@cnyrotary.org) *

LIST OF REQUIRED FORMS FOR COMPLETED APPLICATION:

- 1) This completed application submitted via Google Forms
- 2) Signature Page (attached and/or emailed to grants@cnyrotary.org)
- 3) Copy of officers, club goals, and foundation goals (attached and/or emailed to grants@cnyrotary.org)
- 4) Club Memorandum of Understanding (attached and/or emailed to grants@cnyrotary.org)
- 5) District Grant Budget Worksheet (attached)

Key dates:

- June 1, 2026 - Completed District Grant Applications Due
January 31, 2027 - Project Interim Status Report (google form)
July 31, 2027 - Project Final Report Due

28. Club Officers (as recorded on District website) - upload copy

Files submitted:

29. Club Goals (as recorded at Rotary Club Central at MyRotary) - upload copy

Files submitted:

30. Foundation Goals (as recorded at Rotary Club Central at MyRotary) - upload copy

Files submitted:

31. Club MOU - upload copy

Files submitted:

32. Signature Page - upload copy *

Files submitted:

33. Please confirm that you understand that no expenses can be incurred until receiving written approval for District Grant *

Check all that apply.

Yes, we understand and confirm we will not incur expenses until written approval received

34. Please confirm that you understand that project must be completed and all monies spent by the end of the current Rotary year (i.e. June 30, 2027) and that final report must be submitted within 31 days of the end of Rotary year (i.e. July 31, 2027) and emailed to grants@cnyrotary.org *

Check all that apply.

Yes, we understand and confirm we'll meet those deadlines

35. Please confirm you understand that all application details / requirements / attachments must be sent to grants@cnyrotary.org no later than June 1, 2026 *

Check all that apply.

Yes, we understand we need to email grants@cnyrotary.org

CLUB APPROVALS

36. Club Mailing Address (for receipt of reimbursement check once Final Report is accepted). Note: all reimbursements will be made payable to your Rotary Club *

37. Please provide the EIN for your Rotary Club

38. Please confirm the tax filing status for your club (Form 990 filings) *

Mark only one oval.

Current with tax filing requirements

Will be current no later than June 30, 2026 or will withdraw grant application

39. Confirmation your Rotary Club is current with its Rotary International Dues payments *

Check all that apply.

Yes, we are current with Rotary International dues

40. Confirmation your Rotary Club is current with District Dues payments *

Check all that apply.

Yes, we are current with CNY Rotary district dues

41. Name of your current (2025-26) Club President *

42. Email address for your current (2025-26) Club President *

43. Name of your incoming (2026-27) Club President *

44. Email address for your incoming (2026-27) Club President *

45. Name of district grant (project) leader / manager *

46. Email address of district grant (project) leader / manager *

47. Name of club grant writer *

48. Email address of club grant writer *

49. Phone number of club grant writer *

50. Any additional emails to include in reminders / notifications related to Grant Application and Final Report

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