

## **ROTARY DISTRICT 5180 AWARDS PROGRAM 2015-16**

The 2015-16 District 5180 Awards Program is designed to inspire, encourage and recognize the accomplishments of Rotary clubs and individuals during the Rotary year. It consists of:

- Rotary International Presidential Citation
- District 5180 Club Awards Declaration
- Rotarian of the Year Award
- Rookie of the Year Award
- Visiting Rotarian of the Year Award
- Others to be added later

Your club's qualification for the **Presidential Citation** will be automatically determined by Rotary International on April 1, 2016, and is dependent on data (goals and results) that you enter throughout the Rotary year on Rotary Club Central and other pertinent areas of the Rotary International website. Remember to use the Four Way Test when entering this data.

The five areas evaluated on the **Club Awards Declaration** are Membership, Administration/Club Service, Foundation, Public Image and Service. Clubs will be awarded the Governor's Award for Achievement if they complete four specified required tasks in each area, and recognition will be given to the top three clubs overall in each size category based on completion of optional additional items. One club from the three "Best Club" winners will be selected as the 2015-16 District 5180 Club of Excellence.

The District 5180 **Rotarian of the Year** and **Rookie of the Year** will be selected from nominations received from the clubs. The **Visiting Rotarian of the Year** will be determined by the number of individual club visits (excluding the Rotarian's own club) documented on the Visiting Rotarian Travel Card available on the District website; the District Governor, Assistant Governors and District staff are not eligible for this award.

In addition, there may also be a number of additional club and individual awards whose requirements and application criteria will be distributed at the Mid-Year Retreat.

It is expected that the Four Way Test will be followed when completing the Club Awards Declaration. Your Assistant Governor must verify and sign the declaration. The Awards Committee consists of District Governor Glenn Fong,

District Governor-Elect Barbara Tracy, the nine Assistant Governors and District Awards Chair Fred Rowe.

### **Club Size Categories**

For the 2015-16 Rotary year, there will be three size groupings of a roughly equal number of clubs. An individual club's size grouping will be determined by the number of members reported on the July 1, 2015 Semi-Annual Report (SAR) to Rotary International, and the exact cutoff points will be determined once these numbers are reported.

### **Due Dates**

Be aware that the Presidential Citation and the Club Awards Declaration each have different determination and due dates. The Presidential Citation will be automatically determined on April 1, 2016, and the Club Awards Declaration is due at 5:00 pm on April 15, 2016. The Presidential Citation Award and the Club Awards Declaration are available on the District website in case copies distributed at Pre-PETS, PETS or the Mid Year Retreat have been misplaced.

### **Club Certification**

The Club Awards Declaration must be signed by the Club President and the Assistant Governor. Be sure to keep a copy. This document can be scanned and emailed, hand delivered, or sent via a mail service. If a mail service is used, mail early so it will arrive on or before the due date and time. The document must be received by the date and time specified below:

Club Awards Declaration to Fred Rowe by 5:00 p.m. on April 15, 2016

- Phone: 916-967-5082 (home); 916-541-1247 (cell)
- Email: fredrowe@gmail.com
- Mailing Address: 4021 Ridge Street, Fair Oaks, CA 95628

Questions may be directed to Fred Rowe or District Governor Glenn Fong

- Phone: 916-789-7333 (home); 916-531-5208 (cell)
- Email: rotaryglenn@outlook.com

**Rotary District 5180  
Club Awards Declaration**

**Due Date: April 15, 2016 before 5:00 pm to District Awards Chair Fred Rowe**

**Unless otherwise specified, the time frame for activities referred to is the current Rotary year, beginning July 1, 2015.**

**Rotary Club of \_\_\_\_\_**

**MEMBERSHIP**

- **Required Items: place a check mark if applicable.**

\_\_\_\_ Our club entered our 2015-16 membership goal on Rotary Club Central by June 1, 2015.

\_\_\_\_ Our club has a written membership plan which is compatible with the District model plan and which was submitted to the District Membership Committee prior to October 1, 2015.

\_\_\_\_ Our club devoted a program to membership growth planning in August 2015.

\_\_\_\_ Our club had a total of at least (1 for small clubs, 2 for medium-sized clubs, 3 for large clubs) members attend the District Membership Seminar in August 2015 **OR** October 2015.

- **Optional Items: if the statement describes your club's achievement, enter the number of points allotted.**

\_\_\_\_ Our club had a net gain in membership of 10% or more between July 1, 2015 and April 15, 2016. (5 points)

\_\_\_\_ Our club's total retention as listed under Membership Trends on Rotary Club Central was 90% or greater on April 15, 2016. (4 points)

\_\_\_\_ A member of the District Membership Committee was the program speaker at our club meeting. (3 points)

- \_\_\_ Our club participated in the District PAR Membership program. (3 points)
- \_\_\_ Our club chartered a satellite club. (3 points)
- \_\_\_ Our club chartered a new club. (5 points)
- \_\_\_ Our club ensures that every potential member is oriented about the requirements and privileges of membership in our club prior to induction. (2 points)
- \_\_\_ Our club recognizes every new member's sponsor at the induction ceremony. (1 point)
- \_\_\_ Our club assigns a mentor to every new member. (2 points)
- \_\_\_ Our club held at least one Fireside Chat (or other new member training event) between July 1, 2015 and April 15, 2016. (2 points)
- \_\_\_ Our club assists new members in establishing their profile on My Rotary. (1 point)
- \_\_\_ Our club sponsored a member into the District Passport Club. (3 points)
- \_\_\_ **Total points in MEMBERSHIP (possible: 34)**

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**ADMINISTRATION / CLUB SERVICE**

- **Required Items: place a check mark if applicable.**

\_\_\_ Our club's President, President-elect, Secretary, Treasurer, Membership Chair and Foundation Chair are registered on My Rotary.

\_\_\_ Our club paid our Rotary International semi-annual dues by August 1, 2015 and February 1, 2016.

\_\_\_ Our club paid our District 5180 semi-annual dues by August 1, 2015 and February 1, 2016.

\_\_\_ Our club held three Club Assemblies prior to April 15, 2016.

- **Optional Items: if the statement describes your club's achievement, enter the number of points allotted.**

\_\_\_ Our club achieved the 2015-2016 Rotary International Presidential Citation. (1 point)

\_\_\_\_ Our club submitted our monthly attendance reports to the District Secretary by the 15th of the following month. (2 points)

\_\_\_\_ Our club had at least (2 for small clubs, 4 for medium-size clubs, 6 for large clubs) members attend the District Assembly on March 28, 2015. (3 points)

\_\_\_\_ Our club's president (or representative) attended the Mid-Year Retreat on January 9, 2016. (4 points)

\_\_\_\_ Our club completed Youth Protection Certification prior to April 15, 2016. (3 points)

\_\_\_\_ Our club has at least one member serving on a District committee. (1 point)

\_\_\_\_ Our club has at least (2 for small clubs, 4 for medium-size clubs, 6 for large clubs) members or spouses registered before April 15, 2016 to attend the District Conference on May 20-22, 2016. (2 points)

\_\_\_\_ Our club has at least (1 for small clubs, 2 for medium-size clubs, 3 for large clubs) members or spouses registered before April 15, 2016 to attend the International Convention in Seoul, Korea on May 29-June 1, 2016. (2 points)

\_\_\_\_ Our club had at least (1 for small clubs, 2 for medium-size clubs, 3 for large clubs) members graduate from STRS between July 1, 2015 and April 15, 2016. (2 points)

\_\_\_\_ Our club's newsletter has a list (or a link to a list) of club meetings in the district for makeup purposes. (2 points)

\_\_\_\_ Our club has demonstrated the process of registering on My Rotary to our members. (3 points)

\_\_\_\_ **Total points in ADMINISTRATION / CLUB SERVICE (possible: 25)**

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## **FOUNDATION**

- **Required Items: place a check mark if applicable.**

\_\_\_\_ Our club entered our 2015-16 Foundation Annual Fund and Polio Plus giving goals on Rotary Club Central by June 1, 2015.

\_\_\_\_ Our club devoted one club program to Rotary Foundation topics during November, 2015.

\_\_\_\_\_ Our club had a total of (2 for small clubs, 3 for medium-size clubs, 4 for large clubs) members attend the District 5-in-1 Seminar in May 2015 **OR** the District Foundation Seminar in July 2015 or September 2015.

\_\_\_\_\_ Our club completed (or maintained) our qualification for Rotary Foundation grants.

- **Optional Items: if the statement describes your club's achievement, enter the number of points allotted.**

\_\_\_\_\_ Our club was an EREY Club on April 15, 2016. (3 points)

\_\_\_\_\_ Our club's total Annual Fund giving exceeded the following on April 15, 2016. (Claim the appropriate points)

- \$100 per capita: 1 point
- \$150 per capita: 2 points
- \$200 per capita: 3 points
- \$250 per capita: 4 points
- \$300 per capita: 5 points

\_\_\_\_\_ A member of the District Foundation Committee was the program speaker at a meeting of our club during a month other than November. (2 points)

\_\_\_\_\_ Our club submitted a Global Grant application for prior to April 15, 2016. (4 points)

\_\_\_\_\_ Our club participated in another club's Global Grant prior to April 15, 2016. (1 points)

\_\_\_\_\_ Our club applied for a District Grant for the 2015-16 Rotary year prior to April 30, 2015. (2 points)

\_\_\_\_\_ Our club devoted a club program to some aspect of polio eradication within three weeks of World Polio Day on October 24, 2015. (1 point)

\_\_\_\_\_ Our club had (2 for small clubs, 4 for medium-size clubs, 6 for large clubs) members (or spouses) attend the District Foundation Dinner in November, 2015. (2 points)

\_\_\_\_\_ Over 50% of our club's members were benefactors on April 15, 2016. (4 points)

\_\_\_\_\_ Our club had (1 for small clubs, 2 for medium-size clubs, 3 for large clubs) members become first-time members of the Paul Harris Society prior to April 15, 2016. (2 points)

\_\_\_\_\_ Our club had (1 for small clubs, 2 for medium-size clubs, 3 for large clubs) members become first-time members of the Bequest Society prior to April 15, 2016. (2 points)

\_\_\_ **Total points in FOUNDATION (possible: 28)**

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**PUBLIC IMAGE**

- **Required Items: place a check mark if applicable.**

\_\_\_ Our club maintains a website that is current.

\_\_\_ Our club has a Facebook page and posts at least twice a month.

\_\_\_ Our club had (1 for small clubs, 2 for medium-sized clubs, 3 for large clubs) members attend the District 5-in-1 Seminar on May 16, 2015 **OR** the Public Image Seminar in August 2015 **OR** October 2015.

\_\_\_ Our club publishes a newsletter at least twice a month and sends it to the District Governor, the District Governor-Elect, the District Governor-Nominee, and our Assistant Governor.

- **Optional Items: if the statement describes your club's achievement, enter the number of points allotted.**

\_\_\_ Our Facebook page has over 200 "likes". (1 point)

\_\_\_ Our club posted a video on YouTube or Vimeo about our projects prior to April 15, 2016. (2 points)

\_\_\_ Our club had an article about our activities published in a non-Rotary publication, or on radio or television. (4 points)

\_\_\_ Our club had an article and photo about a project published in the District Newsletter prior to April 15, 2016. (2 points)

\_\_\_ Our club had two articles (with photos) about a project published in the District Newsletter prior to April 15, 2016. (2 extra points)

\_\_\_ Our club had three articles (with photos) about project published in the District Newsletter prior to April 15, 2016. (1 final extra point)

\_\_\_ Our club organized a Rotary Day (a fun, informal community event for the non-Rotary public used as an opportunity to introduce them to Rotary) prior to April 15, 2016. (5 points)

- \_\_\_ Our club promoted two club events through social media. (2 points)
- \_\_\_ Our club promoted itself at a non-Rotary public event. (2 points)
- \_\_\_ Our club has a Twitter profile that is updated at least once a month. (1 point)
- \_\_\_ **Total points in PUBLIC IMAGE (possible: 22)**

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**SERVICE**

- **Required Items: place a check mark if applicable.**

- \_\_\_ Our club participated in a community service project. Specify: \_\_\_\_\_
- \_\_\_ Our club participated in an international service project, either alone or with another club. Specify: \_\_\_\_\_
- \_\_\_ Our club participated in a vocational service project. Specify: \_\_\_\_\_
- \_\_\_ Our club participated in a youth service project (e.g., RYE, RYLA, Interact, Rotoract, etc.). Specify: \_\_\_\_\_

**(“Participated” means in any way, financial, hands on, etc.)**

- **Optional Items: if the statement describes your club’s achievement, enter the number of points allotted.**

- \_\_\_ Our club participated in the District Blood Drive. (3 points)
- \_\_\_ Our club participated in, or provided volunteers to, the District Save Mart Golf Tournament in September 2015. (1 point)
- \_\_\_ Our club participated in the 2016 District Speech Contest. (1 point)
- \_\_\_ Our club participated in the District Dictionary project. (1 point)
- \_\_\_ Our club participated in Rotarians At Work Day in 2016 and registered our project on the appropriate Rotary online site. (2 points)



- \_\_\_\_ Our club hosted an inbound RYE student. (4 points)
- \_\_\_\_ Our club sponsored an outbound RYE student. (1 points)
- \_\_\_\_ Our club continued our sponsorship of an existing Interact Club. (2 points)
- \_\_\_\_ Our club organized the formation of a new Interact Club. (5 points)
- \_\_\_\_ Our club provided financial, material or volunteer support to the Interact District Conference. (1 point)
- \_\_\_\_ Our club sponsored a student to RYLA in the summer of 2016. (2 points)
- \_\_\_\_ Our club had a club member serve as a RYLA counselor. (3 points)
- \_\_\_\_ Our club sponsored a student to REGLE. (2 points)
- \_\_\_\_ Our club participated in a joint service project with an Interact club. (1 point)
- \_\_\_\_ **Total points in SERVICE (possible: 29)**

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### **SUMMARY**

Area	# Required Activities Checked	Possible Optional Points	Our Total Optional Points
<b>Membership</b>		<b>34</b>	
<b>Administration</b>		<b>25</b>	
<b>Foundation</b>		<b>28</b>	
<b>Public Image</b>		<b>22</b>	
<b>Service Projects</b>		<b>29</b>	
<b>GRAND TOTAL</b>	<b>XXXXXXX</b>	<b>138</b>	

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Club President Signature

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Assistant Governor Signature

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Club President (printed)