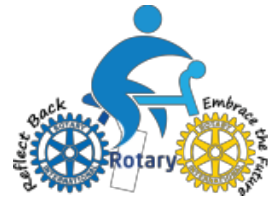




Attendance & Membership Report

Due by the 15th of Each Month



Rotary Club of: _____

Attendance Report for the Month of: _____

Prepared by: _____

E-mail: _____ Phone: _____

Date of Meeting	Total Members: Do not include Honorary	# of members used in calculating attendance	# Members present (Including make-ups)	Weekly Percentage*
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
	Average	Attendance	For Month**	

* Divide the # of members present by the # used in calculating and multiply by 100

** Add percentage for each week; divide the total by the number of weeks

of New Members: _____

Names: _____

Terminated: _____

Names: _____

Members Deceased: _____

Names: _____

of members @ month's end _____

If you are using ClubRunner, please enter the data via ClubRunner. If you're not using ClubRunner, please complete this form and return it to me via email at queenmoby@comcast.net or if you prefer, via snail mail **Maureen McBride, 1558 Barnett Circle, Carmichael, CA 95608.**

If you have any questions/concerns, please email me or call me at **916-487-1152.**