



Attendance & Membership Report - Due by the 15th of every month

Rotary Club of: _____

Attendance Report for the Month of: _____

Prepared by: _____

E-mail: _____ Phone: _____

Date of Meeting	Total Members: Do not include Honorary	# of members used in calculating attendance	# Members present (Including make-ups)	Weekly Percentage*
Week 1				
Week 2				
Week 3				
Week 4				
Week 5				
	Average	Attendance	For Month**	

* Divide the # of members present by the # used in calculating and multiply by 100

** Add percentage for each week; divide the total by the number of weeks

of New Members: _____

Names: _____

Terminated: _____

Names: _____

Members Deceased: _____

Names: _____

of members @month end _____

If you are using ClubRunner, please enter via ClubRunner. If you're not using ClubRunner, please scan this completed form and email it to me. If you prefer, snail mail to me at 1558 Barnett Circle, Carmichael, CA 95608. If you have any questions/concerns, please email me or call at the contact points listed below.

Maureen McBride: 916-487-1152 (home/preferred)

E-mail: queenmoby@comcast.net