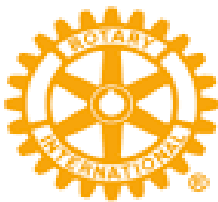


Rotary



2025

EXECUTIVE SPEECH HANDBOOK

Updated August 25, 2024

*For District Governor, Assistant District Governors, Youth Services Director,
Club Presidents, Moderators, and Speech Chairpersons*



2025 SPEECH THEME:

“The Magic of Service”

DISTRICT GOVERNOR Steve Turner



Our Rotary International District 5180 has 36 clubs centered in Sacramento and stretching from the Oroville Dam to our beautiful river delta. Formed amongst two powerful California rivers, our 1700 Rotarians help make “The Magic of Rotary” take hold locally and around the world to further Peace, Health and Fellowship.

“Service Above Self” is the motto that sums up what makes Rotary work. Life long friendships are the bonus that you don’t see coming when you start making the world better. These new friends are in our Clubs, our communities and often in another part of the planet, where those gifts we have developed here, make a difference in the world there.

ROTARY INTERNATIONAL PRESIDENT Stephanie Urhick



Stephanie A. Urchick, of the Rotary Club of McMurray, Pennsylvania, USA, is only the second woman to hold the position of Rotary International President. With the world facing incredible challenges, including the COVID-19 pandemic, disasters driven by climate change, and conflict in many regions, President Urchick says “Rotary’s leaders can offer a vision and a plan for overcoming these challenges.”



President Urchick explains the new presidential theme “The Magic of Rotary:” We are not going to end polio or bring peace to the world by waving a wand. It’s up to you. You create the magic with every project completed...”

ASSISTANT GOVERNORS

<p>AREA 1 Todd Koolakian (Sacramento) todd.koolakian@kidshome.org</p>	<p>AREA 2 Yvonne Whalen (North Sacramento) pyrateheartpres@gmail.com</p>
<p>AREA 3 Tao Elson (Oroville) taoelson@gmail.com 530 624-4641</p>	<p>AREA 4 Kathy Clemens (Roseville) kaclemens@earthlink.net 916 580 9449</p>
<p>AREA 5 Ryan Jantzen (Folsom) ryanjantzen@comcast.net 916-947-2673</p>	<p>AREA 6 Diane Cralle (Fair Oaks) dcralle@usa.net 916 880-6334</p>
<p>AREA 7 John Price (Point West) rotaryjohnprice@gmail.com 916-397-1749</p>	<p>AREA 8 Peter Anderson (West Sacramento) pbanderson1444@gmail.com 916 799-1444</p>

DISTRICT 5180 SPEECH CHAIRPERSON

Bill Highland (Yuba City)
highland.bill@gmail.com
Cell or Text 530 933-9040

TABLE OF CONTENTS

Rotary Leadership Introductions -----	2
Assistant Governors -----	3
Critical Dates -----	5
Speech Contest Rules -----	6
Preparation Recommendations -----	7
Confidential Speech Contest Check In Sheet -----	8
Club Level Contest Rules -----	9
Conducting the Club Level Speech Contest -----	9
Moderator Recommendations to Start the Contest -----	10
Club Contest Contact List -----	12
Semi-Final Contest -----	13
Conducting the Area Semi-Final Speech Contest -----	14
Final Speech Contest -----	15
Timelines for the Club and Semi-Final Speech Contests -----	16
 JUDGES' PACKET (Pages 18 - 23) Plus (Pg. 6) Speech Contest Rules	
Information for Judges -----	18
Judges Confidential Score Sheets -----	19
Confidential Judge's Ballot-----	20
Timekeeper's Record Sheet -----	21
Head Judge Instructions -----	22
Head Judge's Confidential Tally Sheet -----	23
Final Speech Contestant Awards-----	24
 STUDENTS' RECRUITMENT PACKET (PAGES 25 & 26) Plus (Pg. 6) Speech Contest Rules	
Speech Recruitment Flier -----	25
Speech Contest Student Entry Form -----	26
 Sample Letter to Club Contest Winner -----	 27
Certificate Sample -----	28

CRITICAL DATES

A concern I have is deadline dates. Please know competition completion dates are critical to the planning of each level of competition. I will try to be as flexible as possible with deadlines. Bill Highland

IMPORTANT NEW POLICIES: SPEECH CONTESTS

- **WEEK OF OCTOBER 7 - 11, 2024: District-Wide Speech Recruiting Kickoff Drive to ensure wide-spread community awareness of the District 5180 Club Speech Contests.**
- **THURSDAY, FEBRUARY 20, 2025: Deadline to COMPLETE all club contests.**
- **SATURDAY, MARCH 15, 2025: Deadline to COMPLETE all Area semifinal contests.**
- **SATURDAY, MARCH 29, 2025 during the morning of the District Assembly (Specific Time TBD), at Twelve Bridges High School, Lincoln, CA, DISTRICT 5180 FINAL SPEECH CONTEST.**

REGIONAL SEMI-FINAL SPEECH CONTESTS

There will be four semifinal speech contests scheduled between the completion of the Club Speech Contests on Thursday February 20 and **WEDNESDAY, MARCH 15, 2025. Note: Area Semi-Final Speech Contests can be scheduled at regular Rotary Club meeting facilities as long as no Rotary Club is holding a Club Meeting at that time.**

NEW POLICY: Each regional Rotary District 5180 Area Semi-Final Contest will be organized and conducted by a Rotary District Assistant Governor in the following AREAS:

- North Sacramento - -----AREA 3
- South Sacramento - ----AREAS 1 & 8
- Central Sacramento - AREAS 2, 4, & 7
- Middle Sacramento - ---AREAS 5 & 6

2025 SPEECH CONTEST RULES

GENERAL RULES:

1. Contestants must be high school students in grades 9, 10, 11, or 12.
2. Students being homeschooled or in a program recognized by their school district or the State of California are allowed to enter the speech contest.
3. A student may compete in only ONE Rotary District 5180 Club Speech Contest.
4. Any prior year's winner at any level may compete again at the club level, as long as they are otherwise eligible, and advance to the next level if they win.
5. All contestants must **ARRIVE** or **LOG IN** at their designated contest locations **NO LATER THAN TEN MINUTES PRIOR** to the start of the contest. Late arrivals will be **DISQUALIFIED**.
6. Student contestants advancing to the Semi-Final Speech Contest level may only compete in the Area Semi-Final Speech Contest of his or her sponsoring Rotary Club.
7. The theme for every contest level is **"THE MAGIC OF SERVICE."**
8. The same speech must be used for all levels of competition.
9. No pictures or video recording are permitted during any speaker's presentation.
10. Under penalty of possible disqualification, contestants **may not mention their name, school or sponsoring Rotary Club** prior to or during their speeches.
11. **No displays, props or prompting are allowed.** Clothing containing logos may be considered props.
12. Protests or concerns about the conduct of the contest at any level must be made to the moderator of the contest **prior to the announcement of the winners.**
13. All contestants must agree to speak at the Semi-Final and Final Speech contests should they advance that far.
14. In the event that a Club or Semi-Final winner becomes unable to compete at the next level, the runner-up in the original contest will be offered a chance to compete.
15. Enthusiastic, dignified, and polite audience applause is encouraged immediately following each contestant's presentation.
16. The speech must be **at least 5 minutes, but not more than 8 minutes in length.** A Timer Alert will be given to each contestant of Green at 5 minutes, Yellow at 7 minutes, and Red at 7 minutes and 30 seconds. Contestants with speeches ending before 5 minutes or after 8 minutes may be disqualified per recommendation of the Timekeeper and Speech Contest Moderator, but cannot place above fourth place.

PREPARATION RECOMMENDATIONS

- Make copies of a “Speech Recruitment Packet” consisting of “Speech Contest Student Recruitment Flier” (pg. 25), “Student Entry Form,” (pg. 26), and “Speech Contest Rules,” (pg. 6) for distribution at schools. These information sheets really help key school staff members to recruit, encourage, and inform students. (You may want to staple into three page packets for school staff as a recruiting handout.)
- Be aware that many high schools and Interact Clubs now use “Google Classroom” to distribute information to students, making large scale copying of documents unnecessary.
- Ask school personnel early, such as principals, teachers, and school secretaries (to learn their names, if not already known) of staff members who would have a personal and/or professional interest in promoting the Rotary Speech Contest with students.
- Interact Club Members should be highly encouraged to compete.
- Judges at various levels:
"Rotarians may judge Club and District Area Semi-Final Speech Contests, but are not authorized to judge the Final Speech Contest. The only restriction is that a Rotarian may not judge a Semi-Final Speech Contest with contestants applying from his or her own Area."
- Judges may be recruited through local Toastmasters Clubs who have formed a “partnership” with Rotary District 5180 and can be contacted through:
<https://www.toastmasters.org/find-a-club>.
- Microphones are not required at the Club Speech Contest level, but are required for the Semi-Final and Final Speech Contest levels. Please note that soft spoken students are often very difficult to hear in a large audience without a microphone.
- Rotarians may be used as Timekeepers at all levels.

CONFIDENTIAL SPEECH CONTEST CHECK IN SHEET

(When completed, forward to Speech Chairperson)

CONTESTANT NAME (Print Full Name)	LETTER From Folded Paper Circle Letter	AWARD LEVEL 1st - 3rd All others are 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th
	A B C D E F G H I J K L M N O	1st 2nd 3rd 4th

CUT OUT BELOW LETTERS, FOLD, and LET STUDENTS DRAW LETTER for
PRESENTATION PLACE

A	B	C	D	E	F
G	H	I	J	K	L
M	N	O			

CLUB LEVEL CONTEST RULES

1. All 2025 Speech Contest Rules apply at this level.
2. Awards: Amounts are paid by the individual clubs and must be consistent at all club contests.
 - 1st Place: \$200 and Certificate
 - 2nd Place: \$100 and Certificate
 - 3rd Place: \$50 and Certificate
 - 4th Place: Club Discretion on Cash Award and Certificate
3. Should a situation occur where the contest judges determine a speech to be inadequate, the host club is not obligated to give awards.
4. **ALL CLUB CONTESTS MUST BE COMPLETED PRIOR TO February 20, 2025**

CONDUCTING THE CLUB LEVEL SPEECH CONTEST

- The moderator may want to greet and welcome in person the contestants, teachers, and parents as they enter the contest facilities..
- The moderator should **NOT** introduce students, parents, teachers, or coaches before the contest begins.
- The moderator needs to introduce the Judges and Timekeeper(s) either before the contest begins or after the contest presentations are complete, but before the awards ceremony.
- When competing in person, contestants should be all sitting in the same row of chairs or at the same table.
- Contestants are allowed to watch fellow contestants deliver their speeches.
- If possible, parents and teachers are to be seated separate from the contestants.
- When all speech contestants have arrived, have each one pick a folded slip of paper with a letter of the alphabet for each student to determine place in presentations or some other suitable procedure. This set of letters from A to the total number of contestants will be the order in which the contestants will deliver their speeches. See “Speech Check In Sheet” page 8.
- Several minutes of open time following each contestant and, in particular, after the final presentation should be allocated for judges to complete forms and timekeepers to complete time records. These periods of time can be used for announcements, fines, Rotary business, highlighting Club or District activities, etc.
- A brief introduction of the judges/timekeeper(s) and their qualifications, either just before the first speaker or immediately after the last speaker, will reassure the spectators that qualified judges have been selected.

MODERATOR RECOMMENDATIONS TO START THE CONTEST

1. After welcoming guests/speech officials/contestants and making some introductory remarks the Moderator may want to introduce the Judges and Timekeeper(s) followed by announcements of the following pertinent rules to refresh the contestants' memories as well as provide guidance to the audience as copied below:

1. **Welcome the contestants (not by name).**
2. **IMPORTANT: Be sure to inform the audience to silence or turn off cell telephones.**
3. **Please remain seated during each contestant's speech.**
4. The topic for every contest level is **"THE MAGIC OF SERVICE"**
5. The speech must be **at least 5 minutes, but not more than 8 minutes in length.** A Timer Alert will be given to each contestant of Green at 5 minutes, Yellow at 7 minutes, and Red at 7 minutes and 30 seconds.
6. Under penalty of possible disqualification, contestants **may not mention their name, school or sponsoring Rotary Club** prior to or during their speech.
7. **No displays, props or prompting are allowed.** Clothing containing logos may be considered props.
8. **No pictures or video recording** are permitted during any speaker's presentation.
9. **Protests or concerns about the conduct of the contest** at any level must be made to the moderator of the contest **prior to the announcement of the winners.**
10. **Enthusiastic, dignified, and polite audience applause is encouraged immediately following each contestant's presentation.**

2. The Moderator should ask the Judges and Timekeeper(s) if they are ready. When they all signal "yes," call contestant "A" to the podium.
3. When contestants are speaking, the Sergeants-at-Arms should ensure that no one enters or leaves the room.
4. After the contestant speaks, turn the podium over to the President or President's Representative for between speech break presentations.
5. When the Judges and Timekeeper(s) are ready for the next speaker, continue the contest by calling the next contestant in alphabetic order.

6. The judges should retain their confidential score sheets out of the view of guests or fellow judges.
7. Repeat steps 2, 4, and 5 until all contestants have presented their speeches..
8. At this time, the Judges and Timekeeper(s) should complete their respective confidential score sheets, fill out their “Confidential Judge’s Ballot pg. 20,” and turn the “Confidential Judge’s Ballot” over to the Head Judge. Confidential score sheets are not to leave the Judge’s possession and should be taken home and destroyed.
9. Ask the contestants to introduce themselves in alphabetic or speech presentation order and tell the audience their year in school, plans for their future, and the name of their high school. You might also ask each student to introduce his or her teachers, parents and guests who are in the audience.
10. When the Head Judge has reached final contestant award level calculations, the Speech Chairperson should be alerted by the Head Judge by forwarding the “Confidential Final Speech Contestant Awards Form” from pg. 24.
11. The Speech Chairperson will then fill in the Contestant Names and forward the “Confidential Final Speech Contestant Awards Form” (pg. 24) to the Treasurer for completion of Award Checks. Once completed, the Speech Chairperson/Moderator will make the awards using the “Confidential Final Speech Contestant Awards Form.”
12. **NOTE: All contestants who do not place First, Second, or Third are deemed to have placed Fourth.**
13. If your club gives certificates, give (or mail) each place winner a certificate and check (if appropriate) as requested from the individual Rotary Club Treasurer.
14. The District Speech Chairperson, Bill Highland, will bring pre-printed award certificates and request checks from District 5180 Treasurer, Bob Deering, for Semi-Final and Final Contestants.
15. Be sure to send thank you letters or emails to the Judges, Timekeeper(s), and Sergeants-at-arms.
16. **IMPORTANT: Be sure that you obtain the winner and runner-up’s names, email addresses and telephone numbers. (Easiest and most accurate way to do this is simply to copy the student’s original application with the level of award indicated at the top.) Email this information to your Area Assistant Governor and the District Speech Contest Chairperson:**

Bill Highland
Email: highland.bill@gmail.com

CLUB CONTEST CONTACT LIST

(This form is intended for the personal use of Club Speech Chairpersons)

CONTACTS	Name	Phone	Email
Newspaper			
Area Contest			
Teacher (Staff)			
Contestant:			
Contestant:			
Contestant:			
Contestant:			
Contestant			
Head Judge			
Judge (A)			
Judge (B)			
Judge (C)			
Timekeeper			
Sergeants-at-Arms			
Sergeants-at-Arms			
Other			
Other			
District 5180 Speech Chair	Bill Highland	530 933-9040 Cell or Text	highland.bill@gmail.com

SEMI-FINAL CONTEST

- Each Regional Semifinal Speech Contest will be organized and conducted by an Assistant Governor appointed by District Governor Steve Turner:
- An Assistant Governor will arrange Semi-Final Contest DATES, TIMES, AND LOCATIONS and will moderate the Area Semifinal Speech Contests. An Assistant Governor is also responsible for arranging a (1) Moderator, (1) Head Judge, (2) Regular Judges, (1) Tiebreaker Judge, (1) Timekeeper and (?) Sergeants-at-Arms for the Area Semi-final Speech Contests. There should be a Sergeants-at-Arms at each entryway to the contest facilities.
- **The Assistant Governors assigned to organize Area Semi-Final Speech Contests are responsible for informing their Rotary Club Speech Chairpersons within their Areas as well as District Speech Contest Chairperson, Bill Highland, of a date, time, and location for their Semi-Final Speech Contests.**

REMINDER: Keep in mind that Club Speech Chairpersons need to be able to notify their 1st Place and 2nd Place Backup winners of DATE, TIME, AND LOCATION for Area Semi-Final Contests when awards are presented during or immediately following their Club Contest Awards Ceremonies.

- "Rotarians may judge Club and District Area Semi-Final Speech Contests, but are not authorized to judge the Final Speech Contest. The only restriction is that a Rotarian may not judge an Area Semi-Final Speech Contest with contestants applying from his or her own Area."
- Be aware that you can use a regular Rotary Club meeting facility for a Semi-Final Speech Contest location as long as it is not scheduled at the same time for a regular Rotary meeting.
- Assistant Governors MAY arrange for soft drinks and snacks for participants and guests. The expense for this should be shared by the participating clubs. The actual mechanics of conducting the Semi-Final Contests are identical to those of running the Club Speech Contests as outlined on pages 7 - 11.

CONDUCTING THE SEMI-FINAL SPEECH CONTEST

- The First Place winners in each Rotary District 5180 Club Speech Contest will compete in their respective regional Area Semi-Final Speech Contest for the right to advance to the District Final Speech Contest.
- All Club Speech Contest Rules apply to Area Semi-Final Speech Contests.
- Semi-Final Speech Contestants may use written notes on **One 3x5 Card.**
- Contestants are required to use a microphone at this level.
- Awards: Semi-Final awards are paid by the District and checks will be arranged by the District Speech Chairperson, Bill Highland. Certificates will be created by District Governor Steve Turner.
 - 1st Place: \$250 and Certificate
 - 2nd Place \$100 and Certificate
 - 3rd Place \$50 and Certificate
 - 4th Place Certificate
- The District Speech Contest Chairperson will attend all Semi-Final Speech Contests and will provide the award checks and certificates to all contestants.
- Student contestants advancing to the Semi-Final Speech Contest level may only compete in the Area Semi-Final Speech Contest of his or her sponsoring Rotary Club.

FINAL SPEECH CONTEST

- The winners of the four Semi-final Speech Contests will compete in the District Final Speech Contest - the morning of **SATURDAY, March 29, 2025, at the District Assembly, Twelve Bridges High School, Lincoln, CA.**
- All of the 2025 Speech Contest Rules apply to this level.
- Written notes are **NOT** allowed
- Contestants are **REQUIRED** to use a **MICROPHONE** at this level.
- The judges at this level may **NOT** be District 5180 Rotarians. The District Speech Contest Chairperson will recruit the judges.
- Awards: These awards are paid by the District.
 - 1st Place: \$2,000 and Certificate
 - 2nd Place \$1,000 and Certificate
 - 3rd Place \$500 and Certificate
 - 4th Place \$250 and Certificate

District Final Speech Competition Operational Information

- ***NEW POLICY:*** The District 5180 Final Speech Contest will be organized in the same manner as the Area Semi-Final Speech Contests. Award Ceremonies will be conducted as soon as possible after the final presenter. Lunches will therefore not be provided this year as in the past.
- The four Semifinal Speech Contest First Place winners are expected to participate in the District Final Speech Contest, which will be held at the **District Assembly at Twelve Bridges High School in Lincoln the morning of March 29. Transportation can hopefully be provided by the Sponsoring Rotary Club, if requested. Please contact Bill Highland if contestant transportation is a problem.** The contestants must arrive **30 minutes before the start** of the contest.
- The District Speech Contest Chairperson will arrange for (1) Head Judge, (2) Regular Judges, (1) Tiebreaker Judge, (1) Timekeeper, and (?) Sergeants-at-arms, and will moderate the District Speech Final Contest.

TIMELINES FOR THE CLUB AND SEMI-FINAL SPEECH CONTESTS

October/November/December (fall semester)

- Initiate the start of a District-Wide Speech Recruitment Program beginning on Monday, October 7, 2025.
- Publicize Speech Contest dates in the Club Bulletin, Website, high school newspaper, and local community newspaper.
- Review the dates, prizes, and rules in this handbook.
- Schedule Club Speech Contest to be completed prior to **THURSDAY FEBRUARY 20, 2025**.
- Make contact with interested speech/drama/debate teachers and Interact Club Advisors at each school in your club area.
- Provide interested school staff contacts with “STUDENT RECRUITMENT PACKETS” consisting of “Student Recruitment Fliers” (pg. 25), and Speech Contest Student Entry Form (pg. 26), “Speech Rules” (pg. 6) Copy the indicated pages from this handbook.
- Ask the principal, teachers, interested staff to post fliers and/or make available previously recommended three page Student Recruitment Packets if used.

January

- Make a goal to recruit four or more competitors from high schools in your area.
- Make personal contact with contestants, if possible, to provide motivation and ensure all questions or concerns of the students are answered.
- Be sure to provide contestants with your own contact information.
- Purchase certificate paper from a local stationary store to allow for personalized recognition, after clearing the expense with your club president.
- If possible, communicate through email or meet with contestants and provide them with recommendations for good speech making techniques such as speaking directly to the audience, not reading speeches, etc. that can be easily obtained through a simple Google search. Very few high schools currently have speech classes and students appreciate the encouragement and support.

Before the Club and Semi-Final Speech Contests

- Arrange for 4 Judges (1 Head Judge, 2 regular Judges, 1 Tiebreaker Judge).
- Arrange for 1 Timekeeper (you may want two timekeepers to enable backup) Note: The Timekeeper(s) can be a Rotarian.
- Send Judges the “Judges’ Packet” consisting of Pages 18 - 24 and Page 6.
- Send out newspaper and public relations news releases.
- Confirm participants and number of parents/guests (particularly if held during breakfast or luncheon Rotary meetings) to allow notification to your caterers for extra food arrangements.
- Get award checks arranged with your Club Treasurer. Semi-Final and Final awards checks are arranged through the District Speech Chairperson.
- Have a system devised for completion of certificates or whether they will be customized with printed name and mailed. One solution is to make out four certificates for 1st through 4th places for each contestant and then separate out the correct certificate for the contestant before the awards ceremony.

- Rather than using a timer for timekeeping, try out the free app “Bell for Speech.” It has a program mode that allows the full screen to turn green at 5 minutes, yellow at 7:00 minutes, and red at 7:30 minutes. I have this app on my cell and iPad and everyone I have loaned it to says they would never ever go back to a regular timer.

Day of the Club Speech Contest

- Have certificate completion arranged.
- Arrange for seating for contestants to be together and separate from parents/guests/coaches, etc.
- Arrange table(s) for judges.
- Arrange a table for the timekeeper(s) and ensure calculators/stopwatches/cell telephones are available and operating correctly. Give Timekeeper orientation to the “Bells for Speech” App if available.
- **Be sure to have colored file folders or ??? for (Green, Yellow, Red) Timer Alerts.**

Day after the Club Speech Contests and Semi-Final Contests

- Notify District Speech Contest Chairperson Bill Highland at highland.bill@gmail.com of your **first and second place winners**. **CRITICAL:** Include ALL contact information (**student name, email address, home address, and telephone number(s)**). Copying the contestant's original club speech application works best.
- Send thank-you letters to your Speech Officials.
- Send a congratulatory letter or email to the winner (as well as notifying second place winners, they will be in backup status for Semi-Final Contests) with information about the Regional Semi-final Speech Contest or Final Contest. (pgs. 14-15)

Later

- Be sure to provide support for your Club Speech Contest winner by ensuring they have transportation to the Area Semi-Final Speech Contest and, if at all possible, show your support by attending yourself.
- Provide continued support (transportation, etc.) to the District Final Speech Contest on **SATURDAY, MARCH 29, 2025 during the morning of the District Assembly (Specific Time TBD), at Twelve Bridges High School, Lincoln, CA**, if your contestant wins the Area Semi-Final Speech Contest.
- Please keep in mind that you must follow Rotary Youth Protection Guidelines when interacting with youth competitors. For information on these guidelines, review specific information at <https://www.rotary5180.org/sitepage/youth-protection> or contact your Club Youth Protection Officer.

INFORMATION FOR JUDGES

Rotary District 5180 is pleased that you have accepted the responsibility of acting as a judge in our annual Speech Contest. To ensure continuity in the judging process of the contests at the club, regional, and district levels of competition, please read carefully the judging procedure outlined below.

These procedures are based upon judges' suggestions from numerous previous Rotary Speech Contests.

JUDGING REFERENCE CRITERIA

Delivery:

Enunciation and pronunciation are basic to any good speech and must be fully considered. Overall expressiveness and sincerity of tone add to the delivery. Animation, humor, holding interest, and power of persuasion are attributes of a winning speaker.

Originality:

The manner in which the content is developed will in large measure be determined through its originality. Of major concern will be an approach that is individualistic, imaginative, and has human interest.

Content:

The content should relate specifically to the subject. Students should be positive in their approach and ideas used to develop the theme or topic should be presented logically, clearly, and concisely from opening to conclusion.

JUDGING PROCEDURE

Identical score sheets will be used at all three levels of competition. Each judge weighs each speech using "Rank Order Scoring" of "FIRST," "SECOND," and "THIRD" to indicate the level of speech award recommendations, based upon the overall score sheet Judging Criteria. In the case of a **Tie Score**, the Tiebreaker Judge will make the final decision as to award levels. The losing competitor is given the next lower award. For example: In a tie for first place, the losing competitor will automatically be awarded second place, etc. down the line.

Judges must not confer during or after a speech and are asked to rank order their scores with names of 1st, 2nd, 3rd Places indicated on "Confidential Judge's Ballots" (pg. 20) reported by each presentation letter of the contestant, such as "Contestant C" PLACEMENT "1st" Place. **All contestants not in the first three places are considered to tie for Fourth Place and do not need to be reported.**

All original "Judge's Score Sheets" are considered strictly confidential and should not be shared with ANYONE. The judge should take all of his or her original score sheets home and destroy them with a paper shredder or whatever to ensure complete confidentiality.



Contestant Letter # _____

CIRCLE RANK ORDER: FIRST, SECOND, THIRD, ALL OTHERS ARE FOURTH

CRITERIA

Delivery (Maximum Score 40)

Enunciation and Pronunciation	(1-10)	_____
Expressiveness and Poise	(1-10)	_____
Sense of Humor	(1-10)	_____
Sincerity and Tone	(1-10)	_____

Originality (Maximum Score 30)

Uniqueness	(1-10)	_____
Engagement of Interest	(1-10)	_____
Imaginative	(1-10)	_____

Content (Maximum Score 30)

Relevance to Subject	(1-10)	_____
Logical Development	(1-10)	_____
Clarity of Ideas	(1-10)	_____

TOTAL _____

Judge's notes are confidential and should be personally retained by the Judge at completion of the Speech Contest. Judges should feel free to write confidential notes or comments on the scoresheets to help in making "Rank Order Score" judgements.

Judges are to rank order and report only 1st, 2nd, and 3rd Place contestants on the "**Confidential Judge's Ballot**" (pg. 20) and turn it into the Head Judge.



(To Be Turned In To Head Judge)

CONFIDENTIAL JUDGE'S BALLOT

Judge's Name (Confidential) _____

CONTESTANT LETTER	PLACEMENT 1ST, 2ND, 3RD
	1st
	2nd
	3rd

Rotary District 5180 Speech Contest

TIMEKEEPER'S INSTRUCTIONS AND RECORD SHEET

On the sheet below, record the minutes and seconds of each speech. Begin the timing of the speech after the contestant has addressed the audience or stated the title of his or her speech. If the contestant begins his or her speech without addressing the audience or stating the title, begin timing immediately.

NOTE: Remember Timer Alerts at 5:00 GREEN, 7:00 YELLOW, 7:30 RED

Check “Yes” below if the contestant’s speech is **less than five minutes or over eight minutes in length**. A “Yes” time indication results in the contestant may be disqualified from the Speech Contest based upon recommendation from Timekeeper and Speech Moderator, although the contestant cannot place higher than Fourth Place if not fully disqualified.

- A. Minutes: _____ Seconds: _____ Yes ___ No
- B. Minutes: _____ Seconds: _____ Yes ___ No
- C. Minutes: _____ Seconds: _____ Yes ___ No
- D. Minutes: _____ Seconds: _____ Yes ___ No
- E. Minutes: _____ Seconds: _____ Yes ___ No
- F. Minutes: _____ Seconds: _____ Yes ___ No
- G. Minutes: _____ Seconds: _____ Yes ___ No
- H. Minutes: _____ Seconds: _____ Yes ___ No
- I. Minutes: _____ Seconds: _____ Yes ___ No
- J. Minutes: _____ Seconds: _____ Yes ___ No
- K. Minutes: _____ Seconds: _____ Yes ___ No
- L. Minutes: _____ Seconds: _____ Yes ___ No
- M. Minutes: _____ Seconds: _____ Yes ___ No
- N. Minutes: _____ Seconds: _____ Yes ___ No
- O. Minutes: _____ Seconds: _____ Yes ___ No

Timekeeper’s Name (Print): _____

HEAD JUDGE INSTRUCTIONS

- All Judges are to permanently retain their original score sheets, which are considered to be confidential..
- The Judges are to report only 1st, 2nd, and 3rd place positions to the Head Judge See “Confidential Judge’s Ballot” on pg. 20.
- After all contestants have spoken, the Head Judge obtains the Timekeepers’ Score Sheets and checks if any contestants have either ended his or her speech before 5 minutes or after 8 minutes. .
- In case of a tie for any place, the Tiebreaker Judge will make the final award decision and place the tie loser in the next lower award level..
- Any other tied contestants will be ranked in order immediately below the winning tie breaking contestant.
- Notify the Club Treasurer or Speech Chairperson on the “Final Speech Contestant Awards” form pg. 24 to make them immediately aware of outcomes, so announcements, checks, certificates, etc. can be written for presentation.

HEAD JUDGES CONFIDENTIAL TALLY SHEET

CONTESTANTS

JUDGES	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
TOTALS															

1. From each Judge's ballot, enter Points on this tally sheet:
 - 3 Points for First Place
 - 2 Points for Second Place
 - 1 Point for Third Place
2. Scores are from highest to lowest for awards.

Rotary



CONFIDENTIAL
FINAL SPEECH CONTESTANT AWARDS

TO BE FORWARDED TO TREASURER FOR CHECKS THEN TO
SPEECH CONTEST MODERATOR

COMPETITORS NAMES CAN BE OBTAINED FROM THE "CONFIDENTIAL SPEECH CONTEST CHECK IN SHEET"

AWARD	CONTESTANT LETTER TO BE RECORDED BY THE HEAD JUDGE	CONTESTANT NAMES RECORDED BY SPEECH CONTEST CHAIRPERSON FROM CHECK-IN SHEET
FIRST PLACE		
SECOND PLACE		
THIRD PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		
FOURTH PLACE		

Head Judge's Signature: _____ **Date:** _____



2025 ROTARY SPEECH CONTEST



Rotary District 5180 Speech Theme: “THE MAGIC OF SERVICE”

The speech must be between 5 and 8 minutes.

Notes **are** allowed at the club level, **one 3 x 5 note card** is allowed at the Semi-Final level, but **no notes** are allowed at the Finals level.

Club Level Prizes: 1st-\$200 2nd-\$100 3rd-\$50 4th-Club Discretion

First Place Winners will participate in one of four regional semi-final competitions between
FEBRUARY 21 - MARCH 15, 2025

Semi-final Prizes: 1st- \$250 2nd-\$100 3rd-\$50

The four First Place Semi-final winners will compete in the

- **SATURDAY, MARCH 29, 2025 during the morning of the District Assembly (Specific Time TBD), at Twelve Bridges High School, Lincoln, CA, DISTRICT 5180 FINAL SPEECH CONTEST.**

Final Speech Contest Prizes: 1st- \$2,000 2nd-\$1,000 3rd-\$500 4th-\$250

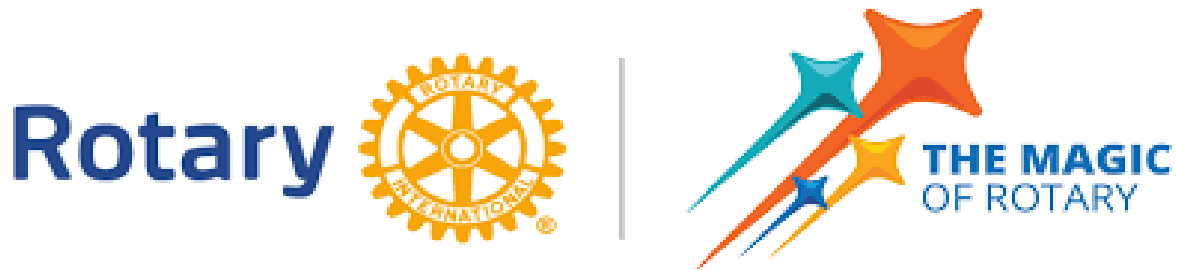
ROTARY CLUB OF _____

DATE, TIME, & LOCATION OF CONTEST: _____

ROTARY CLUB CONTACT: _____

For further information, contact the above local Rotary Club Contact or send email with your name and town of residence to Rotary District 5180 Speech Chairperson Bill Highland: highland.bill@gmail.com

ROTARY DISTRICT 5180



Rotary District 5180 Speech Theme: “THE MAGIC OF SERVICE”

SPEECH CONTEST STUDENT ENTRY FORM

I hereby apply to enter the Rotary District 5180 Speech Contest. I will compete on ___/___/_____ at the Club Speech Contest of the Rotary Club of _____.

I agree to abide by the rules of the Rotary District 5180 Speech Contest and to create an original speech for delivery.

I will enter **ONLY ONE** Rotary Speech Contest during the 2025 school year. I will not share my speech with any other contestant in the District.

Please fill out completely and legibly

Student Name (printed): _____ Grade: _____

Student Email Address: _____

Student Phone: Home: () _____ Cell: () _____

Student Home Address: _____
City: _____ Zip Code: _____

Parents Names (optional): _____

School: _____

Name of Teacher or Coach (if applicable): _____

Student Signature: _____

To enter this Rotary 2025 Speech Contest, return this form to:

_____ not later than ___/___/_____

or

Send to Bill Highland District 5180 Speech Chairperson at highland.bill@gmail.com (530) 933-9040

SAMPLE CONGRATULATORY LETTER TO CLUB CONTEST WINNER

(Use Club Letterhead)

Date

Name & Address of Club Contest Winner

Dear _____:

Congratulations on winning the Rotary Club of _____ Speech Contest!
As you have been informed, the Regional Semifinal Contest will be held on (Date) (Time) at
(Location). The directions to the contest are attached to this letter.

The contest will start promptly at _____. The contest rules require that **ALL** contestants
must arrive no later than 10 minutes prior to the start of the contest. There are **NO**
EXCEPTIONS TO THIS RULE.

Again, congratulations on winning at the Club Level Speech Contest. We look forward to seeing
you at the Rotary Semi-Final Competition. .

Sincerely,

Speech Contest Chairperson
Rotary Club of _____



How to Find Rotary Logos: Google "Rotary logos" and Right click the logo (click "Copy Image") you want to copy and then paste into your certificate.

Certificate Paper can be purchased from Amazon, Staples, just about any stationary store, or directly from a certificate company like www.baudville.com.