



INCREASE OUT
IMPACT

PROJECT BEST PRACTISE

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HOW TO PLAN A SUCCESSFUL PROJECT

- Have a clear/ simple repeatable Project Plan
- Give yourself enough time and have buy in
- Have a team - allocate roles
- Agree and contact your partners
- Know your Market
- Advertise
- Have an ability to sign up attendees

WHO SHOULD MY CLUB PARTNER WITH

- Organisations that mirror your goals
- Ones you can trust , their culture aligns
- You need to Build that Trust!

Who

- Other Rotary Clubs especially small clubs
- Scouts / Guides / Schools
- Local Ecology Groups , Clubs and societies , Mens Shed, Retirement Homes, Local Boards.
- Past Rotary Alumni- RYE students , MUNA teams, Technology

RESOURCES

- Service Project Centre in My Rotary
Mass of Resources are available



Project planning

Get insight on how to plan impactful projects including learning from the community, goal-setting, community and collaborator's engagement, sustainability, measurement, monitoring and evaluation.

[View Resources](#)



Collaboration

Discover the many groups, individuals, and institutions that you can work with to help you plan, implement and evaluate your project.

[View Resources](#)



Rotary grants

Explore the grants available to Rotary members through The Rotary Foundation to support service projects, scholarships, and other activities.

[View Resources](#)



Area of focus

Find resources, guidelines and information related to Rotary's areas of focus.

[View Resources](#)



Impact

Find resources, insights, and tools to address the Action Plan goal of increasing our impact and amplify our efforts to create positive lasting change.

[View Resources](#)

IS IT ON PUBLIC LAND?



Search Auckland Council



Menu

myAUCKLAND login

[Home](#) > [Licences and regulations](#) > [Event permits](#) > [Apply for an event permit](#)

Tono whakaaetanga hei whakahaere kaupapa Apply for an event permit

^ Check if you need an event permit

You will need a permit if your event:

- is for more than 100 people
- will be on any public open space like a park, road or the water
- is a commercial activity (includes ticketed and sponsored events)
- could cause damage to public property, the environment or surrounding roads in any way
- will involve alcohol, excessive noise, [pyrotechnics](#) or fireworks
- will create any form of waste
- will put the public and their safety at risk
- will need vehicle or power access
- will have food stalls or vendors (including catering or food trucks)
- will have infrastructure like bouncy castles, stages, marquees or signage
- will be flying a drone.

You may also need a permit if you are holding a wedding ceremony or birthday party on a public open space. Wedding receptions must be held in a private venue.

ON THE DAY

- Signage
- Food and Water
- Health and Safety Plan - Auckland Council require a Health and Safety Plan on their reserves.
should cover all Risks and mention ways to mitigate the risks.
ie Cuts and Injuries Mitigated by Briefing and Fix Aid Kits and First Aid Officers
- Arrange Council contractors to pick up or clean up after yourself (for Auckland Council simply can be done via Logging a incident Online)
- Clear Signage

IMPACT - TELL YOUR STORY

Social Media

Facebook

Instagram

Local papers / Magazines

Internal

Club Bulletin's

District Newsletters

MY ROTARY

Service Projects centre

https://spc.rotary.org/resources#f-facet_language=English&f-facet_audience=Club%20Leaders

Login to My Rotary and add your Service Project

My Club Projects

Browse your club's projects or search projects using one or more of the filters listed.

North Shore

Rotary Club

Search

Displaying 13 projects

Map view

Sort by : Created Date: New - Old

Projects for which I am the contact

Projects that have photos

Keyword

Project Status

Category



Completed Basic

Lucas Creek Clean up

River Clean for Keep NZ Clean Week

Location: New Zealand | Start Date: 14 September 2025 | End Date: 14 September 2025

Project Language: English



Completed Basic

Shed Build

Shed Construction for Community Garden