



**Rotary International District 9910 Incorporated  
Annual General Meeting 2024**

**Te Puna Hauora  
58A Akoranga Drive, Northcote, Auckland**

**Saturday 10 May 2025 at 11.30 am**

**MINUTES**

**Welcome**

Governor Jenn opened the meeting at 11.43am and welcomed everyone.

**1. Apologies**

Jean-michel Blaise, PG Bruce Rasmussen, PG David Oliphant

**Present:**

DG Jenn Wong, DGN Mitchell Brown, Sean Harris, Howard Jury, PG Ian Kiernan, Anil Krishnan, Valda Kerekere, PG Elaine Mead, PG Peter Garnett, PG Matthew McLeod, Robert Parkinson, Barry Stafford, Fay Norman, Nickie Miles, Nadia Lehmann, John Cliffe, Frank Jackson, Carolyn Heley, Liz Henley, Micheal Belgrave, Eric Jones, PG Brian Tuck, Ian Hacking, PG Neil Murray, Clare McCall (online)

**2. Minutes of AGM held 21 April 2024 were confirmed**

The minutes of the meeting of 21 April 2024 having been circulated, Governor Jenn put the motion to accept the 2024 AGM Minutes. All in favour.

**Moved:** Liz Henley, Kaikohe

**Seconded:** Ian Hacking, Whangaparaoa

**3. Matters arising from the minutes**

No matters arising

**4. Consideration of District 9910 Governor's Reviewed Financial Statements – 2023-24**

Governor Jenn put the motion to accept the reviewed District Governor Financial Statements 2023-24. All in favour.

**Moved:** Governor Jenn Wong, North Shore

**Seconded:** Barry Stafford, Maungakiekie

**5. Consideration of District 9910 Reserve Fund Reviewed Financial Statements – 2023-24**

Governor Jenn put the motion to accept the reviewed District Governor Reserve Fund Financial Statements 2023-24. All in favour.

**Moved:** Governor Jenn Wong, North Shore    **Seconded:** Sean Harris, North Shore

**6. Consideration of the District 9910 Conference 2024 Financial Report**

Governor Jenn put the motion to accept District 9910 Conference 2024 Financial Report. All in favour.

**Moved:** Governor Jenn Wong, North Shore    **Seconded:** PD Peter Garnett, North Shore

**7. Consideration of the District 9910 1990 Conference Trust 2024 Financial Report**

Governor Jenn put the motion to accept District 9910 1990 Conference Trust 2024 Financial Report. All in favour.

**Moved:** Governor Jenn Wong, North Shore    **Seconded:** Liz Henley, Kaikohe

**8. Consider the proposed amendments to the District Bylaws to amend the membership numbers date used for setting the Annual District Budget**

Used in relation to District Bylaws 7-7, 7-9 and 7-10

Governor Jenn put the motion to accept the proposed amendments to the District Bylaws as circulated.

**Moved:** Governor Jenn Wong, North Shore    **Seconded:** Sean Harris, North Shore

**9. Consider the proposed resolution for a Multi-District RYE Programme**

Governor Jenn put the motion to accept the proposed resolution for a Multi-District RYE Programme

**Resolution**

That the District 9910 Rotary Youth Exchange Committee agrees to combine with all New Zealand Districts and expressly 9920, 9930, 9940 and 9999 to run Rotary Youth Exchange through one body for the purpose of this resolution called a 'Multi-District'.

**Moved:** Governor Jenn Wong, North Shore    **Seconded:** IPG Neil Murray, North Shore

**10. General Business**

10.1 At next year's AGM suggest we amend District constitution any reference to RISPPPO Office at Paramatta to NorWest

10.2 PG Elaine Mead acknowledged and congratulated IPG Neil Murray for his year as District Governor  
PG Elaine Mead also acknowledged and thanked Governor Jenn Wong and Governor Nominee Mitchell Brown for stepping up to cover the Governor role for 2025-26

Meeting closed at 12.10pm

## **Rotary District 9910 Annual General Meeting – 10 May 2025**

### **Proposed amendments to the Rotary International District 9910 Bylaws**

#### **PROPOSED AMENDMENT 1**

To change the date at which membership figures are used to calculate the per member District Levy

**Proposer** Board of District 9910

#### Current Bylaw

##### **Article 7 FINANCES**

###### 7-7 Annual District Budget for the Governor

The Governor Elect, with the help and guidance of the District Finance Committee, will prepare an Annual District Budget for the ensuing year, setting out the proposed District Levy and Dues. District Levies and Dues will be apportioned to Clubs on a membership basis, based on membership figures as at the last day of the month, two months prior to the at the preceding 31st December. The Budget recommendations shall be distributed to Clubs at least 30 days prior to District Club Leaders' seminar.

#### Proposed Amendment

That Bylaw 7-7 be amended to read as follows

###### 7-7 Annual District Budget for the Governor

"The Governor Elect, with the help and guidance of the District Finance Committee, will prepare an Annual District Budget for the ensuing year, setting out the proposed District Levy and Dues. District Levies and Dues will be apportioned to Clubs on a membership basis, using the membership figures recorded in the Rotary International data base, as at the last day of the month, which occurs 60 days prior to the date the budget is presented for approval at the District Club Leaders' Seminar or District Conference. The Budget recommendations shall be distributed to Clubs at least 30 days prior to District Club Leaders' seminar or District Conference."

#### Rationale for Proposed amendment

The Governor-Elect and District Finance Committee develops the District budget for the upcoming Governor year in the months prior to it being approved at either the Club Leaders Seminar or District Conference. Budget development usually occurs in the February-May period, dependent on the date set for the review and approval of the proposed District Budget by Clubs.

The current bylaw sets 31 December of the preceding year, as the date to take membership figures for apportioning the approved District Levy to clubs. The time between 31 December and when the District Budget is presented to Clubs is such that membership numbers can alter significantly. Particularly as changes to membership are made around this date in consideration of the Rotary International invoices of 1 January.

Prior to the introduction of My Rotary, membership information from the Rotary International database was only available at 31 December and 30 June from the Rotary support office. Now the online access to, and maintenance of, member data by clubs means membership figures can be accessed more efficiently and effectively by districts. Using a date closer to the development of the budget and when it is presented to Clubs for approval makes the financial apportioning more accurate and realistic.

#### Financial Impact for District

It is difficult to quantify the financial impact due to the inability to forecast the membership numbers. Suffice to say by using more current data, better apportioning of the per member amount and more accurate financial management can be achieved.

## **PROPOSED AMENDMENT 2**

To change the date at which membership figures are used to calculate a District Levy

**Proposer** Board of District 9910

### Current Bylaw

#### **Article 7 FINANCES**

##### **7-9 Accounts for District Operational Levies**

The District Treasurer will send to each Club, an account showing the amount of District Levy payable, the Conference Levy and Insurance Levy Theme Materials, based on the membership of the Club as at 31st December of the previous Rotary year. The rate of these levies will be that approved by the Clubs at the Club Leaders' Seminar or District Conference.

### Proposed Amendment

That Bylaw 7-9 be amended to read as follows

##### **7-9 Accounts for District Operational Levies**

The District Treasurer will send to each Club, an account showing the amount of District Levy payable, the Conference Levy, the Insurance Levy and Theme Materials, based on the membership of the Club recorded in the Rotary International data base, as at the last day of the month, which occurs 60 days prior to the date the budget is presented for approval at the District Club Leaders' Seminar or District Conference.

The rate of these levies will be that approved by the Clubs at the Club Leaders' Seminar or District Conference.

### Rationale for Proposed amendment

As per the rationale for the proposed change to District Bylaw 7-7 and ensuring all references in the District 9910 Bylaws to the calculation method for the per member District Levy are the same.

### Financial Impact for District

It is difficult to quantify the financial impact due to the inability to forecast the membership numbers. Suffice to say by using more current data, better apportioning of the per member amount and more accurate financial management can be achieved.

### **PROPOSED AMENDMENT 3**

To change the date at which membership figures are used to calculate a District Levy

**Proposer** Board of District 9910

#### Current Bylaw

#### **Article 7 FINANCES**

##### **7-10 District Learning Levy**

Prior to holding learning sessions in their governor-elect year, the governor-elect is required to estimate the cost of preparatory sessions for incoming NZ-based club officers, such as President-Elect Development (PEDS), Club Leaders Seminar (CLS) and South Pacific Presidents-Elect Development (SPPEDS).

The cost of these sessions is funded by a District Learning Levy which is:

- I. Included in the District invoice Invoiced to NZ-based clubs in August of the Governor-Elect's year as Governor.
- II. Pro-rated based on club membership numbers as recorded in the Rotary International data base, as at 31 December of the Governor-Elect year.
- III. Included in the budget presented by the Governor-Elect for approval at the Club Leaders' Seminar.

#### Proposed Amendment

That Bylaw 7-10 be amended to read as follows

##### **7—10 District Learning Levy**

Prior to holding learning sessions in their governor-elect year, the governor-elect is required to estimate the cost of preparatory sessions for incoming NZ-based club officers, such as President-Elect Development (PEDS), Club Leaders Seminar (CLS) and South Pacific Presidents-Elect Development (SPPEDS).

The cost of these sessions is funded by a District Learning Levy which is:

- I. Included in the District invoice invoiced to NZ-based clubs in August of the Governor-Elect's year as Governor.
- II. Pro-rated based on club membership numbers recorded in the Rotary International data base, as at the last day of the month, which occurs 60 days prior to the date the budget is presented for approval at the District Club Leaders' Seminar or District Conference.
- III. Included in the budget presented by the Governor-Elect for approval at the Club Leaders' Seminar or District Conference.

#### Rationale for Proposed amendment

As per the rationale for the proposed change to District Bylaw 7-7 and ensuring all references in the District 9910 Bylaws to the calculation method for the per member District Levy are the same.

#### Financial Impact for District

It is difficult to quantify the financial impact due to the inability to forecast the membership numbers. Suffice to say by using more current data, better apportioning of the per member amount and more accurate financial management can be achieved.



**District Annual General Meeting Saturday 10 May 2025**

Name	Club Name
Sean Harris	Rotary Club of North Shore
Claire McCell (online)	Rotary Westhaven
Houmuel Jung	Mangahauai Rotary
IAN KIERNAN	NORFOLK ISLAND ROTARY
ANIL KRISHNAN.	DEVONPORT
VADA KERESZ	WARKWORTH
PETER GARNETT	RC OF NORTH SHORE
Matthew McLeod	Henderson.
ROBERT PARKERSON	KERI Keri
BARRY STAFFORD	MANUKA-KIEKIE
Fay Norman	North Shore
NICKIE MILES	NORTH HARBOUR.
Nadia Lehmann	Bay of Islands
John Cliffe	Brown Bay.
FRANK JACKSON	WHANGAREI
Carolyn Godley	Henderson
Liz Henkey	Kaitakehe.
Michael Belfrage	Akaroa
ERIC JONES	Scooby.
Jenn Wong	North Shore
<del>Steve Green</del>	<del>[unclear]</del>