## Registration of Interest to Join the Areas of Focus Register of Experts

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| --- | --- | --- | --- |
| **Title** |  | **Name** |  |
| **Highest Qualifications** | |  | |
| **Position Title** | |  | |
| **Occupation / Employer** | |  | |
| **Mobile: (or best contact #)** | |  | |
| **Email:** | |  | |

**Please forward your short profile of skills / experience for your relevant Focus Area against the “Skills Checklist” on the following page (1/2 page max).**

**Broad field(s) of expertise (select Focus Area [Col. 1) and speciality(s) or provide details below the table**

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| --- | --- | --- | --- |
| **Focus Area** | Special Skill (1) | Special Skill (2) | Special Skill (3) |
| Disease Prevention  and Treatment | Disease prevention / epidemiology | Disease treatment / medical practitioner | Public health administration |
| Water, Sanitation | Hydraulic Design (Water / Sewerage) | Sanitation (Waste treatment / site analysis) | Hygiene (Education / Behavioural Change) |
| Education & Literacy | Primary | Secondary | Special / remedial |
| Child & Maternal Health | Paediatrics | Maternal health & family planning) | Other |
| Economic & Community Development | Engaging the community in ECD solutions | ECD Planning | Capacity building / micro finance |
| Peace & Conflict Prevention / Resolution | Causes of conflict. | Mediation | International law / human rights |
| Foundation Grant or RAWCS Registration Writing | Design for sustainability | Monitoring & evaluation | Resourcing |
| Project Management | Project implementation | Project administration | Project Reporting |
| **Other - please specify** |  | | |

**Specific Fields of Expertise** (e.g. materials testing; water quality analysis)

|  |  |
| --- | --- |
| 1 |  |
| 2 |  |
| 3 |  |

|  |  |  |  |
| --- | --- | --- | --- |
| * Do you have experience to review the merits of a proposal / design / contract prepared by a Host Country expert / NGO | YES | NO |  |
| * Are you willing to provide written project advice / reviews? | YES | NO | UNSURE |
| * Have you been required to give expert advice in any aspect of your work? If yes, please include details in your Statement | YES | NO |  |

* Times of the year when you are generally unavailable (e.g. Dec-Jan)

**Return your Statement of Experience to:** [phillipskelton4@gmail.com](mailto:phillipskelton4@gmail.com)

**D9455 Register of Focus Area Experts – Skills Checklist**

Please select the Area of Focus your skills relate to and outline in no more than half a page how your professional experience could assist a Club / District to implement projects against the TRF measures. Also list up to 3 Rotary projects (e.g. Grants / RAWCS projects you have initiated / contributed to).

**PEACE AND CONFLICT PREVENTION/RESOLUTION**

Rotary supports the training, education, and practice of peace and conflict prevention and resolution.

TRF enables Rotarians to promote the practice of peace and conflict prevention/ resolution by

1. Training leaders, including potential youth leaders, to prevent and mediate conflict

2. Supporting peace-building in communities and regions affected by conflict

**DISEASE PREVENTION AND TREATMENT MEASURES**

Rotary supports activities and training that reduce the cause and effect of disease.

TRF enables Rotarians to prevent disease and promote health by:

1. Improving the capacity of local health care professionals

2. Promoting disease prevention programs, with the goal of limiting the spread of communicable diseases and reducing the incidences of and complications from non-communicable diseases

3. Enhancing the health infrastructure of local communities

4. Educating and mobilizing communities to help prevent the spread of major diseases

5. Preventing physical disability resulting from disease or injury

**WATER AND SANITATION MEASURES**

Rotary supports activities and training to provide access to safe drinking water and basic sanitation.

TRF enables Rotarians to ensure that people have sustainable access to water and sanitation by:

1. Providing equitable community access to safe water, improved sanitation and hygiene

2. Strengthening the ability of communities to develop, fund and maintain sustainable water and sanitation systems

3. Supporting programs that enhance communities’ awareness of the benefits of safe water, sanitation and hygiene

**MATERNAL AND CHILD HEALTH MEASURES**

Rotary supports activities and training to improve maternal health and reduce child mortality for children under five.

TRF enables Rotarians to improve the health of mothers and their children by

1. Reducing the mortality and morbidity rate for children under the age of five

2. Reducing the maternal mortality and morbidity rate

3. Improving access to essential medical services, trained community health leaders and health care providers for mothers and their children

**BASIC EDUCATION AND LITERACY MEASURES**

Rotary supports activities and training to improve education for all children and literacy for children and adults.

TRF enables Rotarians to ensure that all people have sustainable access to basic education and literacy by:

1. Involving the community to support programs that strengthen the capacity of communities to provide basic education and literacy to all

2. Increasing adult literacy in communities

3. Working to reduce gender disparity in education

**ECONOMIC AND COMMUNITY DEVELOPMENT MEASURES**

Rotary supports investments in people to create measurable and enduring economic improvement in their lives and communities

TRF enables Rotarians to invest in people by creating sustainable, measurable and long term economic improvements in their communities and livelihoods by

1. Building the capacity of entrepreneurs, community leaders, local organizations, and community networks to support economic development in impoverished communities;

2. Developing opportunities for productive work

3. Reducing poverty in underserved communities

**What is the Expert Register?**

The Expert Register is a list of people with scientific, technical, professional expertise who are willing to assist Rotary Districts in WA and their Clubs to design and implement high quality, high impact humanitarian service projects across the six areas of focus.

The Expert Register will provide Clubs with access to the experts who can assist them to implement best practice, hence optimizing Rotary’s investment in international service projects, (both grant funded and non-grant funded projects).

The Expert Register includes Rotarians and non-Rotarians such as industry experts, academics, government scientists, consultants, and PhD students etc. in a range of scientific and technical fields and disciplines that relate to the six areas of focus. Rotary also seeks to develop relationships with research organizations and environmental consultancies interested in doing pro-bono work.

**Joining the Expert Register**

The Expert Register is open to experts in D9455 and D9465 and other Zone 8 Districts where specialist expertise may be available. Most referrals to the register will involve projects emanating in D9455 and 9465. If you are an expert from outside WA and interested in being included on the Register, you should contact the D9455 International Service Director.

To join the D9455/D9465 Expert Register, please complete the application form, attach a copy of your CV and email to [phillipskelton4@gmail.com](mailto:phillipskelton4@gmail.com)

**Your role and obligations**

The role of persons appointed to the Expert Register is to provide D9455/D9465 and their Rotary Clubs and funding partners with objective scientific, technical or professional advice. If, on the basis of your advice, the project requires enhancement you may be asked to advise on the enhancement process.

Having identified any issues or concerns, you are under no obligation to assist in the resolution of the matter although further assistance will always be appreciated. You may stand down from the Expert Register at any time.

**The amount of work involved**

D9810 Clubs normally submit 6-8 Global Grants and register 3 – 4 Rotary Australia World Community Service (RAWCS) projects each year. It is likely that you will only be asked to review a project proposal once or twice a year and each request would typically require a few hours or less of your time.

**The type of work involved**

You may be asked to provide oral advice, written advice, or provide a written review of a project proposal or part of a project proposal.

You will not be asked to assist with trivial matters or matters outside your area of expertise. All proposed projects will be screened for eligibility by the District Foundation Grants Coordinator (if a TRF Grant application) and or the District International Service Director / RAWCS Chair to ensure that the projects address matters of genuine merit.

**The type of work you may be asked to assist with includes:**

Pre-lodgement assessment, planning and design - advice on proposed projects prior to submission. This may involve giving advice on the thoroughness of the community assessment, likely beneficiary impacts, adequacy of technical design, project costs, the adequacy of environmental impact assessments and advising Clubs about how to prepare submissions for approval.

Compliance and monitoring work - advise on the compliance of projects with regulatory authority requirements; and assistance to Host partner Clubs in making submissions to regulatory authorities.

Policy, human rights, social / gender equity – assess projects for compliance with United Nations humanitarian principles and policy protecting the rights of individuals.

Educating the Rotary Community- contribute to the education of D9455/D9465 Rotarians by presenting at seminars and workshops, contributing to plain English guides, and preparing fact sheets on scientific / technical issues based on your input to the project enhancement process in the previous year.

**How your work will be used**

Your advice will normally be used as part of a written response to the Club’s project manager. The circumstances in which your work is proposed to be used will always be discussed with you. You may provide your advice anonymously if you wish.

**Pro bono**

Members of the register are being asked to assist on a pro bono (no fee) basis. Limited funding may occasionally be available for you to recover reasonable costs of conducting pre-planning activities – such as from a District International Grant.

**Benefits of joining**

The benefits of joining the Expert Register include:

For individual Rotarians:

* Opportunities to apply your knowledge and skills and to keep abreast of areas of focus developments and best practices;
* Applying your skills to humanitarian aid projects helping Rotarians with limited access to scientific expertise.
* Connecting with experts in Rotary Action Groups, Discussion Groups and The Rotary Foundation
* Opportunities to engage in social, economic and environmental policy and reform to achieve best practice; - and community education work.
* Opportunities to network with other scientific and technical Rotarian and non Rotarian experts and companies.

For supporting companies:

* Positive public exposure.
* An opportunity to demonstrate commitment to good corporate citizenship and high standards in environmental planning and assessment.
* The ability to provide human interest project opportunities to staff, - not normally available in most organizations, which may help to attract and retain staff.

Other frequently asked questions

**Who can join the Expert Register?**

D9455/D9465 aims to tailor the Expert Register to the specific support needs of Clubs developing international service projects addressing TRF’s six areas of focus, - and as such, it is not open to all who apply. As a guide, D9455/D9465 seek Rotarians / Non Rotarians with 10 years practical experience or more in their field of expertise or with demonstrated knowledge in a specialist area that is relevant to the future of Rotary’s International Service.

The decision on whether to admit a Rotarian / Non Rotarian to the Expert Register is made by a panel comprising the International Service Committee and District Foundation Directors, the District Governor and the Focus Area team leader.

In making the decision, the following will be considered:

* The relevance of your expertise to the six areas of focus priority areas.
* Whether your area of expertise intersects with TRF focus area goals and objectives.
* The number of years of experience you have and where and how you gained your experience.
* The extent to which your area of expertise is already covered by other members of the Expert Register.
* Your standing in the scientific / professional community.

**The Rotary Foundation Six Areas of Focus**

* [Peace and Conflict Prevention/Resolution](https://my.rotary.org/en/exchange-ideas/groups/cadre-peace-and-conflict-prevention-resolution-pcpr)
* [Disease Prevention and Treatment](https://my.rotary.org/en/exchange-ideas/groups/cadre-disease-prevention-and-treatment-dpt)
* [Water and Sanitation](https://my.rotary.org/en/exchange-ideas/groups/cadre-water-and-sanitation-was)
* [Maternal and Child Health](https://my.rotary.org/en/exchange-ideas/groups/cadre-maternal-and-child-health-mch)
* [Basic Education and Literacy](https://my.rotary.org/en/exchange-ideas/groups/cadre-basic-education-and-literacy-bel)
* [Economic & Community Development](https://my.rotary.org/en/exchange-ideas/groups/cadre-economic-and-community-development-ecd)

Additionally, expertise is sought in:

* [Financial Management](https://my.rotary.org/en/exchange-ideas/groups/cadre-financial-auditors)

For more information on the Expert Register, the national contact is David Alexander; [david.alexander9810@gmail.com](mailto:david.alexander9810@gmail.com)