

Rotary D5730 District Grant Guidelines 2016-17

General Information

- The District 5730 District Grant Funds (DGF) for this Rotary year total **\$56,985.58**. The District Grant money will be available to each of the clubs, based on their Foundation giving 3 years ago. Club Presidents have been notified of their club's allocation.
- Clubs are required to be "qualified" under the current D5730 Grant guidelines in order to receive a District Grant. This includes a minimum of one Club member becoming certified at a Grants Management Seminar and the submission of a signed Memorandum of Understanding (MOU).
- Club's District Grant allocation may be used on no more than 3 different projects, with a minimum of \$500 per project.
- These grants are outright grants, not matching grants, although each club can choose to match these funds from within their own club's resources to maximize the effects in their community.
- All grants require active participation by local Rotary members.
- Clubs may partner with other clubs on a district or global project. Each club participating will be eligible to receive their designated amount. Clubs are reminded that active Rotary participation is required for all partnering clubs.
- District Grant projects are neither required to be sustainable nor be in any one of the six Areas of Focus. For Terms and Conditions for Rotary Foundation Grants, please refer to the link shown below: http://www.rotary.org/RIdocuments/en_pdf/fv_grant_terms_conditions_en.pdf This link also identifies other criteria for district grants. Please review this document, particularly Sections III and IV regarding the uses of grant funds. Note that the District Grant cannot be used for any fundraising activities.

Grant - Request Submission

- All Grant Requests must be submitted in the Grant Management Module (GMM) of ClubRunner on the District 5730's official website (www.Rotary5730.org) on or before **August 30, 2016**. Please refer to the Grant Module Instructions on the District 5730 Website under the link [Foundation District Grant Documents and Forms](#) found on the left side of the Home Page. After clicking on the link, click on [Grant Module Instructions](#) on the left side of the page under "Files". Only those persons certified can enter information into the GMM.
- Projects must be approved by the District Foundation Committee (DFC) before they are initiated or reimbursement will be denied.
- Each Club should be able to cover 100% of the cost of the project up front since the DFC will not provide funding until the project is completed and the Final Report (with receipts) is submitted in the GMM for reimbursement.

Grant - Final Report

- Final Reports and all receipts must be submitted in the Grant Management Module of ClubRunner on or before **April 30, 2017**. Please keep a complete copy of these documents for your Club's records.
- A check covering the reimbursement of actual expenses (up to the club's allocated amount) will be issued upon approval of the DFC.
- Clubs that have submitted the Final Report and all receipts on or before **February 1, 2017** will be eligible for a POSSIBLE second round of applications. If second grants are available, the project must be different from the first one in order to expand the impact in your community and increase Rotary's exposure. Please watch the website for further information.

Questions: Contact the D5730 Foundation Committee, 2016-17:

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