

District 5730 Global Grant Guidelines 2016-17

Global Grant Overview

Global Grants are funded by combining Club funds, District Designated Funds (DDF), The Rotary Foundation (TRF) World “Matching” Funds and in some cases, funds from Cooperating Organizations. Global Grants support large international activities with sustainable high-impact outcomes that have a long-term impact. When developing or participating Global Grant projects, clubs and districts should consider the following:

1. Activities must be sustainable, accountable and measurable.
 - A project is **sustainable** and accountable if it ensures successful project outcomes that can be maintained on a long- term basis to service the ongoing need of the community once the grant funds have been expended.
 - A project is **measurable** if the grant outcome lends itself to data collection and analysis in order to demonstrate quantifiable results and impact within a community.
2. Activities should stem from real community needs and address one or more of the **Six Areas of Focus**:
 - Peace and Conflict Prevention/Resolution
 - Maternal and Child Health
 - Disease Prevention and Treatment
 - Basic Education and Literacy
 - Economic Development
 - Water and Sanitation
3. Priority will be given to projects that:
 - Meet a well-defined community need
 - Create a significant impact
 - Support the greatest number of beneficiaries
 - Require involvement of host community
 - Effectively address at least one Area of Focus
 - Contain provisions to ensure sustainability and accountability
 - Are cost effective
4. Global Grants must have two primary sponsors which can be clubs or districts: a **host partner** in the country where the activity takes place and an **international partner** outside the country. Both must be qualified to receive Rotary grants. The **host partner** must have a successful history of executing and reporting previous Grant funded projects.
5. Both host and international partners must be actively involved in the planning and implementing of all Global Grants. This includes maintaining communication and developing plans for the shared responsibilities in all of the Grant’s stages.
6. Clubs and/or Districts must be current in their financial obligations and Grant reporting requirements and be qualified under current Rotary International Guidelines before a Global Grant will be approved by the district and TRF.

7. If DDF matching funds are being requested, D5730 requires clubs and/or the district to submit a copy of the Grant proposal to the District Foundation Committee. The District Foundation Committee will award DDF up to the specified limit per project application on a first-come, first-serve basis during the existing Rotary year. This limit may be modified by the District Rotary Foundation Committee during a Rotary year as demand and DDF reserves dictate. Policies and procedures developed to administer the allocation of funds will be reviewed annually.
8. Clubs are encouraged to consult with the Global Grant Committee Chair prior to Grant application so that:
 - An appropriate amount of DDF is reserved
 - Potential problems that might result in a proposal being denied by both the District Foundation Committee and/or Rotary International are identified
 - The reputation of any Cooperating Organizations/Non-Governmental Organizations (NGO) must be approved by RI before arrangements are made to include the Organization in the Global Project.
9. Grant proposals must provide an overview of the proposed project's objectives, the budget and an outline of the financing plan.
10. Global Grant Funding:

The minimum "Matching" award amount from TRF for a Global Grant, regardless of activity type, is \$15,000, which results in a minimum total financing for a project of \$30,000. The Rotary Foundation World Fund will match DDF funds on a 100 percent basis and the club funds on a 50 percent basis. To reach the minimum project budget, the primary sponsors often partner with other clubs and or district; these additional partners do not need to be qualified. An example of contributions and how they are matched is provided below:

| | <u>Contributions</u> | <u>Rotary Foundation Match</u> | |
|---|----------------------|--------------------------------|----------------------|
| District 5730 District Designated Funds (DDF) | \$ 10,000 | \$ 10,000 | |
| District 5890 District Designated Funds (DDF) | \$ 3,000 | \$ 3,000 | |
| Rotary Club "A" Funds | \$ 5,000 | \$ 2,500 | |
| Rotary Club "B" Funds | <u>\$ 2,000</u> | <u>\$ 1,000</u> | |
| | \$ 20,000 | + | \$ 16,500 = \$36,500 |
| | | | (Project funding) |

11. Completed Global Grant proposals not only from D5730 but also from other districts will be reviewed by the D5730 Foundation Committee. Members of the Committee include the District Foundation Chair, District Grants Chair, District Sub-Committee Chair, Global Grants Sub-Committee Chair, and the International Service Chair. The Foundation Committee will submit recommendations for approval for all Grant project applications to the District Governor and the District Foundation Chair for approval.

Process for Originating a Global Grant Proposal – www.rotary.org

1. **Grant Application Outline:** Clubs will submit a brief online Grant proposal before submitting a full formal application. The proposal should provide a Grant title, an overview of the Grant's activity's objectives and demonstrate how the activities fit within an Area of Focus. This process is designed to increase the acceptance rate of Grant applications. Once the proposal has been completed, submitted and reviewed by TRF and the project has been confirmed as eligible, TRF will assign a Grant number to your project and the full application can be filled out online.

2. **Grant Formal Application:** Once the Grant application has been completely filled out with detailed project activity and completed budget, the District Foundation Chair and the District Governor for both the host District and the International District will approve the application which is then automatically submitted to RI. Depending on the award amount and/or complexity of the project, TRF may request additional information. Upon final approval by TRF, all project partners will be notified and the project Club and District committed funds must be remitted to the World Fund within six months. Otherwise, TRF approval will be withdrawn.

Once all funds have been received, TRF will remit payment to the project dedicated bank account, specified in the Grant application, which can only hold funds from TRF Global Grant and is controlled by the lead Rotary Club. Funds can be opened in either the host and/or the international District. No other monies may be deposited in this account. However, multiple TRF funded projects may be tracked with appropriate software such as QuickBooks.

3. **Grant Project Implementation:** Clubs/Districts should begin work on the approved project within twelve months after the project has been funded by RI.
4. **Grant Project Reports:** An annual progress report is due to TRF every twelve months after Grant approval showing measurable success of the Grant activity if implementation will take more than one year. TRF cannot accept new grant applications if either grant sponsor has overdue reports.
5. **Grant Final Report:** A final report will be due within two months of project completion.

Process for Joining an Existing Global Grant Proposal - Out-of-District

1. District 5730 Global Grant funds may be used to support an existing Global Grant project from another Rotary district.
2. All Global Grant funding requests made by a Rotary Club or another Rotary District will be approved by the Grant Committee depending on the merit of the request and the District 5730 DDF available following step #11 above. If the request is made by a D5730 club, the club is required to contribute a minimum of \$200 to the Global Grant.
3. Participation by D5730 in a Global Grant sponsored by another district which might have a delinquent global grant project report, does not preclude D5730 from participating in other global grant requests.

Questions: Contact the D5730 Foundation Committee, 2016-17:

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