

Zones 25B and 29 Institute
September 24-29, 2019
Overland Park Sheraton Hotel, Overland Park, KS

District Foundation Chairs Training
September 26-27, 2019



**RRFC Art Zeitler
District 5930**

Art Zeitler is currently serving Rotary as Regional Rotary Foundation Coordinator for Texas and Western Oklahoma. He served as District Governor (2014-2015) for District 5930. He is a business and real estate attorney in Corpus Christi, Texas. He is a graduate of the University of Texas (B.A.) and Southern Methodist University School of Law (J.D.). He is Board Certified in Commercial Real Estate Law by the State Bar of Texas.

Art became a Rotarian in 1993 and is a member of the Rotary Club of Corpus Christi and served as Centennial Club President (2004-2005). He then served as District 5930's District Rotary Foundation Chairman (2010-2013). He organized and chaired his Club's Water

and Sanitation Committee and has administered Humanitarian and Global Grant projects in southern Honduras.

Art and wife Carol led a project work-study team trip to Choluteca, Honduras in 2011. Art has also developed Rotary projects in India, including a visit to projects in India in 2015. He also visited Guatemala in 2016 and developed a "Adopt A Clinic" District Grant and other Global and District Grant projects in Guatemala.

Art is a member of the Water & Sanitation Rotarian Action Group (WASRAG) and the Paul Harris Society and is a Trustee of Lone Star PETS (2017-2020). He is also serving as District 5930's representative for 2017-2020 on the Councils on Legislation and Resolutions. Art and Carol are Major Donors, Paul Harris Fellows and members of Rotary's Bequest Society.



**RRFC Pat Merryweather-Arges
District 6450**

Pat is currently serving as Zone 29 Regional Rotary Foundation Coordinator and is District 6450 District International Services Chair. Pat served as District Governor 2012-2013; Rotary International Presidential Peace Building Chair in 2018 and Zones 28-29 Institute Chair in Cleveland in 2016.

Pat is Executive Director of Project Patient Care and serves on several national, state, and local government and non-governmental boards and committees. Pat has a M.A. in Community Development from Marquette University and a Bachelor Degree from Loras College with majors in Economics and Sociology.

Pat has worked on dozens of Global and Matching Grants and has done on the ground grant work in Dominican Republic, Panama, Mexico, several areas in India, Jordan, Kenya, South Africa, and Nigeria and is involved currently in a few Global Grant Projects. Pat has participated in National Immunization Days in India Nigeria and presented in breakout sessions at Rotary Conventions in Australia, South Korea, and Germany. Pat has attended four Rotary at the United Nations Days in New York and one in Geneva.

Pat is a Board Member of the Water & Sanitation Action Group and member of the Peace and Microfinance and Community Development Rotary Action Groups. Pat and her Rotarian husband, George, are Major Donors, Paul Harris Society Members, Benefactors. Pat received the Rotary International Service Above Self and Rotary Foundation Meritorious Awards. Pat and George have four sons; three daughters-in-law; and six grandchildren.

DISTRICT FOUNDATION CHAIRS TRAINING

Facilitators: RRFC Pat Merryweather-Arges, Zone 29, District 6450

RRFC Art Zeitler, Zone 25B, District 5930

Wednesday, September 25, 2019		
8:00 AM – 8:00 PM	Registration	Lobby Pillar
5:30 PM – 6:30 PM	All Rotarian Reception (cash bar)	Cottonwood Pre-function Area
6:30 PM – 8:30 PM	District Foundation/Membership/Public Image Chairs Friendship Dinner Host: RC Dian Edwards	Leatherwood 2

Thursday, September 26, 2019		
8:00 AM – 8:00 PM	Registration	Lobby Pillar
8:00 AM – 8:30 AM	Opening Session: The Future is Ours Speaker: RI Director Larry Dimmitt	Cottonwood 2 & 3
8:30 AM – 9:00 AM	Transition to Training Room	
9:00 AM – 10:15 AM	Rotary Foundation 101 (Target audience is incoming and new DRFCs, but all are welcome.)	Maple
10:15 AM – 10:30 AM	Break	Leatherwood Pre-function Area
10:30 AM – 11:45 AM	Distribution of 2018-2019 Year End; Polio; Current Goals Reports Fundraising, including Intentional;; E/MGAs; Creative Initiatives Paul Harris Society; Club Banners, Rotary Direct	Maple

Thursday, September 26, 2019

11:45 AM – 12:15 PM	Transition to Lunch	
12:15 PM – 1:15 PM	Luncheon Speaker: PRIVP Greg Podd	Cottonwood 2 & 3
1:30 PM – 3:00 PM	Grant Related Issues <ul style="list-style-type: none"> - Global - Policy Changes - Scholarship - Vocational Training Team - PILOTS – Simple School Pilot and Large Impact Grants - Cadres - Stewardship - Rotary Action Groups 	Maple
3:00 PM – 3:15 PM	RI Director-Elect Suzi Howe	Maple
3:15 PM – 3:30 PM	Break	Leatherwood Pre-function Area
3:30 PM – 3:45 PM	RI President-Elect Holger Knaack	Maple
3:45 PM – 4:00 PM	End Polio Now	Maple
4:00 PM – 4:45 PM	Training – Learning and Sharing in District Groups with ARRFCs as Facilitators	Maple
4:45 PM – 5:00 PM	Reflections of the Day	Maple
5:30 PM – 6:30 PM	Major Donor Reception	Leatherwood 3
5:30 PM – 6:30 PM	Paul Harris Society Reception (cash bar)	Leatherwood 2
5:30 PM – 6:30 PM	All Rotarian Reception (cash bar)	Cottonwood Pre-function Area
6:30 PM – 9:30 PM	Governor Class Reunion Dinner All Institute Participant Dinner	Cottonwood Ballroom

Friday, September 27, 2019		
8:00 AM – 8:30 AM	Rotary Foundation Trustee and PRIVP Jennifer Jones	Maple
8:30 AM – 9:15 AM	Table-topic Exercise on Calendar Refinement	Maple
9:15 AM – 9:30 AM	RI Director Larry Dimmitt	Maple
9:30 AM – 9:45 AM	RI Director Stephanie Urchick	Maple
9:45 AM – 10:00 AM	Wrap up and Evaluations	Maple
10:00 AM – 10:30 AM	Break	
10:30 AM – 11:30 AM	*District Specific Caucus	See below
11:30 AM – 12:30 PM	Transition to All Club Luncheon	

* District Caucus Rooms:

Hawthorne 2	Leatherwood 1	Leatherwood 2	Redbud
5790	5580	6220	5610
5810	5650	6250	5630
5840	5950	6270	5680
5870	5960	6420	5710
5890	5970	6440	
5910	6000	6450	
5930			

ROTARY PAIRED ZONES 25 AND 29

Rotary
Zone 29 

● 5580, 5610, 5630, 5650, 5670, 5690, 5710,
5950, 5960, 5970, 6000, 6220, 6250, 6270,
6420, 6440, 6450

Rotary
Zone 25 

B 5790, 5810, 5840,
5870, 5890, 5910,
5930

A 4060, 4100, 4110, 4130,
4140, 4170, 4185, 4195,
4240, 4250, 4271, 4281,
4370, 4380



Club Goal Planning

Rotary Clubs need a plan and strategy to meet fundraising goals. Attached are templates and sample plans and strategies.

Sample Rotary Foundation
Club Budget Plan
(100 Rotarians)

A. Annual Giving/Share

1. 4 Paul Harris Society Members:	\$ 4,000
2. 6 New Paul Harris Fellows	\$ 6,000
3. Miscellaneous EREY and Sustaining Contributions:	\$ 5,000
4. 10% Net Proceeds from Fall Club Fundraiser	\$ <u>800</u>
	\$15,800

B. Polio

1. Pints for Polio (2):	\$ 1,200
2. Misc. Change Jar - Club Meetings:	\$ 1,000
3. 1 Paul Harris Society Member	\$ 1,000
4. Donation in Lieu of Speaker Gifts (from Operating Budget):	\$ 100
5. 10% Net Proceeds from Spring Club Fundraiser:	\$ <u>500</u>
	\$ 3,800

C. Recruiting Goals

1. 2 new Benefactors
2. 6 New Paul Harris Fellows
3. 2 New Paul Harris Society Members

D. Club Raffle Proceeds

Goal to obtain "match" funds for Grants.	
1. Global Grant *:	\$ 4,500
2. District Grant:	\$ <u>1,500</u>
	\$ 6,000
(*Plus funds from other Clubs)	

E. Local Projects and Scholarships

Funded by 90% Proceeds from Club Fall and Spring Fundraisers:	\$11,700
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Sample Rotary Foundation
Club Budget Plan
(_____ Rotarian Members)

A. Annual Giving – Share.

- | | | |
|----|--|----------|
| 1. | _____ Paul Harris Society Members: | \$ _____ |
| 2. | _____ New Paul Harris Fellows: | \$ _____ |
| 3. | Miscellaneous EREY and Sustaining Contributions: | \$ _____ |
| 4. | _____ % Net Proceeds from Fall Club Fundraiser: | \$ _____ |
| 5. | _____ | \$ _____ |
| 6. | _____ | \$ _____ |

B. Polio.

- | | | |
|----|---|----------|
| 1. | Pints for Polio (or similar) | \$ _____ |
| 2. | Misc. Change Jar - Club Meetings | \$ _____ |
| 3. | _____ Paul Harris Society Members | \$ _____ |
| 4. | Donation in Lieu of Speaker Gifts (from Operating Budget) | \$ _____ |
| 5. | _____ % Net Proceeds from Spring Club Fundraiser | \$ _____ |
| 6. | _____ | \$ _____ |
| 7. | _____ | \$ _____ |

C. Recruiting Goals.

- | | |
|----|---------------------------------------|
| 1. | _____ New Benefactors |
| 2. | _____ New Paul Harris Fellows |
| 3. | _____ New Paul Harris Society Members |
| 4. | _____ |

D. Club Raffle (or other event) Proceeds.

Goal to obtain "match" funds for R.F. Grants

- | | | |
|----|----------------------|----------|
| 1. | For Global Grant * | \$ _____ |
| 2. | For District Grant * | \$ _____ |
| | | \$ _____ |

(* Plus funds from other Clubs)

E. Local Projects and Scholarships.

Funded _____ % by Proceeds from Club Fall and Spring Fundraisers: \$ _____

SAMPLE
PLAN IMPLEMENTATION STRATEGIES TO MEET GOALS
MIDDLE OF THE HIGHWAY ROTARY CLUB 2019-20

1. Obtain two new PHS members – we have three already (two for Annual Fund and one for Polio).
2. Six new Paul Harris and two new Benefactors.
3. Be a 100% Foundation Giving Club and earn the banner:
 - a) Our Plan: \$158 average per member (banner requirement \$100)
 - b) Every member contribute at least \$25 to Annual Fund, Polio, Global Grant and/or Endowment (minimum requirement for banner).
4. In order help to make goal, provide for 10% of Fall fundraiser to Annual Fund and 10% of Spring fundraiser proceeds to Polio.
5. Various Polio fundraising activities.
6. Raffle for our Matching Funds Grant projects.
7. 90% of funds from fundraisers for local projects.
8. Financial result will be 40% increase from prior year which had no plan.
9. Membership: Current Club size 100 – Goal of increase of membership by +5; plus with new grant projects and better publicity of Club activities it might be +10.
10. Projects and Publicity: Impactful local and international projects to engage members with projects selected after input at a Club Assembly – projects' work to be publicized in local newspaper, Club website and District website, Facebook and Club meetings.

Club Banner Recognitions

100% Paul Harris Fellow Club

For clubs in which all dues-paying members are Paul Harris Fellows. This is a one-time recognition.

100% Foundation Giving Club

For clubs that achieve an average of \$100 in per capita giving and 100% participation with every dues-paying member contributing at least \$25 to any or all of the following during the Rotary year: Annual Fund, PolioPlus Fund, approved global grants, or Endowment Fund.

Every Rotarian, Every Year Club

For clubs that achieve a minimum Annual Fund contribution of \$100 per capita during the Rotary year, and every dues-paying member must personally contribute at least \$25 to the Annual Fund during the year.

Top Three Per Capita in Annual Fund Giving

For the three clubs in each district that give the most, per capita, to the Annual Fund. Clubs that give at least \$50 per capita are eligible.

**District Governors-Elect
District Governors-Nominee**

Key Points For A Successful
District Rotary Foundation Program

1. Assist your DRFC in recruiting a full Rotary Foundation Committee – you need a full team!
2. Promote Paul Harris Society – you need a District PHS Chair.
- 3.a. Promote Every Rotarian Every Year – you need an Annual Giving Chair.
b. Promote earning a Club Banner (see attached criteria).
4. “Thank You” is very important.
5. Promote all Rotary Clubs to have a Club Rotary Foundation Plan to determine and achieve goals (see sample template attached).
6. Keep Polio efforts visible via events (including World Polio Day), publicity, breakout sessions at training events, etc.
7. Hold a 3:1 District Training Seminar.
8. Promote and coordinate “Club Showcases” in February (more information available from RC Debbie High).
9. Work with DRFC and District Foundation Committee to achieve as many of the thirteen Rotary Foundation priorities listed on the attached. If you achieve these goals you will have a very successful Rotary Foundation year.
10. Analyze your District Grant Program – what can you do to improve the possibility that funds will be used for “Impactful Projects”.
11. Global Grants are a key part of why we are Rotarians – they can be some of your most meaningful accomplishments – if you follow key steps they are not as difficult as you might have been told.
12. The Zone Team is available to assist, train, troubleshoot, etc., on Grants and other areas.
13. DGNs - many of the above are great topics to present during your Friday session at Lone Star PETS.



TERMS AND CONDITIONS FOR ROTARY DISASTER RESPONSE GRANTS

The Rotary Foundation (TRF) may modify the terms and conditions of the grant at any time. Updates can be found at rotary.org/grants or requested from [Rotary grants staff](#).

I. WHAT ARE ROTARY DISASTER RESPONSE GRANTS?

Rotary disaster response grants support relief and recovery efforts in areas that have been affected by disaster within the past six months. Districts are responsible for identifying the needs in those communities and determining how funding could best meet their needs. The district will have the authority to distribute the funds it receives from TRF and is required to report on the use of funds spent on relief and recovery projects.

II. ELIGIBILITY GUIDELINES

All Foundation grant activities must:

1. Relate to the mission of The Rotary Foundation
2. Include the active participation of Rotarians
3. Exclude any liability to The Rotary Foundation or Rotary International beyond the funding amount of the grant
4. Adhere to the governing laws of the United States and the host area of the grant, and harm no individuals or entities. Sponsors of projects in and travel planned to countries sanctioned by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury may need to supply additional information.
5. Be reviewed and approved by TRF before their implementation. Grants may not be used to reimburse clubs or districts for activities and expenses already completed or in progress. Planning for grant activities prior to approval is encouraged, but expenses may not be incurred. After grant approval, any changes to the original project plan must be pre-approved by TRF.
6. Demonstrate sensitivity to the host area's tradition and culture
7. Comply with the Conflict of Interest Policy for Program Participants as outlined in section 30.040. of [The Rotary Foundation Code of Policies](#).
8. Comply with the Rotary International policies for use of the name "Rotary" or other Rotary Marks, as outlined in sections 34.040.6. and 34.040.11. of the [Rotary Code of Policies](#).

9. Include signage on, or in conjunction with, projects that identifies the role of the grant sponsors and The Rotary Foundation as outlined in section 40.010.2. of The Rotary Foundation Code of Policies and in accordance with Rotary's Voice and Visual Identity Guidelines.
10. Follow Rotary's Privacy Statement for Personal Data stated in section 26.080. of the Rotary Code of Policies. Grant applications and reports should not include beneficiaries' personal data (name, age or date of birth, or other identifying information) or images of the beneficiary unless (a) it is requested by TRF and (b) written consent of the beneficiary (or their parent or legal guardian) is provided. If such personal data is inappropriately included, it may cause delays in the grant process while TRF ensures compliance with Rotary's Privacy Policy.

In addition, Rotary disaster response grants may:

1. Allocate up to 3 percent of the grant award for grant-related administrative expenses such as bank fees, postage, software, and an independent financial assessment
2. Allocate up to 20 percent of the grant award for contingencies, but all projects and activities added to the grant after it has been approved must then be approved by TRF before funds may be spent.

Each health care professional who will provide services as part of the grant activities are expected to have a minimum of US\$500,000 in professional liability insurance coverage (a.k.a. errors and omissions liability). This refers to coverage for that participant's legal liability that could arise from their professional acts or omissions that cause harm to others. The participant is responsible for obtaining and paying for this coverage.

III. RESTRICTIONS

Grants cannot be used to unfairly discriminate against any group, promote a particular political or religious viewpoint, support purely religious functions, support activities that involve abortion or that are undertaken solely for sex determination, fund the purchase of arms or ammunition, or serve as a new contribution to the Foundation or another Rotary Foundation grant.

In addition, grants cannot fund:

1. Continuous or excessive support of any one beneficiary, entity, or community
2. Establishment of a foundation, permanent trust, or long-term interest-bearing account
3. The purchase of land or buildings
4. Fundraising activities
5. Expenses related to Rotary events such as district conferences, conventions, institutes, anniversary celebrations, or entertainment activities
6. Public relations initiatives, unless they are essential to project implementation
7. Project signage in excess of \$500
8. Operating, administrative, or indirect program expenses of another organization
9. Unrestricted cash donations to a beneficiary or cooperating organization

10. Activities for which the expense has already been incurred
11. Transportation of vaccines by hand over national borders
12. Travel to National Immunization Days (NIDs)
13. Immunizations that consist solely of the polio vaccine

IV. HOW TO APPLY

Qualified districts in the affected area or country may apply for a Rotary disaster response grant. The maximum grant amount is \$25,000. Districts may apply for subsequent grants after successfully reporting on any prior disaster response grants. To apply, the district governor and district Rotary Foundation chair must complete the Rotary Disaster Response Grant Application and send it to grants@rotary.org.

The district governor and district Rotary Foundation chair are required to maintain contact with TRF grants staff, approve spending plans, oversee efforts to identify community needs and distribute funds, ensure that all government reporting and financial requirements are met, ensure that all TRF reporting requirements are met, and ensure financial stewardship of funds.

V. FUNDING AND PAYMENT

Rotary disaster response grants are funded by contributions made to the Rotary Disaster Response Fund.

1. Rotary disaster response grant payments will be made only to a district-controlled bank account dedicated to disaster response or another district-controlled grant account. Payments will not be made to individual clubs.
2. The account must require at least two signatories for any transaction.
3. Grants will be paid out at the Rotary International exchange rate at the time of payment.

Grant payments will be made when the following conditions are met:

1. TRF has received and approved a Rotary Disaster Response Grant Application authorized by the governor and district Rotary Foundation chair.
2. TRF has received a completed Rotary Disaster Response Grant Payee Form.

VI. COOPERATING ORGANIZATIONS

Cooperating organizations are reputable non-Rotary organizations or academic institutions that provide expertise, infrastructure, advocacy, training, education, or other support for the grant. Cooperating organizations must agree to comply with all reporting and auditing activities required by The Rotary Foundation and provide receipts and proof of purchase as required. Any funding provided to cooperating organizations must be used for specific project expenses. The sponsoring district must maintain an itemized report of such expenses.

VII. REPORTING AND AUDITING REQUIREMENTS

The district must:

1. Submit reports at least every 12 months after the initial payment is received, detailing the progress of the project(s). It must also submit a final report within two months of the project's completion. Reports must include:
 - a. A full description of the project
 - b. The Rotary clubs involved
 - c. Any cooperating organizations involved in carrying out projects
 - d. The number of people who benefited from the project
 - e. How Rotarians participated in the project
 - f. A list of expenses
 - g. A bank statement that correlates to the list of expenses
 - h. Receipts appropriately cross-referenced to the list of expenses (when expressly requested by TRF)
2. Cooperate with TRF audits.
 - a. TRF reserves the right to conduct an audit of or send a monitor to any project regardless of size, at any time.
 - b. In addition, TRF reserves the right to assess projects at any time, require the submission of additional documentation, and suspend any or all payments if in its sole discretion progress is not considered to be satisfactory.
 - c. The district will maintain detailed, accurate, and complete financial records throughout the life of the project and for five years, or more if required by local law, after the grant closure date. These financial records include original receipts, canceled checks, invoices, etc. Further, if a project is selected to receive an audit, the district must maintain all documentation until such time as TRF advises that the documents may be discarded.
3. Comply with all economic and trade sanctions, including those implemented by the Office of Foreign Assets Control (OFAC) of the United States Department of Treasury.
4. Return any unused grant funds that exceed \$500. If \$500 or less remains, the district must use these funds for disaster response activities.

VIII. SPECIAL CONSIDERATIONS FOR ROTARY FOUNDATION (INDIA)

For general information about the Foreign Contribution Regulation Act (FCRA), go to fcraonline.nic.in. In addition to all other terms and conditions, grants with full or partial payment to a Rotary district in India should follow these payment and reporting procedures to comply with GOI laws and the FCRA:

1. Grant funds will not be released to a bank account in India unless all general payment conditions listed below have been met. Either the sponsors must provide documentation showing that the

bank account is registered under the FCRA or staff must determine that sufficient funds are available from contributions made within India. Otherwise, the payment will be placed in a queue and paid on a first-come, first-served basis only when additional contributions are made and sufficient funds are available. The sponsors of grants must ensure funds are not commingled.

2. Progress reports on grant funds released to India through 31 March are due by 31 May of that same year. Final reports are due two months after the grant's completion. Grant sponsors must ensure that funds received in a FCRA-registered bank account are not commingled with local funds.
3. All progress reports must:
 - a. Meet all general reporting requirements as listed in section VII
 - b. Show that a copy of the progress report filed electronically with TRF has been submitted to the South Asia Office
 - c. Include a utilization certificate if a portion of the grant amount has been used, along with statement of receipt and payment for the grant amount, certified by an independent chartered accountant (indicating membership number of the CA)
 - d. If the grant funds were not used for any reason, include an original bank statement or bank passbook (or a photocopy certified by the bank manager or a chartered accountant) indicating the date on which the grant amount was credited and a statement explaining why the grant amount has not yet been used, even if the grant amount was received before March.
4. All final reports must:
 - a. Meet all general reporting requirements as listed in section VII
 - b. Show that a hard copy of the final report filed electronically with TRF has been submitted to the South Asia Office.
 - c. Include:
 - i. A utilization certificate along with statement of receipt and payment for grant amount, certified by an independent chartered accountant (indicating membership number of the CA)
 - ii. An original bank statement or bank passbook (or a photocopy certified as true copy by the bank manager or a chartered accountant)
 - iii. A bank reconciliation statement, if multiple grants were paid to a single FCRA account
 - iv. Originals or photocopies of bills of payment/expenses vouchers and, if only photocopies are provided, a written undertaking that "all originals will be kept for a period of eight years and will be produced as and when required by Rotary Foundation (India)"
 - v. Beneficiary information (for example, photographs, newspaper clippings, appreciation letter from beneficiary)

- d. Return of any remaining funds of any amount to the Rotary Foundation (India)
5. An FCRA-registered club or district is responsible for furnishing an FC-4 return along with the financial statements to the Ministry of Home Affairs, New Delhi, in a timely manner.

IX. SPECIAL CONSIDERATIONS FOR THE PHILIPPINES

In addition to all other terms and conditions, grants paid to a Rotary district in the Philippines require more substantiation to comply with Philippine regulations. The Philippine Securities and Exchange Commission requires foundations to include supporting documents for all projects for which they have provided funding when they file financial statements. More information about this requirement can be found in Securities Regulation Code 68, as amended. Please see Item 4 on page 19. To enable the Foundation to comply with this regulation, grant sponsors must obtain certification issued by any of the following persons/organizations in the locality for which it exercises jurisdiction:

1. Office of the Mayor, stamped with office seal
2. Head of the Department of Social Welfare and Development, stamped with office seal
3. Head of the Department of Health, stamped with office seal
4. Office of the Barangay Chairman, stamped with office seal
5. Head/officer of private institution or actual beneficiaries, notarized

Please send five (5) original certificates on each project to:

Phil. Consulting Center, Inc.

c/o Erika Mae Bautista

2D Penthouse, Salamin Bldg.

197 Salcedo St., Legaspi Village

Makati City 1229

Philippines

Sample templates of the certification may be obtained through the Rotary International South Pacific and Philippines office.

Certifications of projects paid from July to May should be received by 30 June of the same fiscal year while those paid in June should be received by 31 July.

HOW CAN I FULFILL MY INTENT TO GIVE \$1,000?

The path to fulfilling your Paul Harris Society giving intentions each year is up to you. You can donate \$1,000 at one time or in several smaller amounts that reach that total. One easy way is to donate automatically through the Rotary Direct recurring giving program. For example:

- \$85 monthly
- \$250 quarterly
- \$1,000 annually

Enroll in recurring giving at rotary.org/donate.



HOW WILL MY MEMBERSHIP BE RECOGNIZED?

Rotary districts are encouraged to recognize members of the society by presenting them a certificate and a Paul Harris Society chevron lapel pin at a district or club event, or at another special occasion. Because the society is a district-led program, leaders celebrate their local Paul Harris Society members differently around the world.

Show your commitment to making the world a better place by wearing your recognition pin.



THE ROTARY FOUNDATION OF ROTARY INTERNATIONAL

One Rotary Center
1560 Sherman Avenue
Evanston, IL 60201-3698 USA
[Rotary.org](https://rotary.org)

099A-EN—(1118)

PAUL HARRIS SOCIETY



The
Rotary
Foundation 

TAKE ACTION:
rotary.org/donate

WHAT IS THE PAUL HARRIS SOCIETY?

The Paul Harris Society recognizes donors from around the world who notify The Rotary Foundation of their intention to **contribute \$1,000 or more every year** to the Annual Fund, PolioPlus Fund, or approved global grants.

HOW CAN I JOIN THE PAUL HARRIS SOCIETY?

Notify The Rotary Foundation of your intent to contribute \$1,000 or more every year by doing any of the following:

- Completing the form on the Paul Harris Society's webpage at rotary.org/paulharrissociety (look for the JOIN button to open the form)
- Emailing the Rotary Support Center at rotarysupportcenter@rotary.org or calling +1-866-9ROTARY (+1-866-976-8279). For security reasons, please do not email your completed form
- Contacting the Rotary International office that serves your area
- Mailing the attached Paul Harris Society form to The Rotary Foundation or faxing it to the Rotary Support Center at +1-847-328-4101



WHO ARE PAUL HARRIS SOCIETY MEMBERS?

Globally, more than 20,000 people are members of the society, which was established in 2013. These dedicated donors share a desire to give substantially and empower Rotary clubs to change lives in their community and around the world.

“I joined the Paul Harris Society because I believe in The Rotary Foundation. I know that by combining our giving with so many others’ we can truly make an impact and do good in the world.”

— John Salyers, past governor of District 6740

- ☐ **Yes! I would like to become a member of the Paul Harris Society. As a member, I intend to contribute \$1,000 or more every year.**

Name _____
If you are a Rotarian:
Rotary Membership ID _____
Rotary Club of _____
Club Number _____
Billing Address _____
City _____ State/Province _____
Postal Code _____ Country _____
Phone _____ Email _____

- ☐ U.S. check, payable to “The Rotary Foundation,” enclosed.
☐ Canadian cheque, payable to “The Rotary Foundation (Canada),” enclosed.
☐ Please contact me about creating a legacy with Rotary.
☐ I wish to contribute today. ☐ I will make my contribution at a later date.
Note: Fulfillment of your Paul Harris Society Membership will be based on cumulative gifts received between 1 July and 30 June each Rotary year, when financially able.

Gift designation (choose one)

☐ Annual Fund ☐ PolioPlus Fund ☐ Other: _____

Gift amount (USD)

☐ \$85 ☐ \$250 ☐ \$1,000 ☐ Other: \$ _____

Make this a recurring contribution with Rotary Direct:

☐ Monthly ☐ Quarterly ☐ Annually _____ (Please specify month)

Card Number

Expiration Date

CVN

M M Y Y

Signature _____

Contributions are tax deductible where allowed by law.

Please send your contribution to the U.S. or Canada:

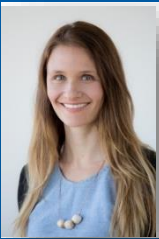





The Rotary Foundation
14280 Collections Center Drive
Chicago, IL 60693 USA
The Rotary Foundation (Canada)
c/o 911600
PO Box 4090 STN A
Toronto, ON M5W 0E9 Canada

Contributions may also be made at rotary.org/donate or by calling +1-866-9ROTARY (+1-866-976-8279).



AREAS OF FOCUS MANAGERS

Areas of focus managers provide support and guidance for Rotarian activities in the six areas of focus. Managers are available for consultation about project design, new initiatives, and grants.

	Rebecca Crall Peace and Conflict Prevention/Resolution ☎ 847-866-3374 ✉ rebecca.crall@rotary.org 📖 English, Spanish, basic French ⚙ Started at Rotary in 2006
	John Wahlund Disease Prevention and Treatment / Maternal and Child Health ☎ 847-866-3248 ✉ john.wahlund@rotary.org 📖 English and conversational Wolof ⚙ Worked at Rotary from 1990-1994, returned in 2013
	Mary Jo Jean-Francois Basic Education and Literacy ☎ 847-424-5313 ✉ maryjo.jeanfrancois@rotary.org 📖 English and Haitian Creole ⚙ Started at Rotary in 2013
	Bonaventure Fandohan Economic and Community Development ☎ 847-424-5231 ✉ bonaventure.fandohan@rotary.org 📖 English, French and Haitian Creole ⚙ Started at Rotary in 2015
	Erica Gwynn Water and Sanitation ☎ 847-866-3232 ✉ erica.gwynn@rotary.org 📖 English and Spanish ⚙ Started at Rotary in 2012
	Mohamed Keita Area of Focus and Program Communication Specialist ☎ 847-866-5284 ✉ mo.keita@rotary.org 📖 English, French and conversational Spanish ⚙ Started at Rotary in 2016



AREAS OF FOCUS POLICY STATEMENTS

The Rotary Foundation strives to process grants efficiently and ensure the quality of grant-funded projects. In each policy statement, you'll find lists of eligible and ineligible activities, including examples of the types of projects that Rotary clubs and districts have successfully implemented. All grant requests must comply with the policy statement related to their intended area of focus. Project planning is the responsibility of the host club or district.

Environmental Projects


Most areas of focus include projects designed to protect the environment. Look for the  to find projects with an environmental focus.

PEACEBUILDING AND CONFLICT PREVENTION

Rotary supports training, education, and practices related to peacebuilding and conflict prevention through initiatives that help transform¹ conflict in our communities and around the world.

Area of Focus Statement of Purpose and Goals

TRF enables Rotarians to advance peacebuilding and prevent conflict by:

1. Enhancing the capacity of individuals and communities to transform conflict and build peace
2. Training community members in peace education, peace leadership, and conflict prevention and resolution
3. Providing services that help integrate vulnerable populations into society
4. Improving dialogue and community relations to determine how best to manage natural resources 
5. Funding graduate scholarships for career-minded professionals related to peacebuilding and conflict prevention

¹ Conflict transformation involves identifying and working with the underlying conditions, relationships, and social structures that give rise to conflict. Through this process, one moves beyond conflict resolution or management to change the environment that has led to conflict. This focus on transformation helps ensure sustainable peace.

Parameters for Eligibility

TRF considers the following activities to be within the scope of the peacebuilding and conflict prevention area of focus:

1. Group activities including workshops, trainings, and other programs that support peace leadership and education, Positive Peace,² community integration of vulnerable populations, facilitated dialogue, communication, and conflict prevention and transformation
2. Education for youth on constructive ways to prevent, manage, and transform conflict, including after-school or community-based programming with robust peacebuilding and conflict-diversion activities
3. Training programs or campaigns to address conflict, or the risk of conflict, related to the use and management of natural resources 🌱
4. Legal, psychological, social, and rehabilitative services that help integrate vulnerable populations into society, including at-risk youth, refugees, trafficked people, and others affected by conflict or violence

TRF considers the following activities to be outside the scope of the peacebuilding and conflict prevention area of focus and not eligible for global grant funding:

1. Peace conferences in which Rotarians are the primary participants
2. Programs with a sole focus on music, sports, or extracurricular activities. Programs must have robust peacebuilding and conflict-diversion aspects to receive global grant funding.
3. Enrollment at a Rotary Peace Center partner university in the same, or similar, academic program as those pursued by Rotary Peace Fellows

Elements of Successful Humanitarian Projects and Vocational Training Teams

Peacebuilding and conflict prevention global grants are:

1. Sustainable — Communities can continue to make progress in peacebuilding and conflict prevention after the Rotary clubs or districts complete their work.
2. Measurable — Sponsors need to set targets and identify measurements to track project outcomes. Standard measures for peacebuilding and conflict prevention are listed in the [Global Grant Monitoring and Evaluation Plan Supplement](#).
3. Community driven — Projects meet the needs identified by the host community.

Elements of Successful Scholarships

Global grants support graduate-level scholarships for professionals interested in pursuing careers in

² Rotary has a strategic partnership with the Institute for Economics and Peace to help address the underlying causes of conflict and create conditions that foster peace. [Learn more](#) about our work in Positive Peace.

peacebuilding and conflict prevention. TRF considers the following when evaluating global grant scholarship applications:

1. The applicant's previous professional experience in peacebuilding and conflict prevention, including work or research with nongovernmental organizations, governmental agencies, or international associations
2. The academic program's alignment with peacebuilding and conflict prevention
 - a. Preferred academic programs include conflict prevention and resolution, peace and justice studies, social entrepreneurship related to peace, security studies, international relations, and other degrees with a specialization in peace and conflict, such as human rights law.
 - b. Programs that focus directly on peace and conflict issues and outcomes will be considered favorably.
 - c. Programs that will not be considered favorably include those related to general international relations with no emphasis on peacebuilding, conflict transformation, or conflict prevention and resolution, as well as other general social development degrees.
3. The applicant's career plans as they relate to peace and conflict transformation, prevention, and resolution

DISEASE PREVENTION AND TREATMENT

Rotary supports activities that reduce the causes and effects of disease. Projects strengthen the health care system³ by improving access to and expanding medical services, providing medical equipment, or training health care personnel.

Area of Focus Statement of Purpose and Goals

TRF enables Rotarians to prevent and treat disease and support health by:

1. Improving the capacity of local health care professionals
2. Promoting disease prevention and treatment programs that limit the spread of communicable diseases and reduce the incidence and effect of noncommunicable diseases
3. Strengthening health care systems
4. Providing clinical treatment and rehabilitation for physical disabilities
5. Funding graduate scholarships for career-minded professionals related to disease prevention and treatment

Parameters for Eligibility

TRF considers the following activities to be within the scope of the disease prevention and treatment area of focus:

Prevention and Control of Communicable Diseases

1. Disease testing through projects such as health fairs, provided they include counseling and referrals or help admit patients for treatment
2. Educating community members and health care professionals about intervention strategies for preventing disease transmission
3. Providing equipment specifically to offer health care services to remote populations that lack access to the local primary care system
4. Supplying medical equipment to health care facilities. Equipment must meet current technology standards and satisfy environmental criteria for power, water, and air quality. Grant sponsors must provide proof of ownership and operational and maintenance plans, including documentation showing that personnel have received training on equipment operation and maintenance, or a training plan that ensures compliance with these requirements.
5. Providing surveillance systems, along with training, to track and monitor the diagnosis and treatment of disease
6. Treating communicable diseases through an approach that also helps prevent disease, improve the training of medical professionals, or enhance public health education to promote a community's long-term well-being

³ A health care system includes both the public and private sectors engaged in the delivery of health services.

7. Preventing and controlling illnesses transmitted by mosquitoes and other vectors. High-priority projects will include identifying environmental hazards specific to vector-borne diseases and remedial strategies. 🍃
8. Addressing environmental hazards related to infection and disease containment, such as disposal of medical waste in health care facilities 🍃

Prevention and Control of Noncommunicable Diseases

1. Offering prevention and treatment services for physical and mental illnesses and related disabilities
2. Developing community education and early screening and treatment programs designed to reduce the incidence and prevalence of chronic diseases
3. Providing equipment specifically to offer health care services to remote populations that lack access to the local primary care system
4. Supplying medical equipment to health care facilities. Equipment must meet current technology standards and satisfy environmental criteria for power, water, and air quality. Grant sponsors must provide proof of ownership and operational and maintenance plans, including documentation showing that personnel received training on equipment operation and maintenance, or a training plan that ensures compliance with these requirements.
5. Providing lifesaving surgeries and surgeries to address congenital problems, provided they include assessing the beneficiary and ensuring follow-up care
6. Treating noncommunicable diseases, including mental illness, through an approach that also helps prevent disease, train health service professionals, or enhance public health education with measurable outcomes to promote a community's long-term well-being
7. Preventing traffic- or vehicle-related injuries, provided these projects can demonstrate measurable reductions in such injuries
8. Supplying vehicles, personnel, and equipment to provide emergency medical services. Ambulances must be new and purchased locally and include documentation of ownership, operation, maintenance, repair, and security systems by the appropriate health care facility.

TRF considers the following activities to be outside the scope of the disease prevention and treatment area of focus and not eligible for global grant funding:

1. Projects that consist exclusively of purchasing furniture, supplies, consumables, or nonmedical equipment, such as solar panels
2. Medical missions or surgical team trips that do not provide educational outreach programs or significant capacity-building in the project country, with the exception of lifesaving surgeries and surgeries to address congenital problems
3. Eco-stove or indoor stove-top projects

4. Nonconventional or alternative therapies for treating physical and mental disabilities, unless they include clinical protocols supervised by health care professionals
5. Treatment of pervasive developmental disorders and other spectral disorders, including autism, unless there are measurable clinical interventions that demonstrate an improvement of the disorder's long-term impact
6. Nutrition programs, unless they target clinical malnutrition or interventions in the first 1,000 days between a woman's pregnancy and her child's second birthday
7. Introduction of new technology without documentation of its prior successful use in the project area and appropriate operations, maintenance, replacement, and repair systems in place
8. General health education and public safety programs

Elements of Successful Humanitarian Projects and Vocational Training Teams

Disease prevention and treatment global grants are:

1. Sustainable — Communities can address their disease prevention and treatment needs after the Rotary club or district completes its work.
2. Measurable — Sponsors need to set targets and identify measurements to track project outcomes. Standard measures for disease prevention and treatment are listed in the [Global Grant Monitoring and Evaluation Plan Supplement](#).
3. Community-driven — Projects meet the needs identified by the host community.

Elements of Successful Scholarships

Global grants support graduate-level scholarships for professionals interested in pursuing careers related to disease prevention and treatment. TRF considers the following when evaluating global grant scholarship applications:

1. The applicant's previous work experience in the field of disease prevention and treatment
2. The academic program's alignment with disease prevention and treatment, such as public health and advanced degrees in nursing and medicine
3. The applicant's career plans as they relate to disease prevention and treatment

WATER, SANITATION, AND HYGIENE

Rotary supports activities that encourage the management and protection of freshwater resources and provide universal and equitable access to safe drinking water, sanitation, and hygiene. TRF seeks to empower governments, institutions, and communities to manage their water, sanitation, and hygiene services through environmentally sound, measurable, and sustainable interventions. 🌱

Area of Focus Statement of Purpose and Goals

TRF enables Rotarians to ensure communities' sustainable access to water, sanitation, and hygiene by:

1. Facilitating universal and equitable access to safe and affordable drinking water
2. Improving water quality by protecting and maintaining surface- and groundwater resources, reducing pollution and contaminants, and promoting wastewater reuse 🌱
3. Facilitating universal and equitable access to improved sanitation and waste management services in order to achieve open defecation-free communities 🌱
4. Improving community hygiene knowledge, behaviors, and practices that help prevent the spread of disease
5. Strengthening the capacity of governments, institutions, and communities to develop, finance, manage, and maintain sustainable water and sanitation services
6. Funding graduate scholarships for career-minded professionals related to water, sanitation, and hygiene

Parameters for Eligibility

TRF considers the following activities to be within the scope of the water, sanitation, and hygiene area of focus:

1. Ensuring access to safe drinking water, including projects focused on water supply, storage, purification, treatment, and source water protection 🌱
2. Ensuring access to improved sanitation, defined as the collection, treatment, and disposal of human excreta or urine through sanitation infrastructure and fecal-sludge management, treatment, and disposal 🌱
3. Providing hygiene education that promotes healthy behaviors such as hand washing, safe disposal of human waste, safe water storage, and proper menstrual hygiene. The program must identify the factors that prevent or encourage positive behaviors and describe how to address barriers.
4. Providing solid waste management systems, defined as the process of collecting, treating and disposing of solid waste materials 🌱
5. Using watershed management practices to protect source water and recharge surface and groundwater resources 🌱
6. Supplying water for crop, livestock, and fisheries production
7. Developing sustainable management practices to support water and sanitation services, including

community governance, financing and planning, system maintenance, and delivery

8. Organizing strategic advocacy initiatives to encourage regional, national, and local authorities to implement policies that support sustainable access to water, sanitation, and hygiene. These include allocating funding for related services, establishing standards and guidelines, and developing processes for certifying communities as open defecation-free.

TRF considers the following activities to be outside the scope of the water, sanitation, and hygiene area of focus and not eligible for global grant funding:

1. Hygiene programming that focuses on increasing knowledge and providing standardized information rather than changing behavior. One-time education sessions are not eligible.
2. Single-event river or beach clean-ups that are not part of a watershed management project
3. Projects that solely construct water and sanitation systems

Elements of Successful Humanitarian Projects and Vocational Training Teams

Water, sanitation, and hygiene global grants are:

1. Sustainable — Communities and governments can better address their water, sanitation, and hygiene needs after the Rotary club or district completes its work.
2. Measurable — Sponsors need to set targets and identify measurements to track project outcomes in water, sanitation, and hygiene and water resource management. Standard measures are listed in the [Global Grant Monitoring and Evaluation Plan Supplement](#).
3. Community driven — Projects meet the needs identified by the host community. Governments, communities, and businesses work together to build, own, and operate sustainable water and sanitation systems.

Elements of Successful Scholarships

Global grants support graduate-level scholarships for professionals interested in pursuing careers in water, sanitation, and hygiene. TRF considers the following when evaluating global grant scholarship applications:

1. The applicant's previous work experience in the field of water, sanitation, and hygiene or water resource management
2. The academic program's alignment with water, sanitation, and hygiene or water resource management. Examples include water and sanitation engineering, environmental engineering, integrated water resource and systems management, hydrology, and public health.
3. The applicant's career plans as they relate to water and sanitation

MATERNAL AND CHILD HEALTH

Rotary supports activities and training to improve maternal health and reduce mortality for children under five. Projects strengthen the health care system⁴ by improving access to and expanding medical services, providing medical equipment, and training health care personnel.

Area of Focus Statement of Purpose and Goals

TRF enables Rotarians to improve the health of mothers and their children by:


1. Reducing the neonatal and newborn mortality rate
2. Reducing the mortality and morbidity rate of children under five
3. Reducing the maternal mortality and morbidity rate
4. Improving access to essential medical services, trained community health workers, and health care providers
5. Funding graduate scholarships for career-minded professionals related to maternal and child health

Parameters for Eligibility

TRF considers the following activities to be within the scope of the maternal and child health area of focus:

1. Maternal prenatal, delivery, and antenatal care
2. Training or “train the trainer” initiatives for maternal and child community health care workers and medical professionals
3. Projects that provide medical equipment to health care facilities. Equipment must meet current technology standards and satisfy environmental criteria for power, water, and air quality. Grant sponsors must provide proof of ownership and operational and maintenance plans, including documentation showing that personnel received training on equipment operation and maintenance, or a training plan that ensures compliance. Equipment projects must include educational activities for women related to healthy pregnancy, delivery, or neonatal care.
4. Education about and enhanced access to family planning and other sexual and reproductive health interventions and services available through the health care system
5. Immunizations for women, adolescent girls, and children under five
6. Interventions to combat pneumonia, diarrhea, malaria, measles, and other major causes of disease in women and children under five
7. Interventions to reduce the transmission and impact of sexually transmitted disease in adolescents and women

⁴ A health care system includes both the public and private sectors engaged in the delivery of health care services.

8. Prevention of mother-to-child transmission of HIV
9. Projects that promote breastfeeding and other actions that prevent, reduce, and treat the effects of malnutrition
10. Lifesaving surgeries and surgeries to address congenital problems, provided they include assessing the beneficiaries and ensuring follow-up care
11. Projects that address environmental hazards related to the containment of infection and transmission of disease, such as the disposal of medical waste in health care facilities 

TRF considers the following activities to be outside the scope of the maternal and child health area of focus and not eligible for global grant funding:

1. Medical missions and surgical team trips that do not provide significant capacity-building in the project country, except for lifesaving surgeries and surgeries to address congenital problems
2. Garden projects, food supplements, and school-based nutrition programs
3. Eco-stove or indoor stove-top projects
4. Playgrounds and general childhood exercise and wellness projects
5. Nonconventional or alternative therapies for treatment of physical and mental disabilities, unless they include clinical protocols supervised by health care professionals
6. Sexual and reproductive health projects for adolescents, unless they are carried out within the health care system under the supervision of licensed medical professionals
7. Furniture, supplies, and consumables, unless they are part of a larger maternal and child health project that meets the eligibility parameters for global grants
8. General health education and public safety programs

Elements of Successful Humanitarian Projects and Vocational Training Teams

Maternal and child health global grants are:

1. Sustainable — Communities can address their maternal and child health needs after the Rotary club or district completes its work.
2. Measurable — Sponsors need to set targets and identify measurements to track project outcomes. Standard measures are listed in the [Global Grant Monitoring and Evaluation Plan Supplement](#).
3. Community-driven — Projects meet the needs identified by the host community.

Elements of Successful Scholarships

Global grants support graduate-level scholarships for professionals interested in pursuing careers related to maternal and child health. TRF considers the following when evaluating global grant scholarship applications:

1. The applicant's previous work experience in the field of maternal and child health
2. The academic program's alignment with maternal and child health. Examples include epidemiology, nutrition, global health, public health, and health promotion, as well as advanced degrees in nursing and medicine.
3. The applicant's career plans as they relate to maternal and child health

BASIC EDUCATION AND LITERACY

Rotary supports activities and training to improve education for all children, and literacy for children and adults.

Area of Focus Statement of Purpose and Goals

TRF enables Rotarians to ensure that all people have sustainable access to basic education and literacy by:

1. Supporting programs that strengthen a community's ability to provide basic education and literacy to all
2. Increasing adult literacy
3. Working to reduce gender disparity in education
4. Funding graduate scholarships for career-minded professionals related to basic education and literacy

Parameters for Eligibility

TRF considers the following activities to be within the scope of the basic education and literacy area of focus:

1. Improving academic outcomes at the early childhood, primary, and secondary levels, in collaboration with local school officials
2. Educating adults in reading, writing, and numeracy skills
3. Providing professional development opportunities for teachers with a qualified trainer in curriculum implementation, effective instructional methods, or student assessments
4. Strengthening basic educational outcomes by providing improved learning materials and facilities supported by enhanced curricula and new professional development for teachers
5. Improving academic support for before- and after-school programs by training tutors and teachers, conducting student assessments, and providing equipment if needed
6. Supporting educators' ability to help students with physical or developmental disabilities achieve greater academic outcomes by providing professional development opportunities for teachers and staff, as well as basic educational materials and enhanced facilities if needed

TRF considers the following activities to be outside the scope of the basic education and literacy area of focus and not eligible for global grant funding:

1. Projects that consist exclusively of infrastructure, vehicles, or equipment purchases, and training on their use
2. Projects that provide salaries, tuition, or school supplies without the means for the community or non-Rotary entity to maintain these in the future
3. Projects that purchase only extracurricular or play materials or playgrounds

4. Projects that focus on school feeding or providing infrastructure and equipment for school feeding programs
5. Projects the community is not able to sustain after grant funding ends
6. Projects that benefit only one cohort of students, such as tutoring or after-school programs that will function only during the life of the grant

Elements of Successful Humanitarian Projects and Vocational Training Teams

Basic education and literacy global grants are:

1. Sustainable — Communities can address their basic education and literacy needs after the Rotary club or district completes its work.
2. Measurable — Sponsors need to set targets and identify measurements to track project outcomes. Standard measures are listed in the [Global Grant Monitoring and Evaluation Plan Supplement](#).
3. Community driven — Projects meet the needs identified by the host community.

Elements of Successful Scholarships

Global grants support graduate-level scholarships for professionals interested in pursuing careers in basic education and literacy. TRF considers the following when evaluating global grant scholarship applications:

1. The applicant's previous work experience in the field of basic education and literacy
2. The academic program's alignment with basic education and literacy. Examples include education, literacy, curriculum development, special education, and school administration.
3. The applicant's future career plans as they relate to basic education and literacy

COMMUNITY ECONOMIC DEVELOPMENT

Rotary supports investments in people and communities to alleviate poverty, creating measurable and enduring economic improvements in poor and underserved areas.

Area of Focus Statement of Purpose and Goals

TRF enables Rotarians to alleviate poverty by:

1. Building the capacity of local leaders, organizations, and networks to support economic development in poor communities
2. Developing opportunities for productive work and improving access to sustainable livelihoods
3. Empowering marginalized communities by providing access to economic opportunities and services
4. Building the capacity of entrepreneurs, social businesses, and locally supported business innovators
5. Addressing gender or class disparities that prevent populations from obtaining productive work and accessing markets and financial services
6. Increasing access to renewable energy and energy-efficiency measures to create more sustainable and economically resilient communities 🌱
7. Empowering communities to develop environmental and natural resource conservation skills for economic gain 🌱
8. Strengthening communities' economic resilience and adaptive capacity⁵ in response to environmental and climate-related hazards and natural disasters 🌱
9. Developing and supporting community-based basic emergency preparedness services to improve economic resilience
10. Funding graduate scholarships for career-minded professionals related to community economic development

Parameters for Eligibility

TRF considers the following activities to be within the scope of the community economic development area of focus:

1. Providing poor communities with access to financial services, including microcredit, mobile banking, savings, and insurance
2. Offering training related to community economic development, including entrepreneurship, community leadership, vocational skills, and financial literacy

⁵ Adaptive capacities refer to the social and technical skills of individuals and groups that allow them to respond effectively to environmental and socioeconomic changes.

3. Developing community members' economic and employment potential through leadership training and empowerment tools, especially through initiatives for women, refugees, and young adults
4. Supporting small-business, cooperative, or social-enterprise development and income-generating activities for the poor, including organizing area-wide businesses that provide employment
5. Furthering agricultural development for subsistence and small farmers, including building capacity and facilitating access to financial markets and capital
6. Organizing community-led and -coordinated adopt-a-village initiatives, or comprehensive community development activities
7. Supporting equal and effective economic opportunities for women, refugees, and other marginalized populations
8. Providing access to renewable, clean, and efficient energy through sustainable, locally purchased, and innovative technology, as well as substantial training directly connected to economic outcomes 🌱
9. Training communities in conservation and resource management to help them preserve, protect, and sustainably use natural resources for their economic benefit and growth 🌱
10. Improving communities' ability to adapt to environmental and climatic changes through capacity-building, and developing sustainable economic activities 🌱
11. Providing training and basic resources to support basic emergency preparedness initiatives and enhance communities' economic resilience, including fire prevention and natural disaster preparedness

TRF considers the following activities to be outside the scope of the community economic development area of focus and not eligible for global grant funding:

1. Community infrastructure or equipment projects without direct economic results, or without operational and maintenance plans
2. Community beautification projects such as parks and playgrounds
3. Projects to rehabilitate community centers

Elements of Successful Humanitarian Projects and Vocational Training Teams

Community economic development global grants are:

1. Sustainable — Communities can address their economic development needs after the Rotary club or district completes its work.
2. Measurable — Sponsors need to set targets and identify measurements to track project outcomes. Standard measures are listed in the [Global Grant Monitoring and Evaluation Plan Supplement](#).
3. Community driven — Projects meet the needs identified by the host community.

Elements of Successful Scholarships

Global grants support graduate-level scholarships for professionals interested in pursuing careers in community economic development. TRF considers the following when evaluating global grant scholarship applications:

1. The applicant's previous work experience in the field of community economic development. Applicants are expected to demonstrate how their work contributed to the economic well-being of poor, low-income, or underserved communities at the local, regional, or national level.
2. The academic program's alignment with community economic development
 - a. Examples include social science degrees with a focus on community economic development and business degrees tailored to social business, micro-entrepreneurship, or microcredit
 - b. Programs that will be favorably considered include those that:
 - i. Emphasize local, regional, or national economic development strategies
 - ii. Focus on addressing economic issues of poor, low-income, and underserved communities
 - iii. Support social business development, such as a specialized track within a master of business administration program
 - iv. Provide a business degree to teach entrepreneurial skills or support startups at the local, regional, or national level
 - v. Include "community development" in the name of the program or specialized track
 - vi. Improve the coaching or advising capability of an individual working with small businesses or entrepreneurs
 - vii. Focus on strategies to address environmental issues that affect poor, low-income, and underserved communities, such as resource management, environmental and conservation studies, resilience planning, and preparedness 🌿
 - viii. Use urban planning principles to guide economic development strategies
 - c. Programs that will not be favorably considered include those that:
 - i. Focus on purely theoretical, macro-level economics, politics, or finance
 - ii. Support general private business development, such as a master of business administration for professions unrelated to social enterprise
3. The applicant's career plans as they relate to community economic development
 - a. Careers that will be considered favorably include those that:
 - i. Improve the economic and social well-being of poor, low-income, and underserved communities at the local, regional, and national level
 - ii. Are in a nonprofit or social enterprise environment
 - iii. Support advocacy for economic and social well-being (e.g. for poor communities, youth, women, indigenous peoples, refugees, and other underserved populations)

- iv. Address environmental issues that affect poor, low-income, and underserved communities through strategies including resource management, environmental and conservation studies, resilience planning, and preparedness 🌿
- b. Careers that will not be considered favorably include general roles in business, engineering, or social work, or general administration in a private or corporate environment



Global Grant Lifecycle

Application Phase

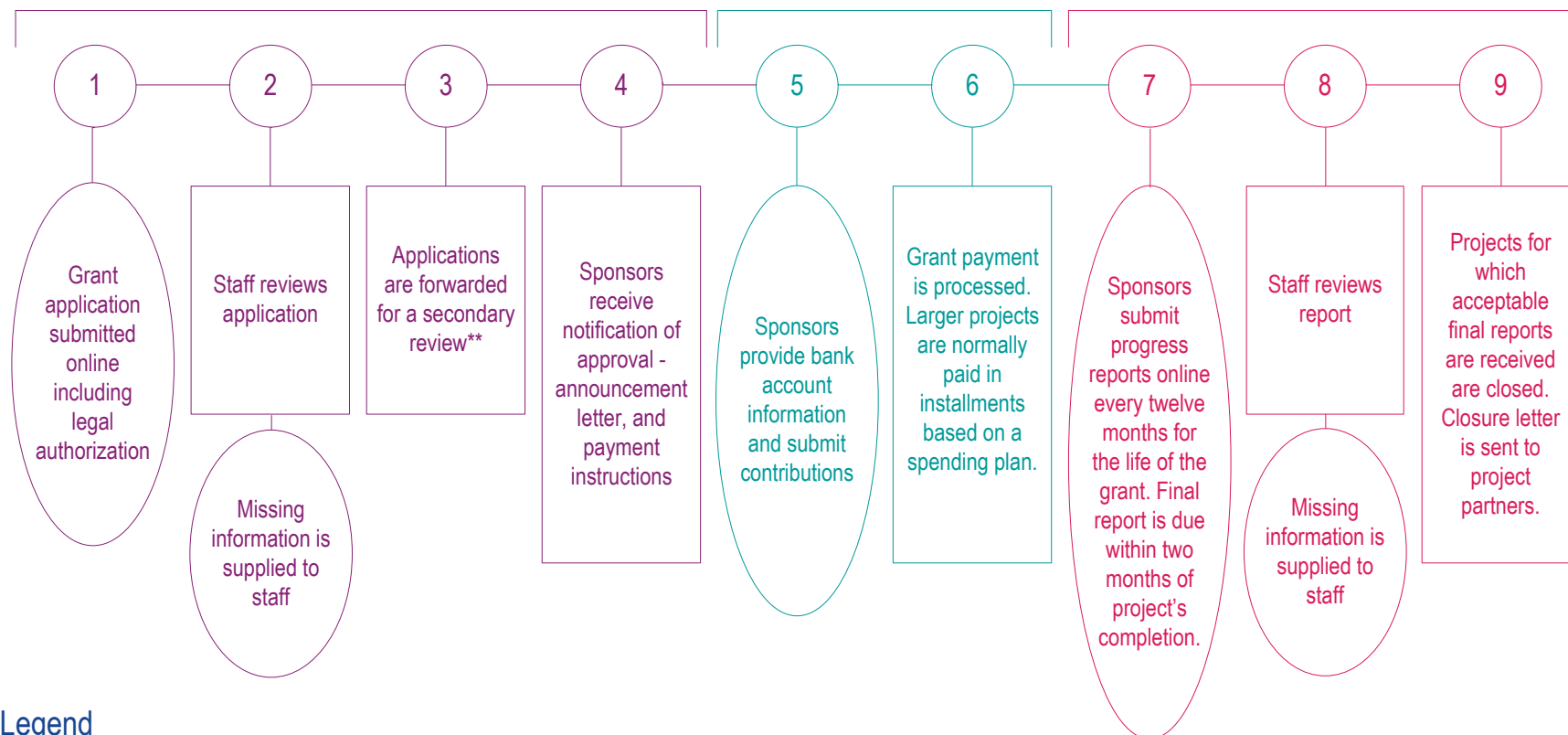
If application arrives at TRF complete, time from receipt to approval of application is approximately 4 weeks.*

Payment Phase

From time that TRF receives bank account information and contributions, processing of payment takes approximately 2-4 weeks.*

Reporting Phase

Staff review reports in the order in which they are received within 8 weeks of receipt at TRF.*



* Timeframe may be longer during peak times.

** Applications requesting a match of more than \$50,000 are reviewed by the Cadre. Applications requesting a match of more than \$100,000 are reviewed by the Trustees.

ROTARY GRANTS

Staff contact sheet

The table below lists the Rotary grants staff contact for each district. Contact the staff person for the district where the grant activity will take place or, in the case of global grant scholarships, where the scholar candidate originates from. Districts listed are effective 1 July 2018. See page 16 for staff information.

Kontaktdaten der Mitarbeiter

In der folgenden Tabelle sind die Rotary Grants-Mitarbeiter für jeden Distrikt aufgeführt. Wenden Sie sich an den Mitarbeiter, der für den Distrikt zuständig ist, in dem die Grant-Maßnahme stattfinden wird, oder bei einem Global-Grant-Stipendium an den Mitarbeiter, der für den Distrikt zuständig ist, aus dem der Stipendiat stammt. Die aufgelisteten Distrikte gelten ab dem 1. Juli 2018. Informationen zu den Mitarbeitern finden Sie auf Seite 16.

Hoja con datos de contacto del personal

La tabla que se muestra a continuación contiene información de contacto del personal de subvenciones de Rotary para cada distrito. Póngase en contacto con la persona a cargo del distrito donde se realizará la actividad de la subvención o, en el caso de las becas financiadas por Subvenciones Globales, con el distrito de procedencia del candidato a la beca. Los distritos enumerados están vigentes desde el 1 de julio de 2018. Consulte la página 16 para obtener información del personal.

Liste du personnel

Le tableau suivant liste les membres du personnel des services Subventions du Rotary ainsi que les districts dont ils ont la charge. Le district concerné est celui où se déroulent les activités subventionnées. Dans le cas d'une bourse d'études financée par une subvention mondiale, il s'agit du district d'où le boursier est originaire. Cette liste a pris effet au 1er juillet 2018. Les informations sur les membres du personnel se trouvent à la page 16.

Elenco delle coordinate dello staff

La seguente tabella contiene le coordinate per contattare lo staff addetto alle Sovvenzioni Rotary per ogni distretto. Contattare l'addetto dello staff per il distretto dove si svolgeranno le attività della sovvenzione o, nel caso di una borsa di studio di sovvenzione globale, quello da dove proviene il candidato alla borsa. I distretti elencati sono validi dal 1° luglio 2018. Vedi pagina 16 per le informazioni sullo staff.

担当職員の連絡先

以下は、ロータリーの補助金に関して各地区を担当する職員のリストです。補助金活動が実施される地区を担当する職員にお問い合わせください。また、グローバル補助金奨学金の場合は、奨学生の出身地における地区を担当する職員にお問い合わせください。表中の地区は、2018年7月1日時点のものととなります。職員情報は16ページをご参照ください。

담당 직원 명단

아래 도표는 각 지구별 로타리 보조금 담당 직원 명단입니다. 지구의 보조금 활동이나 글로벌 보조금 장학금(장학생 후보자가 해당 지구 출신인 경우)과 관련하여 지구 담당자에게 연락하시기 바랍니다. 아래의 내용은 2018년 7월 1일자로 유효하며 직원 약력은 16페이지를 참조하십시오.

Dados de Contato dos Funcionários

A tabela abaixo, em vigor desde 1º de julho de 2018, lista os funcionários encarregados dos subsídios de cada distrito. Contate o funcionário responsável pelo distrito onde o subsídio será implementado ou, no caso de bolsas de estudos financiadas por Subsídios Globais, o responsável pelo distrito de origem do candidato. Veja mais informações dos funcionários na página 16.

扶輪獎助金雇員的連絡資訊

列於下表的是負責各地區的扶輪獎助金雇員名單。請連絡負責獎助金活動執行地的雇員，但若為有關全球獎助金獎學金的事宜，請連絡負責候選人派遣地區的雇員。以下所列地區為2018年7月1日生效的地區。有關雇員的連絡資訊，請看第16頁。

District	Country	Staff	Phone
1010	Scotland	Lauren Sterenberg	847-866-3102
1020	Scotland	Lauren Sterenberg	847-866-3102
1030	England	Lauren Sterenberg	847-866-3102
1040	England	Lauren Sterenberg	847-866-3102
1060	England	Lauren Sterenberg	847-866-3102
1070	England	Lauren Sterenberg	847-866-3102
1080	England	Lauren Sterenberg	847-866-3102
1090	England	Lauren Sterenberg	847-866-3102
1100	England, Wales	Lauren Sterenberg	847-866-3102
1110	England, Channel Islands	Lauren Sterenberg	847-866-3102
1120	England	Lauren Sterenberg	847-866-3102
1130	England	Lauren Sterenberg	847-866-3102
1145	England	Lauren Sterenberg	847-866-3102
1150	Wales	Lauren Sterenberg	847-866-3102
1160	Ireland, Northern Ireland	Lauren Sterenberg	847-866-3102
1175	England	Lauren Sterenberg	847-866-3102
1180	England, Wales	Lauren Sterenberg	847-866-3102
1190	England	Lauren Sterenberg	847-866-3102
1200	England	Lauren Sterenberg	847-866-3102
1210	England	Lauren Sterenberg	847-866-3102
1220	England	Lauren Sterenberg	847-866-3102
1230	Scotland	Lauren Sterenberg	847-866-3102
1240	England	Lauren Sterenberg	847-866-3102
1260	England	Lauren Sterenberg	847-866-3102
1285	England, Isle of Man	Lauren Sterenberg	847-866-3102
1360	Iceland	Marty Daiga	847-866-3290
1380	Finland	Marty Daiga	847-866-3290
1390	Finland	Marty Daiga	847-866-3290
1400	Finland	Marty Daiga	847-866-3290
1410	Aland Islands, Finland	Marty Daiga	847-866-3290
1420	Estonia, Finland	Marty Daiga	847-866-3290
1430	Finland	Marty Daiga	847-866-3290
1440	Denmark, Faroe Islands	Marty Daiga	847-866-3290
1450	Denmark	Marty Daiga	847-866-3290
1461	Denmark, Lithuania	Marty Daiga	847-866-3290
1462	Lithuania	Marty Daiga	847-866-3290
1470	Denmark, Greenland	Marty Daiga	847-866-3290
1480	Denmark	Marty Daiga	847-866-3290
1510	France	Nyenemo Sanguma	847-424-5305
1520	France	Nyenemo Sanguma	847-424-5305
1550	The Netherlands	Lauren Sterenberg	847-866-3102

District	Country	Staff	Phone
1560	The Netherlands	Lauren Sterenberg	847-866-3102
1570	The Netherlands	Lauren Sterenberg	847-866-3102
1580	The Netherlands	Lauren Sterenberg	847-866-3102
1590	The Netherlands	Lauren Sterenberg	847-866-3102
1600	The Netherlands	Lauren Sterenberg	847-866-3102
1610	The Netherlands	Lauren Sterenberg	847-866-3102
1620	Belgium	Marty Daiga	847-866-3290
1630	Belgium, Luxembourg	Marty Daiga	847-866-3290
1640	France	Nyenemo Sanguma	847-424-5305
1650	France	Nyenemo Sanguma	847-424-5305
1660	France	Nyenemo Sanguma	847-424-5305
1670	France	Nyenemo Sanguma	847-424-5305
1680	France	Nyenemo Sanguma	847-424-5305
1690	France	Nyenemo Sanguma	847-424-5305
1700	Andorra, France	Nyenemo Sanguma	847-424-5305
1710	France	Nyenemo Sanguma	847-424-5305
1720	France	Nyenemo Sanguma	847-424-5305
1730	France, Monaco	Nyenemo Sanguma	847-424-5305
1740	France	Nyenemo Sanguma	847-424-5305
1750	France	Nyenemo Sanguma	847-424-5305
1760	France	Nyenemo Sanguma	847-424-5305
1770	France	Nyenemo Sanguma	847-424-5305
1780	France	Nyenemo Sanguma	847-424-5305
1790	France	Nyenemo Sanguma	847-424-5305
1800	Germany	Daniel Weyl	847-866-3079
1810	Germany	Daniel Weyl	847-866-3079
1820	Germany	Daniel Weyl	847-866-3079
1830	Germany	Daniel Weyl	847-866-3079
1841	Austria, Germany	Steve Townsend	847-866-3340
1842	Germany	Daniel Weyl	847-866-3079
1850	Germany	Daniel Weyl	847-866-3079
1860	Germany	Daniel Weyl	847-866-3079
1870	Germany	Daniel Weyl	847-866-3079
1880	Germany	Daniel Weyl	847-866-3079
1890	Germany	Daniel Weyl	847-866-3079
1900	Germany	Daniel Weyl	847-866-3079
1910	Austria, Bosnia-Herzegovina	Steve Townsend	847-866-3340
1911	Hungary	Lauren Sterenberg	847-866-3102
1912	Slovenia, Macedonia	Lauren Sterenberg	847-866-3102
1913	Croatia	Lauren Sterenberg	847-866-3102
1920	Austria	Steve Townsend	847-866-3340

District	Country	Staff	Phone
1930	Germany	Daniel Weyl	847-866-3079
1940	Germany	Daniel Weyl	847-866-3079
1950	Germany	Daniel Weyl	847-866-3079
1960	Portugal, Azores Islands, Madeira Islands	Valerie Pereira	847-424-5335
1970	Portugal	Valerie Pereira	847-424-5335
1980	Switzerland	Lauren Sterenberg	847-866-3102
1990	Switzerland	Lauren Sterenberg	847-866-3102
2000	Liechtenstein, Switzerland	Lauren Sterenberg	847-866-3102
2031	Italy	Lauren Sterenberg	847-866-3102
2032	Italy	Lauren Sterenberg	847-866-3102
2041	Italy	Lauren Sterenberg	847-866-3102
2042	Italy	Lauren Sterenberg	847-866-3102
2050	Italy	Lauren Sterenberg	847-866-3102
2060	Italy	Lauren Sterenberg	847-866-3102
2071	Italy	Lauren Sterenberg	847-866-3102
2072	Italy, Rep. of San Marino	Lauren Sterenberg	847-866-3102
2080	Italy	Lauren Sterenberg	847-866-3102
2090	Italy	Lauren Sterenberg	847-866-3102
2100	Italy	Lauren Sterenberg	847-866-3102
2110	Italy, Malta	Lauren Sterenberg	847-866-3102
2120	Italy	Lauren Sterenberg	847-866-3102
2170	Belgium	Marty Daiga	847-866-3290
2201	Spain	Rebeca Mendoza	847-425-5659
2202	Spain	Rebeca Mendoza	847-425-5659
2203	Spain	Rebeca Mendoza	847-425-5659
2223	Russian Federation	Lauren Sterenberg	847-866-3102
2231	Poland	Marty Daiga	847-866-3290
2232	Belarus, Ukraine	Marty Daiga	847-866-3290
2240	Czech Republic, Slovakia	Lauren Sterenberg	847-866-3102
2241	Rep. of Moldova, Romania	Lauren Sterenberg	847-866-3102
2250	Norway	Marty Daiga	847-866-3290
2260	Norway	Marty Daiga	847-866-3290
2275	Norway	Marty Daiga	847-866-3290
2290	Norway	Marty Daiga	847-866-3290
2305	Norway, Sweden	Marty Daiga	847-866-3290
2310	Norway	Marty Daiga	847-866-3290
2320	Sweden	Marty Daiga	847-866-3290
2330	Sweden	Marty Daiga	847-866-3290
2340	Sweden	Marty Daiga	847-866-3290
2350	Sweden	Marty Daiga	847-866-3290
2360	Sweden	Marty Daiga	847-866-3290

District	Country	Staff	Phone
2370	Sweden	Marty Daiga	847-866-3290
2380	Sweden	Marty Daiga	847-866-3290
2390	Sweden	Marty Daiga	847-866-3290
2400	Sweden	Marty Daiga	847-866-3290
2410	Latvia, Sweden	Marty Daiga	847-866-3290
2420	Turkey	Marty Daiga	847-866-3290
2430	Afghanistan, Azerbaijan, Kazakhstan, Kyrgyzstan, Tajikistan, Turkey	Marty Daiga	847-866-3290
2440	Turkey	Marty Daiga	847-866-3290
2451	Egypt	Rebeca Mendoza	847-425-5659
2452	Armenia, Bahrain, Cyprus, Georgia, Jordan, Lebanon, Palestine, Sudan, United Arab Emirates	Daniel Weyl	847-866-3079
2470	Greece	Daniel Weyl	847-866-3079
2482	Bulgaria	Lauren Sterenberg	847-866-3102
2483	Montenegro, Rep. of Serbia	Lauren Sterenberg	847-866-3102
2484	Greece	Daniel Weyl	847-866-3079
2490	Israel	Daniel Weyl	847-866-3079
2500	Japan	Cecelia Walter	847-424-5266
2510	Japan	Cecelia Walter	847-424-5266
2520	Japan	Cecelia Walter	847-424-5266
2530	Japan	Cecelia Walter	847-424-5266
2540	Japan	Cecelia Walter	847-424-5266
2550	Japan	Cecelia Walter	847-424-5266
2560	Japan	Cecelia Walter	847-424-5266
2570	Japan	Cecelia Walter	847-424-5266
2580	Japan	Steven Sundstrom	847-424-5230
2590	Japan	Steven Sundstrom	847-424-5230
2600	Japan	Steven Sundstrom	847-424-5230
2610	Japan	Steven Sundstrom	847-424-5230
2620	Japan	Steven Sundstrom	847-424-5230
2630	Japan	Steven Sundstrom	847-424-5230
2640	Japan	Steven Sundstrom	847-424-5230
2650	Japan	Steven Sundstrom	847-424-5230
2660	Japan	Steven Sundstrom	847-424-5230
2670	Japan	Steven Sundstrom	847-424-5230
2680	Japan	Steven Sundstrom	847-424-5230
2690	Japan	Steven Sundstrom	847-424-5230
2700	Japan	Steven Sundstrom	847-424-5230
2710	Japan	Steven Sundstrom	847-424-5230
2720	Japan	Steven Sundstrom	847-424-5230
2730	Japan	Steven Sundstrom	847-424-5230
2740	Japan	Steven Sundstrom	847-424-5230
2750	Guam, Japan, Micronesia, Northern Marianas, Palau	Steven Sundstrom	847-424-5230

District	Country	Staff	Phone
2760	Japan	Steven Sundstrom	847-424-5230
2770	Japan	Cecelia Walter	847-424-5266
2780	Japan	Steven Sundstrom	847-424-5230
2790	Japan	Cecelia Walter	847-424-5266
2800	Japan	Cecelia Walter	847-424-5266
2820	Japan	Cecelia Walter	847-424-5266
2830	Japan	Cecelia Walter	847-424-5266
2840	Japan	Cecelia Walter	847-424-5266
2981	India	Sadaf Ajani	847-866-3114
2982	India	Sadaf Ajani	847-866-3114
3000	India	Sadaf Ajani	847-866-3114
3011	India	Sadaf Ajani	847-866-3114
3012	India	Sadaf Ajani	847-866-3114
3020	India	Laura Bradley	847-866-4457
3030	India	Chandra Palmer	847-866-3183
3040	India	Chandra Palmer	847-866-3183
3053	India	Chandra Palmer	847-866-3183
3054	India	Chandra Palmer	847-866-3183
3060	India	Chandra Palmer	847-866-3183
3070	India	Chandra Palmer	847-866-3183
3080	India	Chandra Palmer	847-866-3183
3090	India	Sara Larson Mercer	847-425-5603
3100	India	Sara Larson Mercer	847-425-5603
3110	India	Sara Larson Mercer	847-425-5603
3120	India	Sara Larson Mercer	847-425-5603
3131	India	Sara Larson Mercer	847-425-5603
3132	India	Sara Larson Mercer	847-425-5603
3141	India	Laura Bradley	847-866-4457
3142	India	Laura Bradley	847-866-4457
3150	India	Laura Bradley	847-866-4457
3160	India	Laura Bradley	847-866-4457
3170	India	Chandra Palmer	847-866-3183
3181	India	Sara Larson Mercer	847-425-5603
3182	India	Sara Larson Mercer	847-425-5603
3190	India	Sara Larson Mercer	847-425-5603
3201	India	Jennifer Berg	847-425-5660
3202	India	Jennifer Berg	847-425-5660
3211	India	Jennifer Berg	847-425-5660
3212	India	Jennifer Berg	847-425-5660
3220	Sri Lanka, Maldives	Jennifer Berg	847-425-5660
3231	India	Jennifer Berg	847-425-5660

District	Country	Staff	Phone
3232	India	Jennifer Berg	847-425-5660
3240	India	Chandra Palmer	847-866-3183
3250	India	Chandra Palmer	847-866-3183
3261	India	Chandra Palmer	847-866-3183
3262	India	Chandra Palmer	847-866-3183
3271	Pakistan	Sadaf Ajani	847-866-3114
3272	Pakistan	Sadaf Ajani	847-866-3114
3281	Bangladesh	Callie Czerkie	847-866-3224
3282	Bangladesh	Callie Czerkie	847-866-3224
3291	India	Jennifer Berg	847-425-5660
3292	Nepal, Bhutan	Laura Bradley	847-866-4457
3300	Malaysia	Callie Czerkie	847-866-3224
3310	Malaysia, Brunei, Singapore	Callie Czerkie	847-866-3224
3330	Thailand	Cathleen Evans	847-866-3308
3340	Thailand	Cathleen Evans	847-866-3308
3350	Thailand, Cambodia, Myanmar	Cathleen Evans	847-866-3308
3360	Thailand, Lao People's Dem. Republic	Cathleen Evans	847-866-3308
3410	Indonesia	Sadaf Ajani	847-866-3114
3420	Indonesia	Sadaf Ajani	847-866-3114
3450	Hong Kong, Macau, Mongolia	Callie Czerkie	847-866-3224
3461	Taiwan	Shyanmei Wang	847-425-5609
3462	Taiwan	Shyanmei Wang	847-425-5609
3470	Taiwan	Shyanmei Wang	847-425-5609
3481	Taiwan	Shyanmei Wang	847-425-5609
3482	Taiwan	Shyanmei Wang	847-425-5609
3490	Taiwan	Shyanmei Wang	847-425-5609
3501	Taiwan	Shyanmei Wang	847-425-5609
3502	Taiwan	Shyanmei Wang	847-425-5609
3510	Taiwan	Shyanmei Wang	847-425-5609
3521	Taiwan	Shyanmei Wang	847-425-5609
3522	Taiwan	Shyanmei Wang	847-425-5609
3523	Taiwan	Shyanmei Wang	847-425-5609
3590	Korea	Annie Shin	847-866-3281
3600	Korea	Annie Shin	847-866-3281
3610	Korea	Annie Shin	847-866-3281
3620	Korea	Annie Shin	847-866-3281
3630	Korea	Annie Shin	847-866-3281
3640	Korea	Annie Shin	847-866-3281
3650	Korea	Annie Shin	847-866-3281
3661	Korea	Annie Shin	847-866-3281
3662	Korea	Annie Shin	847-866-3281

District	Country	Staff	Phone
3670	Korea	Annie Shin	847-866-3281
3680	Korea	Mary Han	847-866-4496
3690	Korea	Mary Han	847-866-4496
3700	Korea	Mary Han	847-866-4496
3710	Korea	Mary Han	847-866-4496
3721	Korea	Mary Han	847-866-4496
3722	Korea	Mary Han	847-866-4496
3730	Korea	Mary Han	847-866-4496
3740	Korea	Mary Han	847-866-4496
3750	Korea	Mary Han	847-866-4496
3770	Philippines	Cecelia Walter	847-424-5266
3780	Philippines	Cecelia Walter	847-424-5266
3790	Philippines	Annie Shin	847-866-3281
3800	Philippines	Annie Shin	847-866-3281
3810	Philippines	Annie Shin	847-866-3281
3820	Philippines	Mary Han	847-866-4496
3830	Philippines	Mary Han	847-866-4496
3850	Philippines	Renée Reiling	847-866-3314
3860	Philippines	Shyanmei Wang	847-425-5609
3870	Philippines	Shyanmei Wang	847-425-5609
4060	Dominican Republic	Andrea Macias	847-866-3331
4100	Mexico	Diane Lopez	847-424-5206
4110	Mexico, USA	Diane Lopez	847-424-5206
4130	Mexico, USA	Andrea Macias	847-866-3331
4140	Mexico	Andrea Macias	847-866-3331
4170	Mexico	Andrea Macias	847-866-3331
4185	Mexico	Valerie Pereira	847-424-5335
4195	Mexico	Valerie Pereira	847-424-5335
4240	Costa Rica, El Salvador	Vanessa Vegas	847-424-5299
	Nicaragua, Panama	Andrea Macias	847-866-3331
4250	Guatemala	Maria Emig	847-866-3485
	Belize, Honduras	Vanessa Vegas	847-424-5299
4271	Colombia	Vanessa Vegas	847-424-5299
4281	Colombia	Vanessa Vegas	847-424-5299
4320	Chile	Vanessa Vegas	847-424-5299
4340	Chile	Vanessa Vegas	847-424-5299
4355	Chile	Vanessa Vegas	847-424-5299
4370	Venezuela	Vanessa Vegas	847-424-5299
4380	Venezuela	Vanessa Vegas	847-424-5299
4391	Brazil	Valerie Pereira	847-424-5335
4400	Ecuador	Susan Doxtator	847-866-3397

District	Country	Staff	Phone
4420	Brazil	Susan Doxtator	847-866-3397
4440	Brazil	Valerie Pereira	847-424-5335
4455	Peru	Maria Emig	847-866-3485
4465	Peru	Maria Emig	847-866-3485
4470	Brazil, Paraguay	Valerie Pereira	847-424-5335
4480	Brazil	Susan Doxtator	847-866-3397
4490	Brazil	Valerie Pereira	847-424-5335
4500	Brazil	Valerie Pereira	847-424-5335
4510	Brazil	Susan Doxtator	847-866-3397
4521	Brazil	Valerie Pereira	847-424-5335
4530	Brazil	Valerie Pereira	847-424-5335
4540	Brazil	Susan Doxtator	847-866-3397
4560	Brazil	Valerie Pereira	847-424-5335
4563	Brazil	Susan Doxtator	847-866-3397
4571	Brazil	Susan Doxtator	847-866-3397
4590	Brazil	Susan Doxtator	847-866-3397
4621	Brazil	Susan Doxtator	847-866-3397
4630	Brazil	Susan Doxtator	847-866-3397
4640	Brazil	Susan Doxtator	847-866-3397
4652	Brazil	Maria Emig	847-866-3485
4660	Brazil	Maria Emig	847-866-3485
4670	Brazil	Maria Emig	847-866-3485
4680	Brazil	Maria Emig	847-866-3485
4690	Bolivia	Maria Emig	847-866-3485
4700	Brazil	Maria Emig	847-866-3485
4710	Brazil	Susan Doxtator	847-866-3397
4720	Brazil	Valerie Pereira	847-424-5335
4730	Brazil	Susan Doxtator	847-866-3397
4740	Brazil	Maria Emig	847-866-3485
4751	Brazil	Valerie Pereira	847-424-5335
4760	Brazil	Valerie Pereira	847-424-5335
4770	Brazil	Valerie Pereira	847-424-5335
4780	Brazil	Maria Emig	847-866-3485
4845	Argentina, Paraguay	Diane Lopez	847-424-5206
4851	Argentina	Diane Lopez	847-424-5206
4895	Argentina	Diane Lopez	847-424-5206
4905	Argentina	Diane Lopez	847-424-5206
4921	Argentina	Diane Lopez	847-424-5206
4945	Argentina, Uruguay	Diane Lopez	847-424-5206
4975	Uruguay	Diane Lopez	847-424-5206
5000	USA	Cecelia Walter	847-424-5266

District	Country	Staff	Phone
5010	Canada, USA	Renée Reiling	847-866-3314
5020	Canada, USA	Renée Reiling	847-866-3314
5030	USA	Renée Reiling	847-866-3314
5040	Canada	Renée Reiling	847-866-3314
5050	Canada, USA	Renée Reiling	847-866-3314
5060	Canada, USA	Renée Reiling	847-866-3314
5080	Canada, USA	Renée Reiling	847-866-3314
5100	USA	Renée Reiling	847-866-3314
5110	USA	Renée Reiling	847-866-3314
5130	USA	Renée Reiling	847-866-3314
5150	USA	Renée Reiling	847-866-3314
5160	USA	Renée Reiling	847-866-3314
5170	USA	Cecelia Walter	847-424-5266
5180	USA	Renée Reiling	847-866-3314
5190	USA	Renée Reiling	847-866-3314
5220	USA	Cecelia Walter	847-424-5266
5230	USA	Cecelia Walter	847-424-5266
5240	USA	Cecelia Walter	847-424-5266
5280	USA	Cecelia Walter	847-424-5266
5300	USA	Cecelia Walter	847-424-5266
5320	USA	Cecelia Walter	847-424-5266
5330	USA	Cecelia Walter	847-424-5266
5340	USA	Cecelia Walter	847-424-5266
5360	Canada	Renée Reiling	847-866-3314
5370	Canada	Renée Reiling	847-866-3314
5390	USA	Cecelia Walter	847-424-5266
5400	USA	Cecelia Walter	847-424-5266
5420	USA	Cecelia Walter	847-424-5266
5440	USA	Cecelia Walter	847-424-5266
5450	USA	Cecelia Walter	847-424-5266
5470	USA	Cecelia Walter	847-424-5266
5495	USA	Cecelia Walter	847-424-5266
5500	USA	Cecelia Walter	847-424-5266
5520	USA	Cecelia Walter	847-424-5266
5550	Canada	Renée Reiling	847-866-3314
5580	Canada, USA	Cecelia Walter	847-424-5266
5610	USA	Cecelia Walter	847-424-5266
5630	USA	Cecelia Walter	847-424-5266
5650	USA	Cecelia Walter	847-424-5266
5680	USA	Cecelia Walter	847-424-5266
5710	USA	Cecelia Walter	847-424-5266

District	Country	Staff	Phone
5730	USA	Cecelia Walter	847-424-5266
5750	USA	Cecelia Walter	847-424-5266
5770	USA	Cecelia Walter	847-424-5266
5790	USA	Renée Reiling	847-866-3314
5810	USA	Renée Reiling	847-866-3314
5830	USA	Mary Han	847-866-4496
5840	USA	Renée Reiling	847-866-3314
5870	USA	Renée Reiling	847-866-3314
5890	USA	Renée Reiling	847-866-3314
5910	USA	Renée Reiling	847-866-3314
5930	USA	Renée Reiling	847-866-3314
5950	USA	Cecelia Walter	847-424-5266
5960	USA	Cecelia Walter	847-424-5266
5970	USA	Cecelia Walter	847-424-5266
6000	USA	Cecelia Walter	847-424-5266
6040	USA	Mary Han	847-866-4496
6060	USA	Mary Han	847-866-4496
6080	USA	Mary Han	847-866-4496
6110	USA	Mary Han	847-866-4496
6150	USA	Mary Han	847-866-4496
6170	USA	Mary Han	847-866-4496
6190	USA	Mary Han	847-866-4496
6200	USA	Mary Han	847-866-4496
6220	USA	Cecelia Walter	847-424-5266
6250	USA	Cecelia Walter	847-424-5266
6270	USA	Cecelia Walter	847-424-5266
6290	Canada, USA	Cecelia Walter	847-424-5266
6310	USA	Cecelia Walter	847-424-5266
6330	Canada, USA	Renée Reiling	847-866-3314
6360	USA	Cecelia Walter	847-424-5266
6380	Canada, USA	Cecelia Walter	847-424-5266
6400	Canada, USA	Cecelia Walter	847-424-5266
6420	USA	Cecelia Walter	847-424-5266
6440	USA	Cecelia Walter	847-424-5266
6450	USA	Cecelia Walter	847-424-5266
6460	USA	Mary Han	847-866-4496
6490	USA	Mary Han	847-866-4496
6510	USA	Mary Han	847-866-4496
6540	USA	Cecelia Walter	847-424-5266
6560	USA	Cecelia Walter	847-424-5266
6580	USA	Cecelia Walter	847-424-5266

District	Country	Staff	Phone
6600	USA	Cecelia Walter	847-424-5266
6630	USA	Cecelia Walter	847-424-5266
6650	USA	Cecelia Walter	847-424-5266
6670	USA	Cecelia Walter	847-424-5266
6690	USA	Cecelia Walter	847-424-5266
6710	USA	Cecelia Walter	847-424-5266
6740	USA	Cecelia Walter	847-424-5266
6760	USA	Cecelia Walter	847-424-5266
6780	USA	Cecelia Walter	847-424-5266
6800	USA	Cecelia Walter	847-424-5266
6820	USA	Mary Han	847-866-4496
6840	USA	Mary Han	847-866-4496
6860	USA	Cecelia Walter	847-424-5266
6880	USA	Cecelia Walter	847-424-5266
6890	USA	Renée Reiling	847-866-3314
6900	USA	Renée Reiling	847-866-3314
6910	USA	Renée Reiling	847-866-3314
6920	USA	Renée Reiling	847-866-3314
6930	USA	Renée Reiling	847-866-3314
6940	USA	Renée Reiling	847-866-3314
6950	USA	Renée Reiling	847-866-3314
6960	USA	Renée Reiling	847-866-3314
6970	USA	Renée Reiling	847-866-3314
6980	USA	Renée Reiling	847-866-3314
6990	Bahamas, USA	Renée Reiling	847-866-3314
7000	Puerto Rico	Valerie Pereira	847-424-5335
7010	Canada	Renée Reiling	847-866-3314
7020	Anguilla, Bahamas, British Virgin Islands, Cayman Islands, Haiti, Jamaica, Saint Barthelemy, Saint Martin, Sint Maarten, Turks & Caicos Islands, Virgin Islands	Valerie Pereira	847-424-5335
7030	Antigua & Barbuda, Aruba, Barbados, Bonaire, Curaçao, Dominica, French Guiana, Grenada, Guadeloupe, Guyana, Martinique, Montserrat, Saint Kitts-Nevis, Saint Lucia, Saint Vincent & The Grenadines, Suriname, Trinidad & Tobago	Valerie Pereira	847-424-5335
7040	Canada, USA	Renée Reiling	847-866-3314
7070	Canada	Renée Reiling	847-866-3314
7080	Canada	Renée Reiling	847-866-3314
7090	Canada, USA	Renée Reiling	847-866-3314
7120	USA	Cecelia Walter	847-424-5266
7150	USA	Cecelia Walter	847-424-5266
7170	USA	Cecelia Walter	847-424-5266
7190	USA	Cecelia Walter	847-424-5266
7210	USA	Mary Han	847-866-4496

District	Country	Staff	Phone
7230	USA	Mary Han	847-866-4496
7255	USA	Mary Han	847-866-4496
7280	USA	Cecelia Walter	847-424-5266
7305	USA	Cecelia Walter	847-424-5266
7360	USA	Cecelia Walter	847-424-5266
7390	USA	Mary Han	847-866-4496
7410	USA	Mary Han	847-866-4496
7430	USA	Mary Han	847-866-4496
7450	USA	Mary Han	847-866-4496
7475	USA	Mary Han	847-866-4496
7490	USA	Mary Han	847-866-4496
7505	USA	Mary Han	847-866-4496
7545	USA	Renée Reiling	847-866-3314
7570	USA	Renée Reiling	847-866-3314
7600	USA	Renée Reiling	847-866-3314
7610	USA	Renée Reiling	847-866-3314
7620	USA	Renée Reiling	847-866-3314
7630	USA	Renée Reiling	847-866-3314
7670	USA	Renée Reiling	847-866-3314
7680	USA	Renée Reiling	847-866-3314
7690	USA	Renée Reiling	847-866-3314
7710	USA	Renée Reiling	847-866-3314
7720	USA	Renée Reiling	847-866-3314
7730	USA	Renée Reiling	847-866-3314
7750	USA	Renée Reiling	847-866-3314
7770	USA	Renée Reiling	847-866-3314
7780	USA	Mary Han	847-866-4496
7790	Canada, USA	Renée Reiling	847-866-3314
7810	Canada, USA	Renée Reiling	847-866-3314
7820	Canada, Saint Pierre & Miquelon	Renée Reiling	847-866-3314
7850	Canada, USA	Mary Han	847-866-4496
7870	USA	Mary Han	847-866-4496
7890	USA	Mary Han	847-866-4496
7910	USA	Mary Han	847-866-4496
7930	USA	Mary Han	847-866-4496
7950	USA	Mary Han	847-866-4496
7980	USA	Mary Han	847-866-4496
9010	Algeria, Mauritania, Morocco, Tunisia	David Massey	847-866-3269
9101	Cape Verde, Senegal, Gambia, Mali, Guinea, Guinea-Bissau, Sierra Leone, Liberia, Burkina Faso, Côte d'Ivoire	David Massey	847-866-3269
9102	Ghana, Togo, Benin, Niger	Nyenemo Sanguma	847-424-5305
9110	Nigeria	Daniel Weyl	847-866-3079

District	Country	Staff	Phone
9125	Nigeria	Daniel Weyl	847-866-3079
9141	Nigeria	Daniel Weyl	847-866-3079
9142	Nigeria	Daniel Weyl	847-866-3079
9150	Burundi, Cameroon, Central African Republic, Chad, Democratic Republic of Congo, Equatorial Guinea, Gabon, Republic of the Congo, Rwanda, Sao Tome & Principe	Nyenemo Sanguma	847-424-5305
9210	Malawi, Mozambique, Zambia, Zimbabwe	Jessica Bueltmann	847-866-3244
9211	Tanzania, Uganda	Rebeca Mendoza	847-425-5659
9212	Kenya	Steve Townsend	847-866-3340
	Eritrea, Ethiopia, South Sudan	Jessica Bueltmann	847-866-3244
9220	Comoro Islands, Djibouti, Madagascar, Mauritius, Mayotte, Reunion, Seychelles	Nyenemo Sanguma	847-424-5305
9350	Angola, Namibia, South Africa	Daniel Weyl	847-866-3079
9370	South Africa, Lesotho	Daniel Weyl	847-866-3079
9400	Botswana, Eswatini, Mozambique, South Africa	David Massey	847-866-3269
9455	Australia	Steven Sundstrom	847-424-5230
9465	Australia	Steven Sundstrom	847-424-5230
9500	Australia	Steven Sundstrom	847-424-5230
9520	Australia	Steven Sundstrom	847-424-5230
9550	Australia, Timor Leste	Steven Sundstrom	847-424-5230
9570	Australia	Steven Sundstrom	847-424-5230
9600	Australia, Nauru, Papua New Guinea, Solomon Islands	Steven Sundstrom	847-424-5230
9630	Australia	Steven Sundstrom	847-424-5230
9640	Australia	Steven Sundstrom	847-424-5230
9650	Australia	Steven Sundstrom	847-424-5230
9670	Australia	Steven Sundstrom	847-424-5230
9675	Australia	Steven Sundstrom	847-424-5230
9685	Australia	Steven Sundstrom	847-424-5230
9700	Australia	Steven Sundstrom	847-424-5230
9710	Australia	Steven Sundstrom	847-424-5230
9780	Australia	Steven Sundstrom	847-424-5230
9790	Australia	Steven Sundstrom	847-424-5230
9800	Australia	Steven Sundstrom	847-424-5230
9810	Australia	Steven Sundstrom	847-424-5230
9820	Australia	Steven Sundstrom	847-424-5230
9830	Australia	Steven Sundstrom	847-424-5230
9910	New Caledonia, New Zealand, Norfolk Island, Vanuatu	Annie Shin	847-866-3281
9920	American Samoa, Cook Islands, Fiji, French Polynesia, Kiribati, New Zealand, Tonga, Samoa	Annie Shin	847-866-3281
9930	New Zealand	Annie Shin	847-866-3281
9940	New Zealand	Annie Shin	847-866-3281
9970	New Zealand	Annie Shin	847-866-3281
9980	New Zealand	Annie Shin	847-866-3281

District	Country	Staff	Phone
52	China	Callie Czerkie	847-866-3224
53	Kosovo	Jessica Bueltmann	847-866-3244
55	Albania	Jessica Bueltmann	847-866-3244
59	Iraq	David Massey	847-866-3269
N/A	Cuba	Andrea Macias	847-866-3331
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N/A	Vietnam	Callie Czerkie	847-866-3224

Staff Information

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Jaime Ruiz	Regional Grants Payment Coordinator	jaime.ruiz@rotary.org	847-866-4454	English, Spanish

DRFCC Planning Calendar Zones 25B and 29

DRFC = District Rotary Foundation Committee
DRFCC = District Rotary Foundation Committee Chair
TRF = The Rotary Foundation

Monthly

- Track giving within the district for all TRF funds.
- Via the Grants Subcommittee, know the status of all grant applications.
- Via the Grants Subcommittee, know the status of all outstanding grants and when reports on those grants are due.
- Get status reports from all subcommittee chairs.
- Confer with the DG, DGE, DGN, and DGND regarding TRF matters within the district.
- Hold a DRFC meeting, either in person or online.
- Process Global Grant applications after approval by the Grants Subcommittee.
- Attend District leadership meetings as scheduled throughout the Rotary year.

July

- Have a DRFC meeting (in person or online) to be sure everyone is clear about the goals, procedures, and expectations for the upcoming year.
- Plan with the DRFC to work with clubs about doing a TRF presentation.
- Review year end reports and be aware of those clubs that did not contribute or were very low in giving. Work with Fundraising Subcommittee chair to plan for special emphasis on non-giving and low-giving clubs for the upcoming Rotary year.
- Work with DG and Training Team Leader (and others, as appropriate) concerning One Rotary Summits in this new Rotary year.
- Conduct required training for Global Grant Scholar(s).
- Continue planning a Foundation event to be held in November. (See June.)

August

- Finalize plans for the November Foundation event.
- Publicize the November Foundation event.
- Ensure that the Annual Financial Assessment is completed.

September

- Be certain invitations go out for the November Foundation event.
- Present at and participate in One Rotary Summits.
- Finalize with PolioPlus Subcommittee Chair and Public Image Chair plans for World Polio Day events sponsored by the district.
- Work with PolioPlus Subcommittee Chair to offer presentations to Rotary clubs, Rotaract Clubs, and civic organizations regarding PolioPlus, especially during October, but also during other months.
- Attend DRFCC training at Zone.
- In accordance with District MOU, report results of Financial Assessment to clubs, district board, etc.

October

- If invitations for the November Foundation event did not go out in September, be sure they are sent in the first week in October.
- Present at One Rotary Summits.
- Send thank you notes to new Paul Harris Society, Major Donors, and Bequest members for the first quarter.
- Work with Fundraising Subcommittee Chair to remind clubs to send in donations to TRF.
- Ensure that Stewardship Subcommittee reviews all active grants.
- Work with DGE and District Training Team Leader to include you and other DRFC members at pre-PETS events, PETS, and the District Training Assembly.

November

- Hold a Foundation event to celebrate the work of The Rotary Foundation.
- Make presentations about TRF to clubs by you and Subcommittee chairs and members.
- Work with the Fundraising Subcommittee Chair to prepare a communication to clubs regarding end of year giving to TRF.

December

- By the 10th, ensure that the communication regarding end of year giving to TRF is sent to clubs.
- Plan for Foundation awards and recognition for next calendar year.
- Have your DRFC evaluate its subcommittee structure and work with DGE to adopt any changes for the next Rotary year. (Changes may require Board of Directors or Bylaw changes depending on your district governance structure.)
- In consultation with the DGE, appoint DRFC subcommittee chairs for the next Rotary year.

January

- Begin planning DRFC goals for the next Rotary year that will start in July 1, including the DGE, DGN, and DGND in that process.
- Incoming DRFCC meets with outgoing DRFCC and to review what is current in the district and plan for the next year.
- Send thank you notes to new Paul Harris Society, Major Donors, and Bequest Society members from 2nd quarter.
- Work with DGE and (Training Team Leader) (AG Team Leader) (_____) to have clubs start setting goals for next year.
- Ensure that the District MOU for the next year has been signed by you, the DGE, and the DGN.
- Begin updating job descriptions for DRFC subcommittees (to be completed by May).
- Set dates for Grant Management Seminars in preparation for the next Rotary year.
- Work with DGE and District Training Team Leader to finalize plans for your involvement in Pre-PETS events, PETS, and the District Training Assembly.
- Work with the appropriate Subcommittee Chair and District Public Image Chair to disseminate information about Peace Fellowship applications.
- Attend and present at Pre-PETS events (by whatever name your district uses).

February

- Plan with the DRFC for use of DDF for the upcoming year(s) for Humanitarian Grants, Scholarships, VTTs, PolioPlus, Peace Fellowships, and the Endowment.
- Be sure that a deadline for submission of District Grant proposals is set by the Grants Subcommittee.
- Work with DGE to insure that names of DRFC subcommittee chairs for the next Rotary year are entered in Rotary Club Central.
- Prepare for Grant Management Seminars.
- Ensure that dates are set by appropriate subcommittee(s) for Global Scholar and Peace Fellows applicant interviews.

March

- Have a system in place before PETS for the entry of goals by clubs. Coordinate goal setting with other district leadership, such as the DGE and Membership Chair.
- Attend and assist with any TRF related presentations at PETS.
- Ask the district leaders to identify a candidate for the Rotary Alumni Global Service Award and the Alumni Association of the Year Award to be sent to the RRFC for review by a date to be set in June. (The RRFC will send information on this sometime in April or May.)
- Work with the District leadership, including the DRFC subcommittee chairs, to identify any candidates for the Peace Fellows Program.
- Work with Fundraising Subcommittee Chair to remind clubs to send in donations to TRF.
- Hold Grant Management Seminars, keeping and filing records of attendance. (This could be in any month.)
- After Grant Management Seminars, have the signed TRF Club MOU and any District Addendum filed with the district.
- File each signed TRF Club MOU and District Addendum.
- Adjust or set district TRF goals to align with those submitted by clubs.

April

- Have a conference call or meeting with next Rotary year's subcommittee members to discuss their responsibilities for the upcoming Rotary year.
- Have any subcommittee chairs who will be new to their roles attend the monthly DRFC meetings as observers for the remainder of this year.
- Work with the Grants Subcommittee Chair to encourage all clubs to consider asking for a District Grant and meeting the deadline for submission.
- Send thank you notes to new Paul Harris, Major Donors, and Bequest Society members for the 3rd quarter.
- Conduct Global Grant Scholar interviews.

May

- Attend the District Conference and assist with any presentations.
- Ensure that a Stewardship report is made at the District Conference.
- After the Grants Subcommittee has met and made decisions for the Spending Plan for the next Rotary year, have the chair complete the Spending Plan.
- Personally sign the Spending Plan for the next year for submission to TRF.
- Ensure that Stewardship Subcommittee reviews all open grants.
- Complete job descriptions for DRFC subcommittees.
- Peace Fellowship applications due to district by May 31.

June

- Have interviews for Peace Fellowship applicants.
- Work with the Grants Subcommittee to close out the current District (Block) Grant with TRF.
- Plan with the DGE and Training Team Leader (and _____) for One Rotary Summits.
- If you will begin serving as the DRFCC on July 1, review all the reports regarding the district from TRF related to giving and grants.
- Begin planning for a Foundation event in November. Coordinate this with the DGE, other district leaders, and staff, as appropriate.
- With PolioPlus Subcommittee Chair, Public Image Chair, and DGE, make plans for World Polio Day events, including encouraging clubs to hold such events.
- Ensure that a team is appointed to conduct the Annual Financial Assessment in accordance with the requirements in the District MOU.
- In coordination with the Annual Financial Assessment team, establish the date(s) the Annual Financial Assessment.
- Prepare district files for the Annual Financial Assessment.
- Work with Fundraising Subcommittee Chair to remind clubs to send in donations to TRF.
- District endorsed Peace Fellowship applications must be submitted by July 1.