



Zone 28 - 29 Leadership Development Summit
October 25–29, 2017, Westin Hotel, Itasca, IL.
REQUEST FOR FREE TRANSPORTATION SERVICE
O'Hare → Westin Hotel on Arrival Day
Westin Hotel → O'Hare on Departure Day

Travel Party Information

Your Last Name	Your First Name	Today's Date	What is your District
Phone Number While Traveling	Preferred Email Address	Is Transportation From O'Hare Required YES _____ NO _____	Is Transportation To O'Hare Required YES _____ NO _____

Arrival Day Ground Transportation Requirements

Flight Arrival Date	Flight Arrival Time	Arriving Airline and Flight #	Others in your Party
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Departure Day Ground Transportation Requirements

Flight Departure Date	Flight Departure Time	Departing Airline and Flight #	Others in your Party
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Arrival and Departure Notes:

- On arrival, proceed to baggage claim area. Look for ChiZone volunteers with signs for *ChiZone Leadership Development Summit Transportation*. They will show you to the vehicles.
- Departure time from the hotel will be scheduled to allow you at least 2 hours in the airport prior to your flight departure. You will be informed of your scheduled departure time at Summit packet pick-up.
- You are responsible for all arrangements with your airline to insure your travel arrangements remain as planned. **Notify Al Bonney at RotaryAL6290@gmail.com of any air travel changes that affect your ground transportation ASAP.**

Please Note:
 Help us help you by returning this completed form to Al Bonney at RotaryAL6290@gmail.com before October 6th. Late, incomplete or errors on the form will make it very difficult to provide the service you expect.