

ALLOCATION POLICY FOR DISTRICT DESIGNATED FUNDS

DISTRICT 7410

1. All District Designated Fund (DDF) requests must be submitted to the District Rotary Foundation Committee (DRFC). This committee consists of:
 - The District Rotary Foundation committee Chair
 - The Grants committee Chair
 - The District Governor
 - The District Assistant Governors
2. Grant requests must support activities and the goals of one or more of the six areas of focus:
 - Peace and conflict prevention/resolution
 - Disease prevention and treatment
 - Water and sanitation
 - Maternal and child health
 - Basic education and literacy
 - Economic and community development
3. All clubs must be certified and have a signed copy of the memorandum of understanding on file. Clubs must attend an annual recertification program. District will arrange for the certification to be completed conveniently using locally planned workshops. In addition to the certification requirements, a club must be current on both Rotary International and District dues.
4. All clubs requesting District Designated Funds are encouraged to contribute at least \$50 per capita to the Annual Fund (Shared) during the current Rotary year and in each of the two preceding years. The Grants committee will use the 15 June TRF Club Contribution Report to verify the amount a club has contributed to the Annual Fund (Shared). We advise Clubs to make all contributions to the Annual Fund (Shared) no later than 15 May to ensure the funds will appear on the 15 June TRF Club Contribution Report.
5. A minimum District Grant request of \$1000 with a club or clubs matching 100% is strongly recommended, (projects shall be \$2000 or higher). District Grant application must be received by the Grants Committee no later than 1 June. Clubs will be limited to one District Grant each Rotary Year. If Funds are available after 1 January, clubs may submit a second District Grant request. All District Grants must be completed within 12 months of receiving the District Grant funds. The club must submit a completion report to the District Grant committee as soon as the project is completed.
6. Allocation and usage of District Designated Funds (DDF) will be guided by the 4-Way test. Management and disbursement of funds will be fair and balanced – Our Stewardship committee will periodically review the District Allocations and any inquiries from concerned clubs or Rotarians.
7. **Should club requests exceed the dollars available, the DRFC will consider club contributions to the Annual Fund (Shared), and previous DDF received to determine which club or clubs will receive allocations. First time versus repeat users of funds, geographical hosts, and number of clubs participating are also possible considerations.**
8. Opportunities to participate in Global Grants will be announced through the DRFC and posted on the District website. Participation may be in dollars or vocational expertise.
9. The Scholarship sub-committee of the DRFC will encourage clubs to nominate local scholars to compete for Global Grant scholarships and for the Rotary Peace and Conflict Studies programs.

Club President	
Club	
Term	
Name	
Signature	
Date	

Club President-Elect	
Club	
Term	
Name	
Signature	
Date	