



2019 PAYMENT AND CANCELLATION POLICY

The purpose of the Vision Team program is to provide an educational and cultural experience that can change the way you see the world. We hope you will play an active role in our work both in Guatemala and within your local community to build long-lasting relationships that extend beyond your Vision Team experience.

Individual Fee: \$1000 US per person for Common Hope, and \$1000 CAD (approximately) for airfare/t-shirt/Sunday activity, etc. Payments are split into 4 parts, two parts for Common Hope and two parts for D7040. If you wish to have travel insurance, we ask that you purchase it yourself.

Common Hope Fees

Common Hope's \$1000 US fee includes: lodging at Common Hope, 3 meals per day, weekend trip, ground transportation (airport shuttles, etc.), Guatemala airport exit tax, administrative costs, and emergency medical and evacuation coverage. Payment is made directly to Common Hope through the payment form. Team members are responsible for their own gift purchases, telephone calls and any extra food and beverage costs.

Team Fundraising Commitment

In addition to individual fees, Common Hope requires each team to make a fundraising commitment of \$500 USD per person before traveling to Guatemala. Fundraising is a great way to engage friends and family and contribute to the children and families you will meet while in Guatemala.

We will be using the Common Hope portal to do the fundraising. You can give any amount you want, but be sure to mark **7040 Interact Vision Team** in the comment box or your donation will not be credited to our goal. To donate [click here](#). A USD donation receipt will be sent to you at the email address you provide on the form. Please be sure to keep a copy of your receipt for tax purposes.

Rotary clubs may send cheques/checks payable to Rotary District 7040 c/o Ariane Carriere, 228 Fifteenth St. W. Cornwall ON K6J 3J8 Canada **OR** P.O. Box 284 Rooseveltown NY 13683-0284 USA

Payment Schedule

Please retain the following information about payment due dates. Check also the Vision Team Dates document. Common Hope payments are made through the payment form. All 7040 payments are paid through the credit card portal on the 7040 District website. If you foresee a problem with meeting these payment dates, please be in touch with [Ariane Carriere](#), team leader. All paper work should be emailed to [Ariane Carriere](#).



Method of payment

Accommodation payments are made directly to Common Hope, by credit card. Travel payment will be made through the District 7040 Event portal, by credit card.

At Time of Booking	\$500 US non-refundable team deposit (Paid by district)
Oct. 1, 2018	\$600 CAD deposit for airfare, \$100 CAD non-refundable To pay, click here and follow instructions.
Nov. 15, 2018	<ol style="list-style-type: none">1. \$500 US deposit fee per person for Common Hope payable with payment form.2. Application form and copy of passport are due to Ariane Carriere
January 7, 2019	\$500 US balance per person for Common Hope is due. Your credit card will be billed automatically.
Feb 11, 2019 (1 month out)	\$600 CAD for the remaining airfare is due. To pay, click here and follow instructions.
Date 1-week out	\$500 US fundraising goal per person for D7040 team is due.

Each date has a different link so make sure that you are using the correct one. All links are open now and can be paid at any time.

Cancellation Policy

Common Hope requires a non-refundable \$500 booking deposit per team to reserve space on the calendar. This fee has already been paid by the district. We assume a team of 12-14 persons. Maximum 15. Team members must submit a completed application and Common Hope payment information for half their Common Hope fee of \$500 USD to Ariane Carriere by November 15.

Individual cancellations: In the case of cancelation at any time prior to traveling, \$200 of each team member's deposit will be retained by Common Hope. Exceptions can be made for emergency situations on a case by case basis. \$100 of the airplane fare will be retained by District 7040.

Airline tickets: Every team member who purchases airline tickets through District 7040 can choose to purchase ticket insurance at their cost. If a team member declines ticket insurance, and subsequently cancels, the team member is responsible for all airfare payments and is subject to charges from the airline/travel agent to change ticket dates.