**Recommended Consent Letter for Children Travelling Abroad**

*The following sample consent letter, provided by Foreign Affairs, Trade and Development Canada, can be modified to meet your specific needs.*

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| To whom it may concern, | | | | |
|  | | | | |
| I / We, | , | | | |
|  | *full name(s) of parent(s) / person(s) / organization giving consent* | | | |
| Address: |  | | | |
|  | *street address, city* | | | |
|  |  | | | |
|  | *province/state, country* | | | |
| Telephone and email: |  |  | |  |
|  | *telephone* |  | | *email* |
| am / are the parent(s), legal guardian(s) or other authorized person(s) or organization with custody rights, access rights or parental authority over the following child: | | | | |
| **Information about travelling child** | | |  | |
|  | | | | |
| Name: |  | | | |
|  | *child’s full name* |  | |  |
| Date and place of birth: |  |  | |  |
|  | *dd/mm/yyyy* |  | | *city, province/territory* |
| Number and date of issue of passport (if available): |  |  | |  |
|  | *number* |  | | *dd/mm/yyyy* |
| Issuing authority of passport (if available): |  | | | |
|  | *country where passport was issued* | | | |
| Birth certificate registration number |  | | | |
|  | *number* | | | |
| Issuing authority of birth certificate |  | | | |
|  | *province / territory where birth certificate was issued* | | | |
| **Information about accompanying person** | | |  | |
|  | | | | |
| This child has my / our consent to travel with | | | | |
|  | | | | |
| Name: | Ariane Carriere | | | |
|  | *full name of accompanying person* | | | |
| Relationship to child: | Rotarian chaperone | | | |
|  | *mother, father, grandparent, sister, brother, relative, friend, other* | | | |
| Number and date of issue of passport: |  |  | |  |
|  | *number* |  | | *dd/mm/yyyy* |
| Issuing authority of passport: | Canada | | | |
|  | *country where passport was issued* | | | |
| **Contact information during trip** | | |  | |
|  | | | | |
| I / We give our consent for this child to travel to: | | | | |
|  | | | | |
| Destination(s): | Guatemala | | | |
|  | *name of destination country / countries* | | | |
| Travel dates: | March 13-21, 2016 | | | |
|  | *date of departure to date of return* | | | |
| to stay with / at (if applicable) | Familias de Esperanza | | | |
|  | *name of person with whom child will be staying / hotel or other accommodation* | | | |
| at the following address(es) | Km2, Carretera a San Juan | | | |
|  | *street address(es), city (cities)* | | | |
|  |  | | | |
|  |  | | | |
|  | Antigua, 03901 Sacatepéquez, Guatemala | | | |
|  | *province(s)/state(s), country (countries)* | | | |
| Telephone and email | *011-502-7-922-6600* |  | | *info@commonhope.org* |

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | |  | | | | | | | |
| *This letter may be signed before a witness who has attained the age of majority (18 or 19, depending on the province or territory of residence)* ***OR*** *certified by an official who has the authority to administer an oath or solemn declaration (recommended).* | | | | | | | | | |
| **Signature(s) of person(s) giving consent** |  | **Signature of witness** | | | ***or*** | **Signature of official** | | | |
|  | | | | |  |  | | | |
|  |  |  | | | Signed before me on this | | |  |
|  | *full name of witness* | | |  | | | |
|  | | | day of | , |  | , |
|  | *month* |  | *year* |
| *signature(s) of person(s) giving consent* | *signature of witness* | | | by | | | |
|  |  |  |  |  | *name(s) of person(s) giving consent* | | |
| *dd/mm/yyyy* | *dd/mm/yyyy* |  | *city, province/territory* |  | | | |
| *signature of official* | | | |
| *name / title of official* | | | |
|  | | | |

*Questions regarding information in this consent letter should be directed to the person(s) or organization giving consent.*

*(seal)*