



# SAMPLE New Member Orientation Checklist

Dear \_\_\_\_\_,

The members of the \_\_\_\_\_ Rotary Club are happy to help you learn and explore the many facets of Rotary. \_\_\_\_\_ has been assigned as your mentor and will serve as your go-to person when you have any questions about your new Rotary membership. Completing the items listed below within six months will give you a broader view of the opportunities for Rotary service. Copies of documents are available from the club's library. Please return this form to our Membership Chair within six months of your induction.

## Attend

- \_\_\_\_\_ Attend one Board of Director's meeting
- \_\_\_\_\_ Informal or social activity
- \_\_\_\_\_ A District 7930 sponsored event or educational forum
- \_\_\_\_\_ Another club's meeting
- \_\_\_\_\_ Maintain at least 50% attendance
- \_\_\_\_\_ (add a club-specific action)

## Get Connected

- \_\_\_\_\_ Like \_\_\_\_\_ Rotary and Rotary District 7930 on Facebook (if applicable)
- \_\_\_\_\_ Follow us on Twitter @\_\_\_\_\_ and @Rotary7930 (if applicable)
- \_\_\_\_\_ Log on and tour My Rotary
- \_\_\_\_\_ Update your profile on ClubRunner and My Rotary
- \_\_\_\_\_ Visit and explore (insert club website URL)
- \_\_\_\_\_ Complete the New Member Profile, and return it to the Public Image Chair

## Learn

- \_\_\_\_\_ Read *The ABC's of Rotary* (or other Rotary Primer)
- \_\_\_\_\_ Read *Connect for Good*
- \_\_\_\_\_ Help us learn about you by presenting your classification presentation
- \_\_\_\_\_ Investigate one of the Rotary Fellowships and share what you learned at a meeting
- \_\_\_\_\_ Review the club's by-laws
- \_\_\_\_\_ Read (Foundation Primer)

## Serve

- \_\_\_\_\_ Serve as a greeter at a club meeting
- \_\_\_\_\_ Serve at one of our service projects
- \_\_\_\_\_ Select one club committee on which you would like to serve
- \_\_\_\_\_ Invite a guest to a Rotary meeting or refer a candidate for membership



# SAMPLE New Member Profile

Please complete this form and return it to Amy or Suzanne. The information you list may be used in our press release announcing your membership.

Name \_\_\_\_\_

Family (note spouse, children, etc) \_\_\_\_\_

Grew Up In \_\_\_\_\_ Now Residing In \_\_\_\_\_

Employer \_\_\_\_\_ Position \_\_\_\_\_

What drew you to Rotary? \_\_\_\_\_

Are you interested in any of these service areas? (check all that apply)

- |   |   |
|---|---|
| <input type="checkbox"/> international project                | <input type="checkbox"/> food drives                    |
| <input type="checkbox"/> water and sanitation                 | <input type="checkbox"/> fellowship/social/club parties |
| <input type="checkbox"/> polio eradication/Polar Plunge       | <input type="checkbox"/> public relations/social media  |
| <input type="checkbox"/> basic education/literacy             | <input type="checkbox"/> website development            |
| <input type="checkbox"/> economic/community development       | <input type="checkbox"/> membership development         |
| <input type="checkbox"/> peace/conflict resolution            | <input type="checkbox"/> The Rotary Foundation          |
| <input type="checkbox"/> scholarships                         | <input type="checkbox"/> maternal health/wellness       |
| <input type="checkbox"/> youth programs (Interact, RYLA, etc) | <input type="checkbox"/> senior programs (ElderAct)     |
| <input type="checkbox"/> club visioning                       | <input type="checkbox"/> dictionary project             |
| <input type="checkbox"/> speakers and programming             | <input type="checkbox"/> veterans programs              |
| <input type="checkbox"/> club newsletter                      | <input type="checkbox"/> hunger and homelessness        |

Other: \_\_\_\_\_

Do you have any ideas for a new or improved project? \_\_\_\_\_

Copy to Mentor

Copy to Public Image Chair for Press Release