

# UPDATING CLUB EXECUTIVES WORKSHEET

Please refer to the roster provided in this email which was exported from ClubRunner. If there is missing data, please update ClubRunner before you assign club executives so that it is current when we access data in order to produce the district directory. Please complete for president, president-elect, secretary, treasurer, foundation chair, membership chair and public relations chair.

## President

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## President-elect

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## Secretary

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## Treasurer

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## Foundation Chair

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## Membership Chair

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## Public Image Chair

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

## Vice President

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Board Member**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Board Member**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Board Member**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Board Member**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Foundation Chair**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Club Service Chair**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Community Service Chair**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **International Service Chair**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_

### **Youth Services Chair**

Name: \_\_\_\_\_ Partner's Name: \_\_\_\_\_  
Preferred Address: \_\_\_\_\_ City, State Zip: \_\_\_\_\_  
Office email: \_\_\_\_\_ Home email: \_\_\_\_\_  
Phone Numbers: Office: \_\_\_\_\_ Home: \_\_\_\_\_ Cell: \_\_\_\_\_