
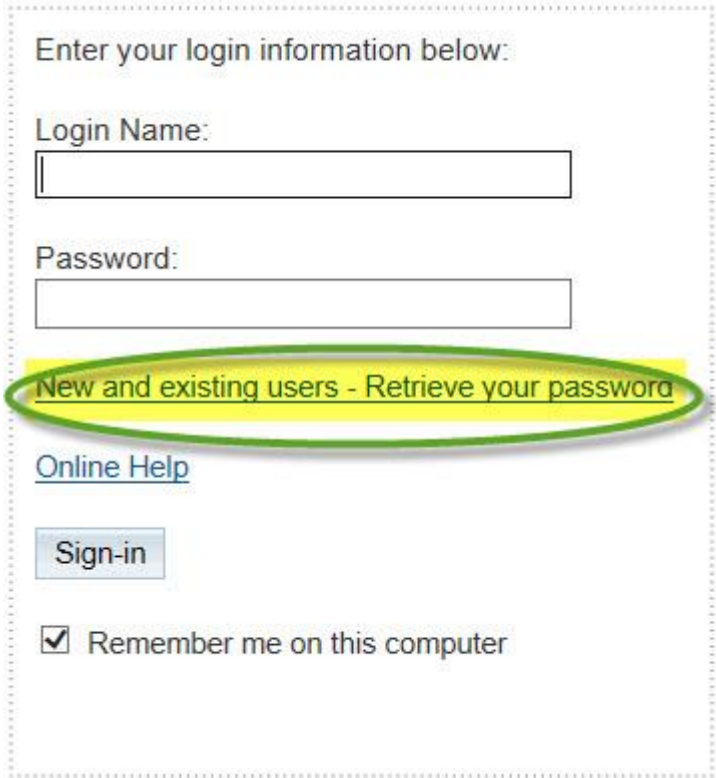


Accessing Login Details

This guide is to help you establish your first visit to enable login to the District Clubrunner website.

If you are unable to successfully complete this process please contact the District 9670 Electronic Communications committee for further support ecc@rotary9670.org.au (or contact the person who set you this information).

<p>Step ONE Visit the www.rotary9670.org.au site and select "Login" to the upper right hand part of screen.</p> <p>(Until site is fully live, you'll need to access via www.clubrunner.ca/9670)</p>	
<p>Step TWO</p> <p>Select the "New and existing users – Retrieve your password".</p>	

Step THREE

Select your club in the dropdown box at "1".

Enter the surname that you would be known as on the Rotary International Website at "2".

Enter your email address at "3".

Click "Get Login Info" at "4".

[Forgot Your Password?](#)

All members in the District have login accounts in the system. If you cannot retrieve your login information through this page, please contact your Club President, or email logins@clubrunner.ca.

Please select your club, then enter your last name and email address to retrieve your login name and reset your password.

* Denotes a required field.

Select Club: ¹ *

Last Name: ²

Email Address: ³ *


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Step FOUR

You now need to go and check your emails as you will have been emailed a reset link.

Note: You only have 1 hour to complete this (otherwise you'll need to restart the process from Step One).

Click the link found in your email.

 Webmaster <mailservice@clubrunner.ca>
ClubRunner Login for District 9670 Website

To: col46sha657@crt.net.au

Hello Colin Shanks,

You have just requested to reset your password for the District 9670 website. Please click on the link below to provide your new password:

<https://www.crsadmin.com/Gen/PasswordReset.aspx?eaid=|BrPwb7F5XihBIEJ20Rbnw%3d%3d&emid=G%2fNwQn%2fPQCcs5iDy%2fL6SjmA%3d%3d&etoken=M3qcWqT%2b42YAQ0BkkfZ3s7cDMQqsUYOeB1dkGqRhUIU%3d>

If the link above does not work, copy and paste it into the address bar of your browser. Please note that this link is only valid for **one hour**, after which you will need to request your password again.

For assistance or technical support, please refer to the ClubRunner support site at www.ClubRunnerSupport.com.

Step FIVE

Please write down your Login name for later use. You'll need this every time you login.

Enter a new password that you will remember at "1".

Identically repeat your new password at "2".

Click "Reset password" at "3".

[Reset Password for Colin Shanks](#)

Login Name: Colin.Shanks ¹ Take note of your Login Name

Enter New Password: ¹ Medium

Confirm New Password: ²

³

Step SIX

If all is well you should get a success notification.

[Reset Password for Colin Shanks](#)

Your password has been successfully reset. Click on the Return button to go to the Login page.

Return

Step SEVEN

Enter your login name at "1";

Enter your password at "2"

Click "Sign In" at "3" to complete the login.

Enter your login information below:

Login Name:

1

Password:

2

[New and existing users - Retrieve your password](#)

[Online Help](#)

Sign-in

3

Click here if you don't know your Login Name and/or Password

Remember me on this computer