



Recruitment Information Pack

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RYLA 2019

6th January – 12th January 2019

YMCA Camp Yarramundi

Rotary
District 9675



**rotary youth
leadership
awards**

To the Rotary Clubs of District 9675

Welcome to the RYLA Participant Recruitment Pack for 2019.

This is a handbook produced for all D9675 New Generation Directors and Rotarians involved in recruiting and selecting RYLA participants for the 2019 seminar.

The aim of the handbook is to ease the process of identifying the talent pool of youth between the ages of 19 and 25 in District 9675 and to help guide you through the recruitment process.

If you have any questions about the recruitment process or the RYLA 9675 program for 2019, please contact:

Mark Tanner

Registrar/Treasurer

Email: mark@tanner.net

Mobile: 0418 226 177

Anna Hoyles

RYLA Chair

Email: ahoyles@gmail.com

Mobile: 0433 162 442

Marketing and Publicity

Promoting the RYLA program is a great way to reach potential candidates. The 2019 District RYLA 9675 Committee has produced the support materials you will need to successfully market the program.

Potential candidates have the opportunity to contact you. Applicants can download the application form from the website and directly approach their local Rotary club. For further information, please access the RYLA website at <http://www.rotarydistrict9675.org/Page/ryla>

Ongoing Communication

Rotary Clubs will receive regular RYLA updates in the form of a newsletter distributed through the Rotary District Bulletin. This form of communication will ensure that we are all involved in the 2019 RYLA experience.

RYLA

Important Dates for Rotary Clubs

September 2018

- Identify suitable applicants.

October 2018

- Interview nominees and identify suitable recipients.

30 October 2018

- Send application forms, accompanied by payment to:
 - *RI District 9675 RYLA Committee*
PO Box 10, Drummoyne, NSW, 2047

December 2018

- Invite candidates to attend your Club meeting and give a brief presentation

6 January 2019

- Transport Candidates to RYLA - Registration at 4:00pm

12 January 2019

- Support candidates by attending RYLA showcase.
Book tickets BEFORE 6 January 2019. Bookings must be made online – see www.rotarydistrict9675.org for details.

12 January 2019

- Transport candidates from RYLA by 12pm

March 2018

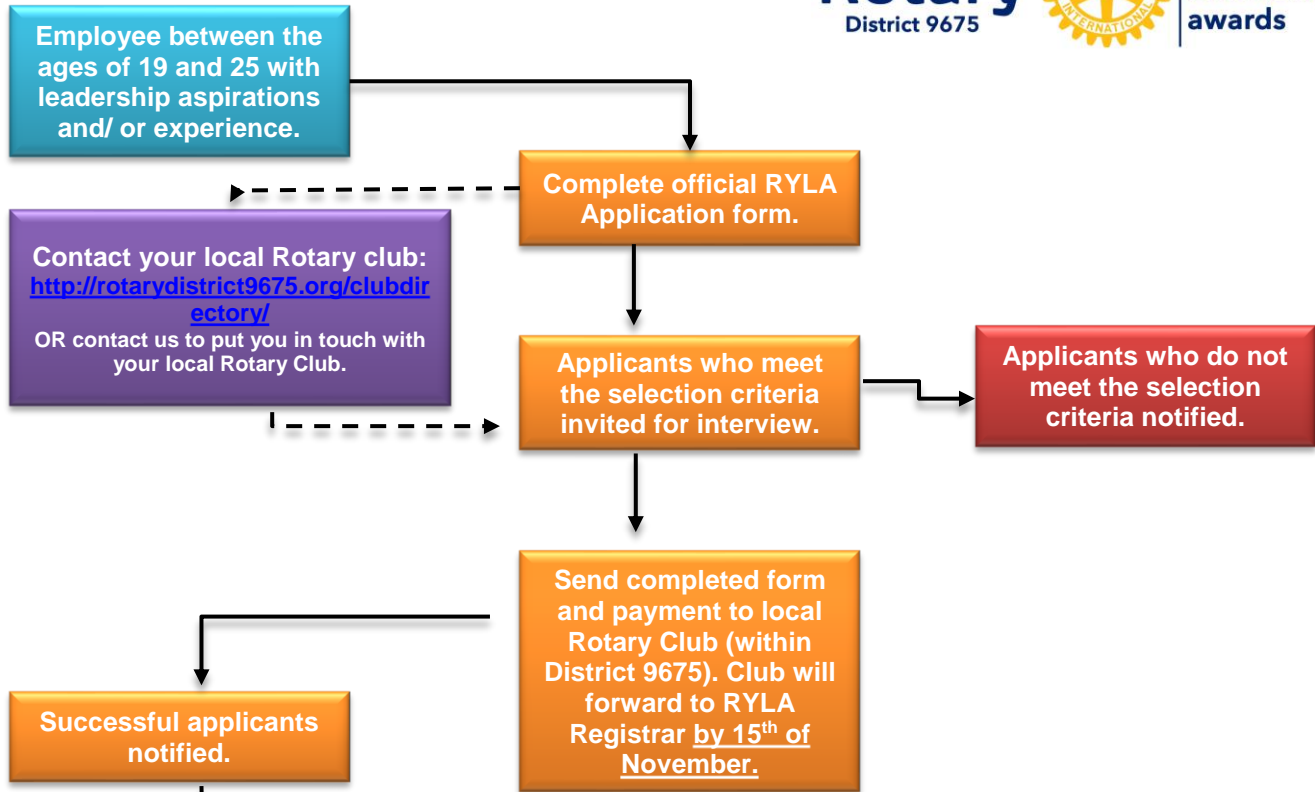
- Invite RYLA attendees to your Club to give a detailed presentation of the Seminar.

Interview Guidelines

Interviewing RYLA Applicants is a great way to get to know them and build rapport with them. It is also an opportunity to make an informed choice to ensure that suitable candidates aged between 19 and 25 demonstrate leadership ideas through their work, community involvement or study are selected to attend RYLA.

Suggested Questions:

- What are the most interesting things you have learned at school, college, work, etc?
- What leadership tasks, committee positions, or organisation responsibilities have you been involved in?
- What are you passionate about? Where do you see yourself in 5 years? How do you see yourself getting there?
- Describe a situation, (such as achieving a goal, dealing with a difficult situation), where your leadership skills were utilised?
- What do you think are the traits of a good leader?
- What do you think are the issues that affect today's young adults? Have you discussed time off to attend RYLA with your employer?



Step-by-Step Guide to the **RYLA** Recruitment Process



Frequently Asked Questions

When is RYLA?

RYLA 2019 will be held from Sunday 6th to Saturday 12th January 2019 at YMCA Camp Yarramundi, Springwood Road, Yarramundi NSW 2753 -

<http://www.facebook.com/RYLA9675>

Why choose RYLA?

RYLA is hosted by Rotary, a reputable not for profit organisation whose mission is to provide humanitarian service, encourage high ethical standards in all vocations and build goodwill and peace in the world.

The program is designed to:

- Build on the existing leadership of participants,
- Encourage participants to further develop their own skills, talents and abilities, and
- Remind participants of their responsibility to their communities and to the world.

What will RYLA do for you?

RYLA represents the commitment that partner businesses and industry make to their employees and is an indicator of corporate citizenship.

Participants return from the program fully motivated, with a renewed sense of self and emphasis on proactivity, and, as such, add value to the broader organisation/ industry to which they belong.

What will RYLA do for your employees?

A challenging seven-day program, RYLA will offer your employees a unique networking opportunity to meet goal oriented and motivated individuals from different backgrounds and to access some of Australia's most influential and motivational speakers, experts in a variety of fields.

Core curriculum utilises workshops and lectures that introduce the fundamentals of effective leadership.

Your employees will have the opportunity to put their leadership skills into action in practical applications throughout the week.

Who can apply?

Invitation for RYLA applications are open to youth with leadership aspirations and/ or experience between the ages of 19 and 25.

- Successful participants will demonstrate the following basic criteria:
- Leadership experience or potential, demonstrated through community, business, social and educational activities or organisations;
- Commitment to ongoing learning; Strong communication skills; Awareness of current events.

How can one apply?

All interested candidates must complete an official RYLA Application form and return it to their local Rotary Club within District 9675.

Please refer to the Step-by-Step guide to the RYLA Recruitment Process for more details.



How much does RYLA cost?

The total cost of the program is **\$825.00** (inclusive of GST per participant. Each Rotary Club within District 9675 aims to sponsor one or more RYLA participants each year.

However, organisations that cover the total cost of the program for nominated participants will be guaranteed a place in the program. All applicants must take part in the RYLA recruitment process, which includes interview by a Rotary Club within District 9675 and meetings with Rotarians pre-and post RYLA.

Need more information?

Visit the District website at www.rotarydistrict9675.org

OR

Mark Tanner - Registrar/Treasurer

Email: mark@tanner.net

Mobile: 0418 226 177

Anna Hoyles - RYLA Chair

Email: ahoyles@gmail.com

Mobile: 0433 162 442



APPLICATION FORM

SUNDAY 6th - SATURDAY 12th JANUARY 2019

Applicant Details

Title:	<input type="text"/>	Given Names:	<input style="width: 100%;" type="text"/>			
Surname:	<input style="width: 100%;" type="text"/>	Gender: <i>(please circle)</i>	<input type="radio"/> Male / <input type="radio"/> Female			
Preferred Name <i>(e.g. Liz):</i>	<input style="width: 100%;" type="text"/>	Date of Birth:	<input style="width: 100%;" type="text"/>			
Email Address:	<input style="width: 100%;" type="text"/>					
T Shirt Size <i>Circle:</i>	Small	Medium	Large	X Large	XX Large	XXX Large
Phone:	(h):	<input style="width: 100%;" type="text"/>	(w):	<input style="width: 100%;" type="text"/>	(m):	<input style="width: 100%;" type="text"/>
Home Address:	<input style="width: 100%;" type="text"/>					
Suburb:	<input style="width: 100%;" type="text"/>			Postcode:	<input style="width: 100%;" type="text"/>	
Occupation:	<input style="width: 100%;" type="text"/>		Employer:	<input style="width: 100%;" type="text"/>		

Education

High School	Level Completed	Year Completed
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Further Education	Institution	Level	Year Completed
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Other Awards / Certificates	Description	Year Received
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>
<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>	<input style="width: 100%;" type="text"/>

Leadership Experience

Activity	Position	Responsibilities / Achievements	Year

Comments:

Other Interests, Achievements, Hobbies and Sports

Activity	Position	Responsibilities / Achievements	Year

Comments:

Do you play a musical Instrument? *(please circle)*

Instrument(s)

Can you bring it to RYLA? *(please circle)*

Yes / No

Yes / No

Transportation

How will you travel to the RYLA venue?

How will you travel from the RYLA venue?

Please note that RYLA participants will be unable to drive themselves home from the Venue. Please discuss alternatives with your sponsoring Rotary Club

Health & Wellbeing

Do you have any special dietary needs? (e.g. Gluten Intolerant, Vegan, Halal, Dairy-Free) (please circle)

Yes / No

If yes, please specify:

Do you have any chronic illness, permanent disability or any other medical condition? (please circle)

Yes / No

If yes, please specify:

Emergency Contact

Name:

Relationship:

Phone:

Applicant's Declaration

I have attached a written reference from a Non-Rotarian
(Please Circle)

Yes / No

I declare that the above information is honest and true
(Please Circle)

Yes / No

I agree to attend the entire seminar from 6 January to 12 January 2019
(Please Circle)

Yes / No

CLUB USE ONLY

The applicant listed above is sponsored by the ROTARY CLUB OF:

The applicant has been interviewed and selected by our club (Please Circle)

Yes / No

The applicant has or will be attending one of our Club's meetings: (Please Circle)

Yes / No

ROTARY CLUB CONTACT:

Name:

Phone:

Email:

Working with Children Check:

Date of Birth:

ROTARY TRANSPORT:

Name:

Phone:

Email:

Working with Children Check:

Date of Birth:

Please post this application form & Cheque (Made out to Rotary International District 9675)

for **\$825.00** before **15 November 2018** to:

Mark Tanner,
Rotary District 9675 RYLA Committee
PO Box 10, DRUMMOYNE NSW 2047

You may also pay via EFT- if doing so please ENSURE you note which club is paying in the subject line.

EFT details: Rotary International District 9675 Inc, BSB: 062 200, Account: 1036 1736

Places are limited & as such, submission of an application with payment does not guarantee acceptance.



Medical & Consent Form

Name :					
Address:					
Age:	D.O.B:	/ /	Sex:	Height:	Weight:
Emergency Contact: Name:					
Phone:		(hm)	(wk)	(mob)	
Medicare Number:		Ambulance Cover: Y / N :			
Private Medical Cover: Y / N:				(details)	
Doctor's Name:			Phone:		
Do you suffer from: any chronic injury or illness ? Y / N: _____ (details)					
Asthma ? Y / N : Triggers: _____ (details)					
Do you have any allergies ? (eg drugs, food, plants) Y / N: _____ (details)					
Do you suffer from: Heart Problems ? Y / N: _____ (details)					
:Blood Pressure ? Y / N: _____ (details)					
Do you require medication ? Y / N			May we administer Paracetamol if required? Y / N		
Have you been ill or required medical attention in the last four (4) weeks ? Y / N					
If yes please specify:					
If you have seen a doctor in the last four weeks please attach a medical certificate consenting to your attendance.					
Date of last tetanus injection: _____ (if the camper's tetanus is not current please see your doctor)					
How would you rate your swimming ability ?					
<input type="checkbox"/> Unable - Nothing more than dog paddle <input type="checkbox"/> Poor - Basic strokes, only limited strokes beyond domestic swimming pool					
<input type="checkbox"/> Good - Strong swimmer, able to swim confidently in a variety of water conditions					
<input type="checkbox"/> Excellent - Very strong and confident, could swim 50 mtrs fully clothed (Please give details of swimming certificates attained eg Bronze Medallion)					
Special Dietary Requirements ?					
Activity Restrictions ? See attached list.					
Nb/ Activities are chosen to suit the age and ability of campers					
Campers will not have sufficient time to do all activities					
If there is insufficient space please attach separate page with details					

CONSENT

I understand that the YMCA of Sydney and its instructors will take reasonable care for the welfare and safety of those attending the camp but are not responsible for any accident or sickness otherwise occurring. I acknowledge that going on camp may involve my participation in activities of a hazardous nature, though the YMCA and its instructors will take reasonable care to minimise risk to participants.

I have detailed herein and on any attached pages any disabilities or susceptibilities affecting me, that may place me her at greater than normal risk. I authorise the YMCA of Sydney and its instructors to obtain medical assistance and ambulance transportation in the event of illness or injury as they think necessary and authorise qualified medical practitioners to administer anaesthetic, blood transfusions or any other procedures deemed necessary. I also agree to pay all the cost of any expenses incurred as a result of such medical assistance and ambulance transportation. I acknowledge that I am able to obtain private insurance cover in respect of any accidents or sickness at the camp. Should I need to be returned home for any reason I will cover any associated costs.

I consent to attending camp on this understanding.



Information Pack

Sunday 6th January 2019

to

Saturday 12th January 2019

YMCA Camp Yarramundi

Selection Criteria

RYLA recruits only the highest calibre participants who have already been identified with exceptional leadership potential.

Invitations for RYLA applications are open to youth with leadership aspirations and/or experience between the ages of 19 and 25. Successful participants will demonstrate the following basic criteria:

- Leadership experience or potential, demonstrated through: community, business, social, educational activities / organisations.
- Commitment to ongoing learning
- Strong communication skills
- Awareness of current events
- Proactive nature

The Recruitment Process

Follow these seven easy steps:

1. Read your Recruitment Information Carefully

Read this handbook carefully to ensure you are aware of the dates & details for RYLA 2019

Visit the website: <http://www.rotarydistrict9675.org>

2. Source Potential RYLA Participants

Each Club should recruit one or more RYLA candidate/s. Suitable RYLA applicants are young adults aged between 19 to 25 demonstrate leadership ideals through their work, community involvement or study.

When sourcing RYLA applicants, consider the organisations in your local community with values aligned to these qualities. Some suggestions might include:

- Rotaract Clubs
- Young teachers working in local schools
- Young Ambulance, Fire Fighting and Police officers from local stations
- Volunteer firefighting and emergency services
- Tertiary institutions in your area (Universities, TAFE and private colleges)
- Local sporting clubs, musical clubs or art societies
- Organisations your club has supported

N.B. RYLA aims to challenge participants and offer a networking opportunity for like-minded youth from a variety of different backgrounds. This is an integral part of the RYLA experience. When selecting participants, you should be mindful of creating a healthy 'mix' of participants from different backgrounds and vocations.

Each RYLA candidate will need to fill in the official 2019 RYLA Application form and return to your Rotary Club. Additional forms are available to download from the RYLA website.

3. Interview and Select Suitable RYLA Participants

Every RYLA Participant must be interviewed by their sponsoring Rotary Club.

Inside this pack is an application and interview form. These are tools to help you assess the suitability of your candidate/s for the RYLA 9675 program. Both forms must be completed and returned with your sponsorship monies to secure positions in the 2019 program.

Please return these forms with your cheque for \$825 (made out to Rotary International District 9750 with completed application forms before 15 November 2016 to:

Rotary District 9675 RYLA Committee

PO Box 10

DRUMMOYNE NSW 2047

Please make sure your candidate has discussed their attendance to the seminar with their employer

4. Your Successful RYLA Participant Registers Online

Once your sponsorship payment has been received and placement for your RYLA applicant/s has been confirmed via congratulatory letter, your candidates will need to register online. The password for online registrations will be sent in this letter of acceptance. A copy of the letter will also be sent to your Club.

Please note: The Registrar will advise the nominating club that the candidate's application has been accepted in writing (via letter or e-mail).

To register online participants should visit: <http://www.rotarydistrict9675.org> and go to the successful applicants' page to upload their details.

5. Get to Know your RYLA Participants

Have you introduced your successful RYLA participants to your Club members? Invite them to attend your Rotary Club meeting. This also provides a great opportunity to arrange transport of your sponsored candidates to the 2019 RYLA seminar.

NOTE: Each Club is responsible for **arranging transport to and from the RYLA venue** for their RYLA candidates.

District 9675 is concerned about the impact of fatigue on the RYLA participants following the RYLA camp, and asks all Clubs to ensure that RYLA participants do not drive home from the venue, but alternative transport is arranged for them.

6. Attend the RYLA Showcase

This event will enable participants to share their experiences with Rotarians, family and friends and mark the conclusion of the RYLA week. **Bookings must be made online – see www.rotarydistrict9675.org for details**

Bookings will close STRICTLY 6th January 2019, unfortunately due to venue restrictions & conditions, no changes can be made after 6th January 2019.

7. Invite your RYLA Candidates Back to your Club to Share the RYLA Experience

What better guest speaker than a young RYLA graduate to share their experiences with your Club! Please ensure that once your RYLArian returns from the RYLA week you invite them along to a club meeting to enable them to share their experiences of the week with you.

Rotary
District 9675



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RYLA Showcase

This morning tea event will enable participants to share their experiences with Rotarians, family and friends and mark the conclusion of the RYLA week!

**Saturday 12th January 2019
10am-12pm
YMCA Camp Yarramundi**

\$8.00 per person

***Bookings must be paid for in advance on a non-refundable basis. Places are limited.
Bookings should be made at the time of RYLA application.***

Bookings must be made online – see www.rotarydistrict9675.org for details

Bookings close STRICTLY 6th January 2019, unfortunately due to venue restrictions & conditions, no changes can be made after 6th January 2019.

RYLA Contacts

Mark Tanner

Registrar/Treasurer

Email: mark@tanner.net

Postal Address:

PO Box 10, Drummoyne, NSW, 2047

Anna Hoyles

RYLA Chair

Email: ahoyles@gmail.com

Visit the Website www.rotarydistrict9675.org