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| Slide 1 |  | Welcome  Intro/credentials  Council on Legislation Delegate 2025, 2013, 2010  District Treasurer 2022-25  Big West PETS Alliance Cochair  Rotary Coordinator Zone 26 2019-22  Zone 26-27 Treasurer 2015-19 District Governor 2005-06  Ask for everyone to state their name, club name, how many years as Treasurer? |
| Slide 2 |  | Goals of session  Encourage all to cover all four steps independently – Today is one part of the second step/green |
| lide 3 |  | Q: What do you THINK or BELIEVE is the Treasurers job?  (collect verbal replies) |
| Slide 4 |  | 37.50 in 2023-24 is the dues component only  July ends up $51.41 per member  January is $52.75 per member  For the year 104.16 per member end result for RI |

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| Slide 5 |  | 37.50 in 2023-24 is the dues component only  July ends up $51.41 per member  January is $52.75 per member  For the year 104.16 per member end result for RI  Pro Rata dues is for the mid period additions  These examples show that July invoice has more charges (insurance magazine) and January invoice has fewer.  District is a true $80 annual. |
| Slide 6 |  | Work with incoming board to plan next year’s budget (Current board must approve the new budget)  District dues will be $40 per member in July and again in January  With the RI dues remember that – In July clubs will be assessed:  $6.00 for each subscription to The Rotarian  $1.00 for Council on Legislation Assessment  Amount to be determined for General Liability Insurance –  Amount to be determined for Directors and Officers liability – |

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| Slide 7 |  | What software do you use?  Who signs on bank accounts? Watch the EIN! All accounts must be monitored and reported on a 990? Who can view online banking?  Is your club integrated and synced with RI? Club Runner or DacDb?  Deposit funds immediately, do not hold.  Separation of 501c3 and 501c4 is critical  Move to eliminate collecting TRF funds! Rotary direct is the way to go. Keeps integrity of tax deduction. MUCH cleaner!  Reconcile bank statements monthly, report to board monthly, no secrets from members  File with IRS by 11/15  Is your club a recognized entity with the Arizona Corporation Commission – who files the annual report?  Do you prepare or use Budget to actual reports??  Storing information – handoff and security. Qbooks online upload receipts when the check is written or bill is entered |
| Slide 8 |  | Blue arrow is hyperlink to get logged into my rotary  Then review Treasurer link in the class.  Suggest review of Secretary link to understand individual club’s division of labor |
| Slide 9 |  | (Use hyperlink to The Learning Center)  As a group take the Managing Club Business lesson to illustrate how well the Learning Center functions |
| Slide 10 |  | This is an FYI since the liability company changed in 2024 |
| Slide 11 |  | Be sure you as treasurer understand the implications of how you are handling money for your club’s sake and to insure that you are communicating properly to all members. Do not over promise tax deductions – we are not CPAs in our capacity as Club Treasurer |
| Slide 12 |  | YTD 23-24 Guess the % of Club Presidents who have made a Rotary Foundation donation?  Pass the printed report for each to review |
| Slide 13 |  |  |
| Slide 14 |  |  |
| Slide 15 |  | Case studies for thought and practice |
| Slide 16 |  | Case studies for thought and practice |
| Slide 17 |  | Case studies for thought and practice |
| Slide 18 |  | Case studies for thought and practice |