

Rotary Foundation District Grant Application

* Required

Requirements for a District Grant

Listed below are requirements for Club Qualification for a District Grant in District 9510.

To be eligible for District Grants your Club must:

1. Have entered a validly authorised application for a District Grant –this form.
2. Have at least one representative of the Club complete the District Foundation Grants Online training module.
3. Be current in payment of dues to District and Rotary International.
4. Be current in meeting the reporting requirements on open Global and District Grants.
5. Have completed the Foundation Fundraising Goal component of Rotary Club Central for 2024-25.
6. Be able to demonstrate active support for the Rotary Foundation Programs, in particular show a record of financial support for The Rotary Foundation Annual Programs Fund in 2023-24 and previous years.

The Goal for the Annual Programs Fund is to raise \$100 per Rotarian per Club per year. Club support for the program will ensure our Clubs and District can actively support humanitarian projects in those locations in the world where humanitarian help is most needed.

Attendance records at the District Foundation Grants Seminar will be collected and the district will retain the attendance records for a minimum of 5 years

Please enter your project title? *

Host Club Information

Host: Rotary/Rotaract Club of *

Name of the Host Club's Primary Contact *

Please enter your email *

Please enter their mobile number *

Please enter their email address *

Position in the club *

Activity Type

With which activity type is the proposed activity aligned?

- Group Exchange
- Community Development - General
- Community Development - Disaster Recovery
- Community Development - Renovation
- Community Development - Volunteer Services - Christmas Pageant Participation
- Education - General
- Education - Literacy
- Education - Scholarship
- Environment
- Health - General
- Health - Disease
- Health - Volunteer Services
- Water - Sanitation
- Water - Supply / Access
- Water - Volunteer Services
- Food / Agriculture - General
- Food / Agriculture - Volunteer Services

Location of Project

Location of project

Project Description and Outcomes

Enter a project description. Be sure the description describes the activity that funds are to address. *

Include the following in your description:

Who is benefiting from the activity

How did you establish that this is a community need?

Describe how the benefiting community and the Rotarians will be involved in the activity?

Explain how all involved parties will act to ensure **sustainability** of the project.

What are the **immediate** and **long-term** measurable outcomes of the activity?

Has the benefiting community confirmed that they would like this activity to take place? *

Yes

No

Other

List any co-operating (non-Rotary) organisation (s) involved in the proposed activity

Financing District Grant

Cash Contribution from Clubs or Rotarians (please enter club and amount) *

Additional outside funding *

District Grant Requested (\$ for \$ matched) *

Minimum \$500, max is subject to available funds

Itemised Budget

An itemised and location of items purchased will be required with the Grant Acquittal Report for reimbursement. Clubs should endeavour to obtain three quotations for supply purposes. Evidence of such needs to be available for audit purposes.

Please outline purchases required, including the budget item, the supplier, and the amount in local currency.

Additional information in relation to District Grants

1. District Grants fund short-term projects and activities, either local or International, that support the Foundation's mission. Clubs submit their funding requests to the District Foundation Grants Committee, which administers and distributes the funds.
2. District Grant funds will be on a \$ for \$ Match to Club contributions and will be paid by the Foundation Committee on a reimbursement basis.
3. Minimum grant is \$500(Project value \$1000).
4. District Grants REQUIRE active Rotarian participation but do not require a partner organisation.
5. Each project submitted by Clubs will be considered on its merit. The level of funding for a project will depend on available District Designated Funds (DDF) allocated to District Grants.
6. The committee cannot guarantee that any one project will be fully funded as it will depend on the number of applications received.
7. The District can only apply once in the Rotary Year to The Rotary Foundation for its District Grant allocation. A single application for funds is made for all grant applications received up to the value of available DDF.
8. The application by the District Grants committee to The Rotary Foundation is made using a non-line form and includes the following information for each project being proposed- Club Name, Project Name & description, and Project Cost.
9. The application for District Grants must be submitted on the official application form.
10. All applications will be considered by the District Grant Committee members at a meeting of the Grants Committee and Clubs will be advised of the deliberations and outcome.
11. The process for consideration of all District Grant applications will be open and transparent.
12. District Grant applications must address the Rotary Foundation's Mission or one of the 7 Areas of Focus.
13. Grants approved must be finalised within the District Grant reporting timeline for 2024-2025 the final report is due with supporting documentation by May 31st, 2025.
14. Reports can be submitted earlier than the deadline of 31 May 2025 and reimbursements will follow once reports are received.
15. Clubs have up to 2 years to complete their project. The Foundation Grants Chair should be notified as soon as possible if a project will not be completed to meet the deadline
16. If a report is not received after 31 May 2026, the money will be returned to The Rotary Foundation.
17. Publicity is an essential component of any Grant. The minimum requirement is an article with photos in the DG's Newsletter or District 9510 Facebook page. Information for this article is provided by Grants Committee to Newsletter Editor. Additionally, Clubs may consider some or all of the following:
 - a. Presentations at Conference / Training Seminars (if requested)
 - b. Article in RDU
 - c. Article in local press

Authorisations

Please enter the email address of the President of the club *

The Rotary Club(s) involved in this project is/are responsible to The District Rotary Foundation Committee for the conduct of the project and for reporting on it. The entering of the email address on this application form confirms that the host Rotary Club understands and accepts responsibility of this Grant.

Please endorse that a Board meeting has authorised the application for this District Grant.

I hereby affirm that the Club has voted to undertake this project as an activity of the Club and will provide a detailed report within one month of completion of the project

Yes

No

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