



Rotary International

South Pacific and Philippines Office

Street Address:

Level 1/25-1 Maitland Pl, Norwest NSW 2153
Tel: +61 2 8894 9800
Email: risppo@rotary.org

Postal Address:

PO Box 6985
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Australia

Office Hours:

8.30 am to 5pm, Monday to Friday
Except Australian & NSW Public
Holidays

Manager, International Office & Financial Services	Grace Ramirez	Grace.Ramirez@rotary.org	Ph: +61 2 8894 9830
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MEMBERSHIP GROWTH & EXPERIENCE

Supervisor	Andrew Best	Andrew.Best@rotary.org	Ph: +61 2 8894 9820
Club Experience Officer (Aus, NZ, Pacific Is)	vacant		Ph: +61 2 8894 9821
Club Experience Officer (Philippines)	Mary Jayne Desmond	MaryJayne.Desmond@rotary.org	Ph: +61 2 8894 9822
Membership Growth Officer	Barbara Mifsud	Barbara.Mifsud@rotary.org	Ph: +61 2 8894 9850
Membership Growth & Club Experience Officer (Asia Pacific)	Vanthana Champi	Vanthana.Champi@rotary.org	Ph: +66 8 1571 2697

- Processes chartering of new Clubs (Rotary, Rotaract, Interact, Rotary Community Corps)
- Processes applications for change of name, change of club & district locality, merger of clubs and applications for club & district incorporation
- Handles licensing inquiries and advice re Licensed Vendors & Use of Rotary mark and brand centre guidance
- Issues special club and member anniversary recognition (25th 50th, 75th, 100th), other special years by request
- Handles www.rotary.org enquiries including My Rotary guidance, Rotary Club Central, Reports, Showcase & Ideas
- Assists the district governors, clubs and Rotarians in their communications with other departments.
- Training of clubs and district leaders
- Provides support on using key RI membership resources: publications, tools, online resources, and reports
- Provides assistance and guidance with membership strategies including attraction, engagement, retention, diversity, etc.
- Works with zone membership team to conduct trainings, workshops, and presentations

THE ROTARY FOUNDATION

Major Gifts Officer	Mark Anderson	Mark.Anderson@rotary.org	Ph: +61 2 8894 9841
Donor Services Specialist	Avneet Kaur Bhasin	Avneet.Bhasin@rotary.org	Ph: +61 2 8894 9842
Fund Development Specialist (Philippines)	Gretchen Laurel	Gretchen.Laurel@rotary.org	Ph: +63 917 8462376

- Handles donor Acquisition, Cultivation & Stewardship
- Fund Development
- Assist with The Rotary Foundation recognition enquiries
- Issues benefactor recognitions, bequests and major donor recognition

COMMUNICATIONS & PUBLIC RELATIONS

Senior Coordinator (away till Oct 2027)	Angela Stavrogianopoulos	Angela.Stavro@rotary.org	Ph: +61 2 8894 9870
Coordinator (Parental Leave Cover)	Juliet Potter	Juliet.Potter@rotary.org	Ph: +61 2 88949803

- Supports in localising and implementing regional marketing campaigns and other materials to support the priorities of Rotary International
- Supports in designing and implementing tailored communications and branding strategies that increase the impact
- Cultivates strong relationships with top tier international and national print, broadcast and digital outlets
- Provides consultation and training to local Rotary clubs, districts and zones for planning successful public facing events
- Supports Zone and Regional Leaders and clubs with training, toolkits and other resources.

FINANCE

Financial Accountant	Catherine Bedona (RI Dues & Philippine Donations)	Catherine.Bedona@rotary.org	Ph: +61 2 8894 9831
Financial Accountant	Sally Furto (RI Dues Aust & NZ)	Sally.Furto@rotary.org	Ph: +61 2 8894 9832
Financial Accountant	Melissa Asanza (Australian & NZ Donations)	Melissa.Asanza@rotary.org	Ph: +61 2 8894 9833

- Collects per capita dues and other payments to Rotary International
- Processes Club Invoice payments and Contributions
- Assists clubs & districts with inquiries on: club remittances and balances, reinstatements after payment following termination
- Makes payments to Rotarians travelling at RI or Rotary Foundation expense & Rotary Foundation Scholars
- Makes Global payments on behalf of Rotary International and The Rotary Foundation

ADMINISTRATION

Administration Coordinator	Renata Nagayama	Renata.Nagayama@rotary.org	Ph: +61 2 8894 9800
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- Assists with all enquiries about Rotary International & The Rotary Foundation. Support to all departments.
- Processes applications for Paul Harris Fellow Recognition and issue regalia & certificates

ROTARY SOUTH PACIFIC

Regionalisation Coordinator	Rita Bou Lattouf	Rita.BouLattouf@rotary.org	Ph: +61 2 8894 9801
Regionalisation Communications Lead	Jasmine Van Den Hoek	Jasmine.Vandenhoeck@rotary.org	Ph: +61 2 88949802