

Checklist 5

Roadside Clearing

Calperum / Tree Planting,

Outside project type activities, Duck Races, Motorcycle and Bicycle runs etc.

Revision 3

DATE: 12/08/2020

RISK ASSESSMENT

Risk Assessment Checklist		NA	C
5.1.1	Name of the event: Date: _____ If this event is to be repeated with identical requirements list the dates on Checklist 1 Complete Checklist 1.		
5.1.2	One member must carry a mobile/sat phone with current emergency Police, Fire and Ambulance numbers inserted. First Aid Kit to be provided.		
5.1.3	IMPORTANT. Be aware of all/any additional hazards which may exist specific to the venue being used, (for example if the venue is beside a lake) Plan controls/ mitigation of hazards.		
5.1.4	All outside functions: Study the weather forecast for the area so that you know what to expect. Do not continue work in increment weather ie. High heat (see notes on Form1) or very cold environment. Heat stress is very dangerous. Provide sunscreen, bottled water and mosquito / insect repellent. While high temperatures and humidity are obviously risk factors, other contributing factors are: physical demands of tasks, degree of acclimatisation, health status, with the risk increasing if the person is over 60 years of age, is overweight, has heart disease or high blood pressure, takes medications that may be affected by extreme heat is under the influence of alcohol or other drugs. Wherever possible, avoid exposure to extreme heat, sun and humidity.		
5.1.5	Outside functions. Dress appropriately, Hi Viz jackets where exposed to any traffic, keep well covered, long trousers, closed in shoes or boots, sunglasses, insect repellent, bottled water and a sun hat. Eg. In Calperum snakes are plentiful in spring summer and autumn! Avoid long grass. If your work is in a remote location, ensure that someone at the base camp knows where your group is going to. Roadside clean-up. Clear briefings on the task and dangers, disposal of rubbish		
5.1.6	Under Work Health and Safety Legislation (All States and Territories) venues are obliged to: - <ul style="list-style-type: none"> ➤ Provide Safe work environment. Have insurance in place and in the case of employees, workers compensation ➤ Assess risks and implement control measures as required. ➤ Ensure safe use and handling of goods and substances ➤ Provide and maintain safe machinery and materials. Assess workplace layout and provide safe systems of work & SOPS. ➤ Provide a suitable working environment and facilities 		
5.1.7	Remind everyone involved that under WHS requirements they must <ul style="list-style-type: none"> ➤ Comply with instructions given by a responsible person for work health and safety. ➤ Use any provided personal protective equipment (PPE) and must be properly trained in how to use it. ➤ Not willfully or recklessly interfere with or misuse anything provided for WHS at the workplace ➤ Not willfully place others at risk and not willfully injure themselves. 		
5.1.8	A water safety plan must be developed to suit the local requirements on the day and such safety equipment as required is to be provided. Ensure that everyone involved is fully briefed on the requirements. Comply with COVID-19 registration and make declarations if required.		
5.1.9	<ul style="list-style-type: none"> ➤ Machinery and lawn mowers etc. for condition, all guards fitted and effective. ➤ Tools in general use PPE /SOPs as required ➤ Be aware of any bushfire warnings or bushfire bans. ➤ Consider the risk of fire before grinding, welding, slashing, mowing, or driving vehicles or plant through dry grass, pastures or crops. Driving vehicles with catalytic converters through dry vegetation is particularly hazardous. 		
5.1.10	Motorcycle / Bike riding events: Check serviceability of motorbikes/bicycles, wheels, tyres, chains etc. Ensure that riders are competent Hi Viz clothing, gloves, safety helmet, gloves, appropriate closed in shoes (NO thongs), sunscreen provided, sunglasses, insect repellent, bottled water. Lights if required. Exact route planning in place, emergency arrangements detailed. Support vehicles.		
Approval	Sign: _____ Date: _____		
Note: NA = Not applicable, C = Complied with.			