

District 7475 Short-Term Youth Exchange with Japan Host Application Preparation Form

This is a copy of the actual program application, which you will complete and submit online. You will be emailed an access link after you apply.

This copy is for your use and is provided so you can prepare and collect the information you need in advance of completing the actual online application.

The application is detailed and all sections must be completed and photos supplied. This form includes the information required by Rotary International Youth Protection requirements. Because we are hosting foreign students, it must also comply with US Department of State requirements.

It's a lot of detail, but if your kids were staying in a stranger's home, you would want to have the information that is being asked!

This application is not specific to our short-term exchange program. Some of the questions are designed for Rotary's long-term program where students are staying with a family for up to a year and attending school here. You need to provide answers to the questions about school and community to complete the application, but we are not paying attention to those answers for the purpose of the short-term program.

The security of your information is carefully controlled. Only senior district program leaders with Rotary and Department of State security certification that are directly involved in the program will have access to your information.

If you have any questions or concerns, email bob.law.7475@gmail.com

Japan Exchange Webpage:

<https://members.njrotary.org/sitepage/stye-japan-2026>



Eastern States Student Exchange

Host Family Application

The Rotary Youth Exchange Program appreciates your interest in hosting an exchange student, and we are confident that this will be a truly rewarding experience for you.

The US State Department requires that we obtain the information on this form and conduct background checks on all potential host families. We assure you that the information that we receive will be treated confidentially, and we thank you for your assistance and understanding.

[Begin a new Host Family application](#)

[Renew or continue my application](#)


Eastern States Student Exchange

Host Family Application

Please provide the information requested below. If our files contain information from an application that you submitted previously, you will be able to retrieve that information for this application. Thank you again for your interest in hosting a Rotary exchange student.

Preliminary Information

Please select the Rotary district to which you are applying:

7475 - Northern NJ Rt. 80 Corridor Essex, Morris, Sussex and Warren Counties & Rt.78 corridor 

Please provide at least one of the e-mail addresses below:

E-mail Address for Host Parent #1:

E-mail Address for Host Parent #2:

[Submit page and Continue](#)

Select District 7475 from the dropdown list.

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved. Thank you again for your interest in hosting a Rotary exchange student.

Part 1 of 9 - The Host Parents

- Birth date missing or invalid for host parent #1.
- Birth date missing or invalid for host parent #2.

Information about the Host Parent #1

First Name:

Middle Name(s):

Last Name(s):

Suffix (Jr, Sr, etc.):

Nickname (if other than First Name):

E-mail Address:

Cell Phone No:

Date of Birth:

Country of Birth:

Level of Education:

Employer:

Occupation or Position:

Business Phone No:

Supervisor:

Is this host parent a Rotarian? If yes, select club:

Information about the Host Parent #2

First Name:

Middle Name(s):

Last Name(s):

Suffix (Jr, Sr, etc.):

Nickname (if other than First Name):

E-mail Address:

Cell Phone No:

Date of Birth:

Country of Birth:

Level of Education:

Employer:

Occupation or Position:

Business Phone No:

Supervisor:

Is this host parent a Rotarian? If yes, select club:

Submit page and Continue

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved. Thank you again for your interest in hosting a Rotary exchange student.

Part 2 of 9 - Family Members and Other Household Residents

List all children and other persons living in your home

No.	First Name	Last Name	Suffix	Sex	Date of Birth	Relationship	Lives at home?
1	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	<input type="text" value=""/> <input type="text" value=""/> <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
2	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
3	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text" value=""/>	Mo <input type="text" value=""/> Da <input type="text" value=""/> Yr <input type="text" value=""/>	<input type="text" value=""/>	<input type="text" value=""/>
E-mail Address (required if age 18 or over) <input type="text"/>							

Please tell us some things about your family

Which language is spoken primarily in your home?

Indicate foreign language background, if any, of family members.

(max 500 characters)

Please list the hobbies, activities, and special interests of the host parents.

4	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Yr <input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail Address (required if age 18 or over)							
5	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mo <input type="text"/> Da <input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail Address (required if age 18 or over)							
6	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mo <input type="text"/> Da <input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail Address (required if age 18 or over)							
7	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mo <input type="text"/> Da <input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail Address (required if age 18 or over)							
8	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	Mo <input type="text"/> Da <input type="text"/>	<input type="text"/>	<input type="text"/>
E-mail Address (required if age 18 or over)							

Please tell us some things about your family

Which language is spoken primarily in your home?

Indicate foreign language background, if any, of family members.

Please list the hobbies, activities, and special interests of the host parents.

(max 500 characters)

Please list the hobbies, activities, and special interests of the children.

(max 500 characters)

Social, civic, and/or religious organizations and clubs to which family members belong.

Have any family members lived or traveled abroad? If so, please indicate who, when, and where.

(max 500 characters)

Describe relevant behavioral or characteristic traits of any household member that could affect the successful integration of the exchange visitor into the household.

(max 500 characters)

Submit page and Continue

[Click here to leave this form and continue another time](#)

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved. Thank you again for your interest in hosting a Rotary exchange student.

Part 3 of 9 - The Host Family Home

• Invalid or incomplete home address provided.

Residence Address

Street Address:

Apt No, or Address Continued:

City, State, Zip Code:

Home Phone No:

Country of Residence:

Mailing Address

Same as Residence Address:

Mailing Address:

Apt No. or Mailing Address Cont.:

City, State, Zip Code:

Country:

Home Description

Type of Home:

Is this a single parent household?

Number of Bedrooms:

Number of Bathrooms:

Will the student be sharing a bedroom?

If yes, with whom will the student share?

Please describe the bedroom that the exchange student will use:

Household pets: Number of Dogs: Number of Cats:

Describe any other pets: (max 100 characters)

Is the residence the site of a functioning business (e.g., daycare, farm)?

If yes, please describe: (max 100 characters)

Part 4 of 9 - School and Community

Information about the School

Please select the school the student is expected to attend:

Approximate size of the school student body:

Provide the start date of the school year:

Approximate distance from your home to the school:

How will the student get to school?

Would the family provide special transportation for extracurricular activities after school or in the evenings, if required?

Which, if any, of your family's children attend this school?

Do you have neighbors or friends with children in this school?

If applicable, list any school sports/clubs/activities participated in by your child(ren): (max 100 characters)

Does any member of your household work for this school in a coaching, teaching, or administrative capacity?

If yes, please explain:

(max 100 characters)

Has any member of your household had contact with a coach regarding the hosting of an exchange student with particular athletic ability?

If yes, please explain:

(max 200 characters)

Information about the Community

In what type of community do you live?

Approximate population of your community:

Community website, if available:

Nearest major city:

Nearest airport:

Briefly describe your community:

Describe nearby points of interest:

(max 200 characters)

Any areas in or near your neighborhood to be avoided?

Host Family Application

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Part 5 of 9 - The Hosting Experience and the Student

Do you have a preference about the student's gender?

Please indicate your preferred time of year for hosting:

Please indicate any preference concerning smoking:

Name of exchange student (if known):

Which Rotary Club will you be hosting for (optional)?

Would the family provide three square meals daily?

Does anyone in the family follow any dietary restrictions?

If yes, please describe:

Do you expect the student to follow any dietary restrictions?

If yes, please describe:

Would you feel comfortable hosting a student who follows a particular dietary restriction (e.g., vegetarian, vegan, etc.)?

Would you be willing to inform the exchange visitor in advance of any religious affiliations of household members?

Would any member of the household have difficulty hosting a student whose religious beliefs were different from their own?

Note: A host family may want the student to attend one or more religious services or programs with the family. The exchange visitor cannot be required to do so, but may decide to experience this facet of culture at his/her discretion.

Describe your expectations regarding the responsibilities and behavior of the student while in your home (e.g., chores, homework, curfews, etc.):

Identify those personal expenses expected to be covered by the student:

[Submit page and Continue](#)

[Click here to leave this form and continue another time](#)

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Part 6 of 9 - General Information

Indicate briefly your main reasons for wishing to participate in this type of program:

Please describe other hosting experiences you have had:

How did you learn about Rotary and hosting exchange students?

If any member of your household has ever been charged with a crime, please explain in detail (or enter "None").

Has anyone in your family ever been subject to any court order involving any sexual, physical, or verbal abuse including but not limited to any domestic violence or civil harassment injunction or protective order? If so, describe in full, including dates and locations (or enter "None").

Have you or anyone in your household had any contact with any child protective service agency in the past? If so, please indicate when and for what reasons (or enter "None").

Do you know of any other families that may wish to host students?
If so, please provide their contact information here:

If you have any additional comments to include, feel free to add them here:

(max 2000 characters)

[Submit page and Continue](#)

[Click here to leave this form and continue another time](#)

Please provide all of the information requested below. If you need to stop before completing the entire application, you can return at a later time, and any information on pages that you've submitted will be preserved. Thank you again for your interest in hosting a Rotary exchange student.

Part 7 of 9 - Personal References

Please provide names and contact information for three personal references.
They must not be related to you, and not connected with Eastern States Student Exchange Program, Inc..
Additionally, no more than one reference can be a current or former Rotarian.

First Personal Reference

Full Name:
Relationship to you
(friend, neighbor, co-worker, etc.):
Street Address:
City, State:
Zip Code:
Home Phone:
Cell Phone:
Work Phone:
E-mail Address:

NOTE: All references are contacted by e-mail. A valid e-mail address is required.

Second Personal Reference

Full Name:
Relationship to you
(friend, neighbor, co-worker, etc.):
Street Address:
City, State:
Zip Code:
Home Phone:
Cell Phone:
Work Phone:
E-mail Address:

NOTE: All references are contacted by e-mail. A valid e-mail address is required.

Third Personal Reference

Full Name:
Relationship to you
(friend, neighbor, co-worker, etc.):
Street Address:
City, State:
Zip Code:
Home Phone:
Cell Phone:
Work Phone:
E-mail Address:

NOTE: All references are contacted by e-mail. A valid e-mail address is required.

[Submit page and Continue](#)

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Eastern States Student Exchange

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Part 8 of 9 - Photos of Host Family Home

The US Department of State requires each host family to provide five photos: of the exterior of your home, the kitchen, the living room or family room, and the bedroom and bathroom that the student will use. We also require a photo of your family for the student's benefit.

To upload each photo, select the subject, then click "Choose File" to choose a picture from your computer, and click "Upload Photo" to proceed. The photo will then be displayed. If you decide you don't like a particular photo, you can just upload another for that heading. Thank you.

NOTE: Maximum size of each photo may not exceed 8 mb.

1. Select which photo you'd like to upload: Select photo subject ▾
2. Choose a photo from your computer: Choose File no file selected
3. Click button to proceed: Upload Photo

Exterior Not yet uploaded	Living Rm/Family Rm Not yet uploaded	Kitchen Not yet uploaded
Student Bedroom Not yet uploaded	Bathroom Not yet uploaded	Family Photo Not yet uploaded

Click here to leave this form and continue another time

Eastern States Student Exchange

Host Family Application

Please read the Consent/Release Agreement below. At the bottom of the page, each adult in the home must type in his/her name and date of birth as an electronic signature. Thank you again for your interest in hosting a Rotary exchange student.

Part 9 of 9 - Consent/Release Agreement

Please read the following Consent/Release Agreement and Statements. Each host parent and each other household member over age 18 must enter an electronic signature as directed below.

I certify that all of the statements in this application, and in any attachments hereto, are true and correct to the best of my knowledge. I also certify that I have not withheld any information which would affect this application unfavorably if disclosed. I understand that any omission of facts or misrepresentation could result in my elimination from consideration as a host family with the Rotary Youth Exchange program (hereinafter referred to as 'RYE') or its affiliates, or removal from the program if such omission or misrepresentation is revealed after I am accepted as a host family. I understand that my service can be modified or terminated, with or without notice or cause, at any time, at the option of RYE. I understand and agree that RYE or its affiliates may, in their sole discretion, decline to accept my application with or without cause.

I hereby give my permission for RYE to investigate, verify, and obtain information given in this application, including searches of law enforcement and published records (including driving records and criminal background checks). RYE agrees that it will use best efforts to maintain such information in a secure environment so as not to become available to the public at large. I also understand that as long as I remain a host with RYE, the criminal history records check may be repeated at any time and information subsequently revealed may result in my removal as a host. I understand that there is a procedure available for clarification if I dispute the record as received.

IN CONSIDERATION of my acceptance and participation in the RYE program, I, to the full extent permitted by law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of ESSEX (Eastern States Student Exchange) and Rotary International ('Indemnitees'), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnitees, which may be suffered or claimed by me as a result of an investigation of my background in connection with this application.

I HAVE READ AND I UNDERSTAND THE ROTARY INTERNATIONAL STATEMENT OF CONDUCT FOR WORKING WITH YOUTH (BELOW). I AGREE TO CONFORM TO THE RULES, REGULATIONS, AND POLICIES OF ROTARY INTERNATIONAL, ESSEX, ITS MEMBER DISTRICTS AND CLUBS, AND ITS AFFILIATES. THE HOST PARENTS SIGNING BELOW AGREE TO PROVIDE APPROPRIATE PARENTAL SUPERVISION, AND ALL PARTIES SIGNING BELOW AGREE TO TREAT THE STUDENT AS A FAMILY MEMBER. As used herein 'I', 'me', and 'my' shall include all signers below.

law, hereby release and agree to save, hold harmless and indemnify, all members, officers, directors, committee members and employees of the participating Rotary Clubs and Districts, and of ESSEX (Eastern States Student Exchange) and Rotary International ('Indemnitees'), from any or all liability for any loss, property damage, personal injury or death, including any such liability which may arise out of the negligence of any of the Indemnitees, which may be suffered or claimed by me as a result of an investigation of my background in connection with this application.

I HAVE READ AND I UNDERSTAND THE ROTARY INTERNATIONAL STATEMENT OF CONDUCT FOR WORKING WITH YOUTH (BELOW). I AGREE TO CONFORM TO THE RULES, REGULATIONS, AND POLICIES OF ROTARY INTERNATIONAL, ESSEX, ITS MEMBER DISTRICTS AND CLUBS, AND ITS AFFILIATES. THE HOST PARENTS SIGNING BELOW AGREE TO PROVIDE APPROPRIATE PARENTAL SUPERVISION, AND ALL PARTIES SIGNING BELOW AGREE TO TREAT THE STUDENT AS A FAMILY MEMBER. As used herein 'I', 'me', and 'my' shall include all signers below.

PRIVACY STATEMENT

RYE represents that information obtained will be used exclusively to determine my eligibility for a volunteer position with RYE and that the information obtained will not be shared with anyone not directly involved in the volunteer eligibility process. Any information obtained relevant to an individual who is not accepted as a volunteer, or about an individual who withdraws their application before becoming a part of the program, will be destroyed upon the request of the applicant.

ROTARY INTERNATIONAL STATEMENT OF CONDUCT FOR WORKING WITH YOUTH

Rotary International and ESSEX strive to create and maintain a safe environment for all youth who participate in Rotary activities. To the best of their ability, Rotarians, Rotarians' spouses and partners, and other volunteers must safeguard the children and young people they come into contact with and protect them from physical, sexual, and emotional abuse.

ADDENDUM

The following information is required by the US Department of State and will be kept in confidence to be used solely for the purposes of ensuring that the basic needs of the exchange student can be met, including three quality meals and transportation to and from school activities.

Average household annual income:

Does anyone residing in the home receive any kind of public assistance, such as financial needs-based government subsidies for food or housing?

If yes, please explain:

NOTE: US State Department regulations state that a "host family has adequate financial resources to undertake hosting obligations and is not receiving needs-based government subsidies for food or housing."

In the box next to the name of each adult in the household, said individual should type in their name and date of birth, which shall serve as the equivalent of their legal signatures.

Individual's Name	Sign by typing Name and Date of Birth here
<input type="text"/>	<input type="text"/>
<input type="text"/>	<input type="text"/>