

TRANSITION ACTION GROUP (TAG) COMMITTEE REPORT FOR JOINT DISTRICT IMPLEMENTATION: YOUTH SERVICES

Rotary Youth Services Mission Statement

“The mission of Rotary Youth Services is to support programs and initiatives that promote personal growth and self-awareness for young adults, while also supporting them to address humanitarian challenges at both the local and global levels. Rotary Youth Services aims to help young people build essential leadership skills, broaden their educational experiences, and understand the value of service to others.”

Rotary Youth Services Vision Statement

“Rotary Youth Services envisions developing and preparing future generations of leaders to live by the principles of the Four Way Test.”

Overall Youth Services Committee Structure

- Leadership
- Subcommittees

Discussion with the TAG team determined that the following would be a good overall description of the roles for the future joint Youth Services Committee with the specific requirements of eligibility. The organization chart is provided in Figure 1 at the end of this document.

We prefer that in the initial years of the merger that the Chairperson and Vice Chairperson are one from District 7505 and the other from District 7490. The roles of Chairperson and Vice Chairperson will be interviewed and the most qualified candidate that meets the requirements set forth will be appointed.

Youth Services Chairperson

Term of Service: 2 years (Eligible for Re-Selection for another term)

- ❖ 5 years of experience working in Rotary Youth Services or similar committees
- ❖ Passing of formal Background Check performed by One Source or similar company to be paid by candidate
- ❖ Requirement of certification from Rotary International Learning Center courses for youth services: Interact, Rotoract, RYLA (Can be obtained before assuming role)
- ❖ Requirement to pass online Youth Prevention Training or Protecting Youth Program Participants course (my.rotary.org) (Can be obtained before assuming role) (<https://learn.rotary.org/members/learn/learning-plans/660/district-youth-exchange-essentials>)
- ❖ Similar experience working with community youth organizations (Scouts, Schools, Athletic Teams, etc.)
- ❖ Ability to be interactive and collaborative with all subcommittees, Rotary Leadership and stakeholders/participants
- ❖ Organized to meet regularly with subcommittees and to provide meeting minutes to Rotary Leadership
- ❖ Willing to train/mentor potential successors
- ❖ Open to serve as committee advisor for the following term

Youth Services Vice Chairperson (From a district other than Chairperson)

Term of Service: 2 Years (Eligible for Re-Selection for another term)

- ❖ More than 5 years of experience working in Rotary Youth Services type committees
- ❖ Passing of formal Background Check performed by One Source, or similar company paid by candidate
- ❖ Requirement of certification from Rotary International Learning Center courses for Youth Services: Interact, Rotoract, RYLA (Can be obtained before assuming role)
- ❖ Requirement to pass online Youth Prevention Training or Protecting Youth Program Participants course (my.rotary.org) (Can be obtained before assuming role) (<https://learn.rotary.org/members/learn/learning-plans/660/district-youth-exchange-essentials>)
- ❖ Similar experience working with community youth organizations (Girl Scouts, Boy Scouts, Schools, Athletic Teams, etc.)

- ❖ Ability to be interactive and collaborative with all subcommittees, Rotary Leadership and stakeholders/participants
- ❖ Serve as potential successor to Chairperson (to be discussed with committee)

Youth Services Advisor

Term of Service: 2 Years for First Term, thereafter Chairperson or Vice Chair. Will serve as Advisor for a 2 year term

- ❖ More than 7 years of experience leading or managing youth services programs for Rotary
- ❖ Ability to serve as an intermediary between Youth Services and Rotary Leadership
- ❖ Passing of formal Background Check performed by One Source or similar company
- ❖ Requirement of certification from Rotary International Learning Center courses for Youth Services: Interact, Rotoract, RYLA (Can be obtained before assuming role) (<https://learn.rotary.org/members/learn/learning-plans/660/district-youth-exchange-essentials>)
- ❖ Requirement to pass online Youth Prevention Training or Protecting Youth Program Participants course (my.rotary.org)
- ❖ Provide guidance to Youth Service committee members

Youth Services Member (2 positions)

Term of Service: Member 1: 1 year and Member 2: 2 years

- ❖ 1-2 years of experience working with Rotary Youth Services or experience working with community youth organizations (Girl Scouts, Boy Scouts, Schools, Athletic Teams, etc.)
- ❖ Passing of formal Background Check performed by One Source or similar company
- ❖ Requirement of certification from Rotary International Learning Center courses for Youth Services: Interact, Rotoract, RYLA (Can be obtained before assuming role) (<https://learn.rotary.org/members/learn/learning-plans/660/district-youth-exchange-essentials>)
- ❖ Requirement to pass online Youth Prevention Training or Protecting Youth Program Participants course (my.rotary.org) (Can be obtained before assuming role).

- ❖ Requirement to take subsequent courses during term if the member wishes to assume the role of Chairperson or Vice Chairperson in the future.
- ❖ Be open to be mentored to assume the position of Vice Chair during a subsequent term.

**The number of members is just a recommendation. It will be up to the discretion of the committee members to determine if they would like to seek additional Youth Services Members to support the team as needed in the future.*

Youth Services Committee Succession Plan

- Existing (Succession in case of issues during current administration)
- Future (Succession for subsequent years after terms have been served)

Existing

Chairperson: Option 1: During their term, the Chairperson will work with the Vice Chair as a successor in the event the Chairperson is unable to fulfill the requirements. The successor must take all required courses for the role. **Option 2:** If the Vice Chair chooses not to move into this position then the committee will select a suitable person from the list of candidates that wish to assume the role through submission of a resume and letter of interest.

Vice Chairperson: During their term, the Vice Chairperson will work with committee members in determining an appropriate successor in the event the Vice Chairperson is unable to fulfill the role. The selected successor must fulfill all the course requirements of that role prior to taking office. If no one wishes to assume the role the committee will find a suitable person from interested candidates outside the committee through submission of a resume and letter of interest..

Advisor: During their term, the Advisor is responsible for naming a suitable candidate that meets all the prescribed qualifications to serve as a back-up successor in the event the Advisor is unable to fulfill the requirements. That candidate should be approved by the committee.

Member: Committee members will seek out other candidates throughout their tenure for a successor that can step into the role as required. That can be done by soliciting interest throughout the District, or looking within the Youth Services Subcommittee members (RYLA, Rotaract, etc.) for potential candidates. Once determined, those candidates may be invited

to attend and observe meetings on an as needed basis. This will also support in identifying future candidates for these roles.

Future

Chairperson: Option 1: During their term, the Chairperson will work with the Vice Chair as a successor if the Vice Chair agrees. The successor must take all required courses for the role. **Option 2:** If the Vice Chair chooses not to move into this position then the committee will select a suitable person from the list of candidates that wish to assume the role. Interested candidates must submit a resume and letter of interest for consideration. Decision by December on who will be the potential Chair, before the term is completed, so as to allow for a smooth transition in July.

Vice Chairperson: During their term, the Vice Chairperson will work with committee members in determining an appropriate successor in the event the Vice Chairperson. The selected successor must fulfill all the course requirements of that role prior to taking office. Interested candidates must submit a resume and letter of interest for consideration. Decision must be made on who will assume the potential Vice Chair position by December before the term is completed, so as to allow for a smooth transition in July.

Advisor: The initial recommendation is that the prior Chairperson will transition into the Advisor role as the successor to provide guidance and continuity from the prior committee. If the Chairperson determines that they do not wish to assume this role, interested candidates will be solicited by November and must submit a resume and letter of interest for consideration. Decision must be made on who will assume the potential Advisor position by December before the term is completed, so as to allow for a smooth transition in July.

Member: Committee members will seek out new candidates throughout their tenure for a successor that can step into the role as required. Solicit support throughout Rotary District Rotary, or within the Youth Services Subcommittee members (RYLA, Rotaract, etc.) for potential candidates. Interested candidates must submit a resume and letter of interest for consideration to be a member.

Subcommittee Involvement: The committee will work with Youth Services Sub-Committee leadership and members during their term and invite leadership to upcoming meetings to introduce them and serve as observers to the Youth Services Committee and integrate them into the activities so that they may assume future roles as they become available.

Youth Services Committee By-Law Recommendations

All Youth Services committee members must adhere to the following requirements:

- ❖ Passing of formal Background Check performed by One Source or similar company paid by candidate
- ❖ Requirement of certification from Rotary International Learning Center courses for youth services. (Should be obtained before assuming role)
 - **<https://learn.rotary.org/members/learn/learning-plans/275/district-rotaract-committee-and-district-rotaract-representative-essentials>**
 - **<https://learn.rotary.org/members/learn/courses/1663/get-ready-district-ryla-committee>**
 - **<https://learn.rotary.org/members/learn/learning-plans/660/district-youth-exchange-essentials>**
 - **<https://learn.rotary.org/members/learn/learning-plans/423/district-interact-committee-essentials>**
- ❖ Requirement to pass online Youth Prevention Training or Protecting Youth Program Participants course (my.rotary.org) (Should be obtained before assuming role) (**<https://learn.rotary.org/members/learn/learning-plans/660/district-youth-exchange-essentials>**)

Figure 1. Youth Services Committee Organization Chart

