ROTARACT CLUB CERTIFICATION FORM



This form serves as the official notification to Rotary International of the organization of a new Rotaract club. To receive a Certificate of Organization from RI, new Rotaract clubs must work with their sponsor Rotary club to complete all of the following steps:

- 1. Fill out this form, including the name of each charter member.
- 2. Obtain the signatures of the district governor and sponsor Rotary club president. If there is more than one sponsor Rotary club, each Rotary club president must sign. Note: RI will not process this document if any signature is missing.
- 3. Make copies of the signed form and distribute it to the Rotaract club, sponsor Rotary club, district governor, district Rotaract chair, and district Rotaract representative to keep on file.
- 4. Submit this completed form along with the US\$50 organization fee (payable to "Rotary International" and noting the Rotaract club's name) to the RI international office serving your area (see the *Rotaract Handbook* for the payment address). If payment is by electronic funds transfer or to a fiscal agent, a copy of the payment must be attached to the document.

After receiving complete information, RI will mail the Certificate of Organization to the president of the sponsor Rotary club. If there are multiple sponsor Rotary clubs, certification materials will be sent only to the first club that is listed on the form. Please allow four weeks for processing.

Rotaract Club Name	District
Mailing Address of Rotaract Club	
City	State/Province
Country	Postal Code
Phone Number	Email
Website	
Sponsor Rotary Club(s)	
Rotaract club's date of organization (day/ (date will be listed on Certificate of Organ	
Type of club (check one): 🛛 University	7-based 🗌 Community-based
The RI Board recommends, but All members must be between	does not mandate, a minimum of 15 charter members. the ages of 18 and 30.

Please submit all certification questions to rotaract@rotary.org.

Name	(Officer, if applicable)
TOTAL: Males Females	
The members listed above are young adults of good character and le	adarship potontial who are hot

The members listed above are young adults of good character and leadership potential, who are between the ages of 18 and 30. This club understands and accepts the provisions of the Standard Rotaract Club Constitution and the Statement of Policy Relating to Rotaract by the Board of Directors of Rotary International (available at <u>www.rotary.org</u>).

Rotaract Club Connections

Would you like to participate in hosting visiting Rotaractors?	□ Yes	🗆 No		
Would you like to correspond with other Rotaract clubs and all	low them to	contact you	ı? 🗌 Yes	🗌 No
Does you club have a twin club relationship with another Rota	ract club?	□ Yes	□ No	

In which of the following languages does the Rotaract club prefer for receiving correspondence? (check one)

We confirm that Rotarians from the sponsor Rotary club will be appointed to mentor the Rotaractors

in the club.

Signatures:

President, Rotaract Club	
President, Sponsor Rotary Club(s)	

District Governor __

Rotaract Club Certification Checklist:

- □ Adopt a standard Rotaract club constitution.
- □ Complete Rotaract Club certification form.
- $\hfill\square$ Have certification form signed by sponsor Rotary club president(s) and district governor.
- □ Send form to RI World Headquarters or appropriate international office with US\$50 charter fee.