Rotary District 7030 | IMAGINE ROTARY

Club-Level Training

2022-2023 Annual Plan

Overview

The club trainer shall work with the club's board and committees to ensure all training needs are met and work with the District Training Committee, the Assistant Governor assigned to the club, and the District Governor for support and ideas. All Rotary clubs need a way to prepare its leaders for their roles and to enlighten members on the workings of Rotary.

Objectives of the Training Plan

- Assisting the Club President with developing leadership skills and imparting Rotary knowledge to members in areas such as:
  - The History and Values of Rotary
  - Understanding the By-Laws & Rotary Constitution
  - The Roles and Responsibilities of membership
  - Orientation of New Members
  - Annual On-boarding of Directors
  - Leadership Skills Development programs in an effort to develop future leaders
  - Share Opportunities for Leadership at the club level and beyond
- Work with club leaders, particularly the Membership Chair/Director to create innovative training sessions to support the various activities of the club
- Encourage club members to attend District Training events
- Encourage the use of the Rotary Learning Center

Methods to be Employed

- ✓ Assess training needs periodically.
- ✓ Plan and conduct training events, including quiz competitions, panel discussions, breakout sessions, etc.
- ✓ Select and prepare session facilitators and speakers – inclusive of pre-reading materials.
- ✓ Along with the Club Membership Chair/Director, co-ordinate event logistics and manage the session.
- ✓ Evaluate training to ensure objectives are achieved.

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Proposed Topics & Timelines

Topics	Methodology	Responsible Person	Timelines