



ROTARY DISTRICT 9212 DATA PROTECTION AND PRIVACY POLICY

Introduction

Rotary District 9212 and Rotary Kenya Country Office Ltd (individually or collectively, the "Rotary District") respect members privacy and are committed to protecting it by complying with this privacy policy ("Policy"). Safeguarding the data entrusted to our care by members of clubs within this Rotary District, program participants, and others is of the utmost importance to us. We are therefore committed to complying to the legal requirements of the data protection laws in the countries that we operate.

This Policy describes our practices for collecting, using, protecting, disclosing, and disposing of personal data. It also describes the types of data that we may collect from members or that members may provide to us when members:

- Visit our website, <https://www.rotary9212.org> ("Website")
- Join or maintain membership in a Rotary club or Rotaract club in this Rotary District
- Interact with Rotary International ("RI"), The Rotary Foundation, and partner organizations
- Register for or attend events we host
- Use our services
- Participate in our programs

Data We Collect About Members and How We Collect It

We collect several types of personal data, including information by which members could be personally identified, such as members name, postal address, email address, telephone number, gender, financial data, or other sensitive information that might identify members ("personal data").

We collect data from the following people:

- Users of our Website
- Members of Rotary clubs and Rotaract clubs within this Rotary District
- Members of Interact clubs within this Rotary District, if the Interactors' parents or legal guardian have consented
- People who participate in Rotary District programs (if applicable, with the consent of parents or legal guardian)
- Donors to the Rotary District's Foundation and Rotary Kenya Country Office Ltd
- People who participate in this Rotary District's events

We collect this data:

- Directly from members when members provide it to us
- From Rotary International (RI) or from clubs within this Rotary District, The Rotary Foundation, and partner organizations

Data Members Provide to Us

We collect personal data members provide when members interact with our Website or with the Rotary District, including any interaction offline or in person, such as when members. Contact this Rotary District to make an inquiry, including an inquiry about membership

- Join a Rotary club in this Rotary District or any associated Rotaract or Interact club

- Register on Club Runner
- Use services on our Website, including:
 - Donating to the Rotary District's foundation
 - Registering for Rotary District events
- Provide personal data on paper forms
- Submit applications for programs such as scholarships

Usage Details, IP Addresses, Cookies, and Other Technologies

As members interact with our Website, we may automatically collect data about members equipment and members browsing actions and patterns, including www.rotary9212.org site uses cookies, and may collect IP addresses or other data from users.

How We Use Members Personal Data

We use the personal data about members that we collect or that members provide to us to:

- Present our Website and its content to members
- Perform our core business purposes, including:
 - Fulfilling the Rotary District 9212's obligations to members of Rotary clubs and Rotaract clubs within this Rotary District, program participants, and other individuals and entities, such as:
 - Processing financial transactions
 - Supporting the Rotary District 9212's Foundation and Rotary Kenya Country Office Ltd, including fundraising efforts
 - Facilitating event planning
 - Communicating key organizational messages through Rotary District publications and other materials
 - Supporting the programs of this Rotary District or programs and members of Rotary clubs within this Rotary District
 - Monitor and analyze trends, usage and activities in connection with our Services;
 - Carry out any other purpose for which the information was collected.
 - Complying with legal requirements

Disclosure of Members Personal Data

We may disclose aggregated data about our users, or data that cannot be used to identify any individual, without restriction.

We may disclose the personal data that we collect or that members provide as described in this Policy to:

- Rotary International, to meet district program requirements and other obligations (read Rotary's privacy policy at [rotary.org/privacy](https://www.rotary.org/privacy))
- The Rotary club or Rotaract club in which members are a member (if applicable)
- ClubRunner, through the Rotary Club Management System adopted by Rotary District 9212 (Read Club Runner privacy policy at <https://site.clubrunner.ca/page/privacy-policy-cr>)

We may also disclose members personal data:

- To comply with a court order, law, or legal process, or respond to a government or regulatory request
- If we believe disclosure is necessary or appropriate to protect the rights, property, or safety of members of Rotary clubs or Rotaract clubs in this Rotary District, participants in this Rotary District's programs and events, Rotary clubs and Rotaract clubs in this Rotary District, RI, or others.

We will not share or sell members data third parties for purposes of profit making.

Sub-Processors

Rotary district 9212 may from time to time employ the services of other organizations and people who may come into contact with certain personal data, to provide functions that form part of our Services, for example, email sending, social media sharing, payment processing, help desk software, etc. Rotary district 9212 has made and continues to make efforts to ensure all its sub-processors comply with our privacy policies. For a list of District 9212 sub-processors, a member can send an email to dpo@rotary9212.org

Disposing of Members Personal Data

This Rotary District retains personal data identifying members for as long as necessary in the circumstances — for instance, as long members are a member of a club in this Rotary District or have a relationship with this Rotary District, or as may be needed to enforce or defend contract claims or as is required by applicable law. Personal data that we no longer need will be disposed of and/or anonymized so members can no longer be identified from it.

Choices About How We Use and Disclose Members Personal Data

We have created ways for members to control the use and disclosure of members data. Members can login to my.rotary.org or rotary9212.org and review their profile indicate the personal data that can be disclosed.

For tracking technologies and advertising: Members can set members browser to refuse all or some cookies or to alert members when cookies are being sent. If members disable or refuse cookies, note that some parts of the Website may be inaccessible to members or may not function properly.

Accessing and Correcting Members Personal Data

As a data subject, members have certain rights that are protected under various laws. Members can login to my.rotary.org or rotary9212.org and review their profile. Members have the right to always ask what information Rotary District 9212 holds, and correct any information if it is inaccurate. In case consent for processing members personal data has been required, it is possible to withdraw such consent at any time.

In case members personal data is being processed for a contract or consent, members are allowed to require a copy of the information.

The data subject has the right to ask Rotary District 9212 to stop using any of the personal data for a period of time if believed that Rotary District 9212 is not using the information properly.

Members may request access to members personal data, or ask for a correction or deletion, by:

- Emailing dpo@rotary9212.org
- Filling the form available on www.rotary9212.org/dsr

We may not accommodate a request to change or delete data if we believe the change or deletion would violate any law or legal requirement or cause the data to be incorrect.

Children

Our Website is not intended for children. We do not knowingly collect personal data from or about children without parental consent. Children should not use or provide any personal data on our Website, or on or through any of its features, register on our Website, make any purchases through our Website, use any of the interactive or public comment features of our Website, or provide to us any personal data about a member, including members name, address, telephone number, email address, or any screen name or user name. If we learn that we have collected or received personal data from a child, we will delete that personal data. If members believe we might have any personal data from or about a child, please contact us at dpo@rotary9212.org

Data Security

The district has put in place adequate measures to protect personal data from loss and unauthorised access, alteration and disclosure. Rotary district 9212 has also put in place processes and procedures to ensure that all its employees are familiar with this policy and their responsibilities and accountabilities regarding the protection of the confidentiality, integrity and availability of personal data that they come in contact with.

Email Usage

The district has deployed an email service that utilizes the domain rotary9212.org. All official email communication will originate or be delivered to using the domain rotary9212.org. Members have the option to opt out of email communication from the District by unsubscribing from the mailing list.

Changes to Our Privacy Policy

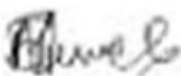
The Rotary District 9212 may change, add, or remove portions of this Policy at any time. These modifications shall take effect immediately on being posted on this page. The date the Policy was last revised is noted at the bottom of the page. It is members responsibility to review this Policy for any changes.

Contact Information

If members have any questions about our Rotary District's privacy protection practices, please contact us at dpo@rotary9212.org

Last modified: 10th October, 2023

Signatures

Name	Designation	Date	Signature
Samuel Mwangi	District Technology & Innovation Chair	6 th Dec, 2023	
Leonard Ithau	District Governor District 9212		