

Club Runner

Club Qualification

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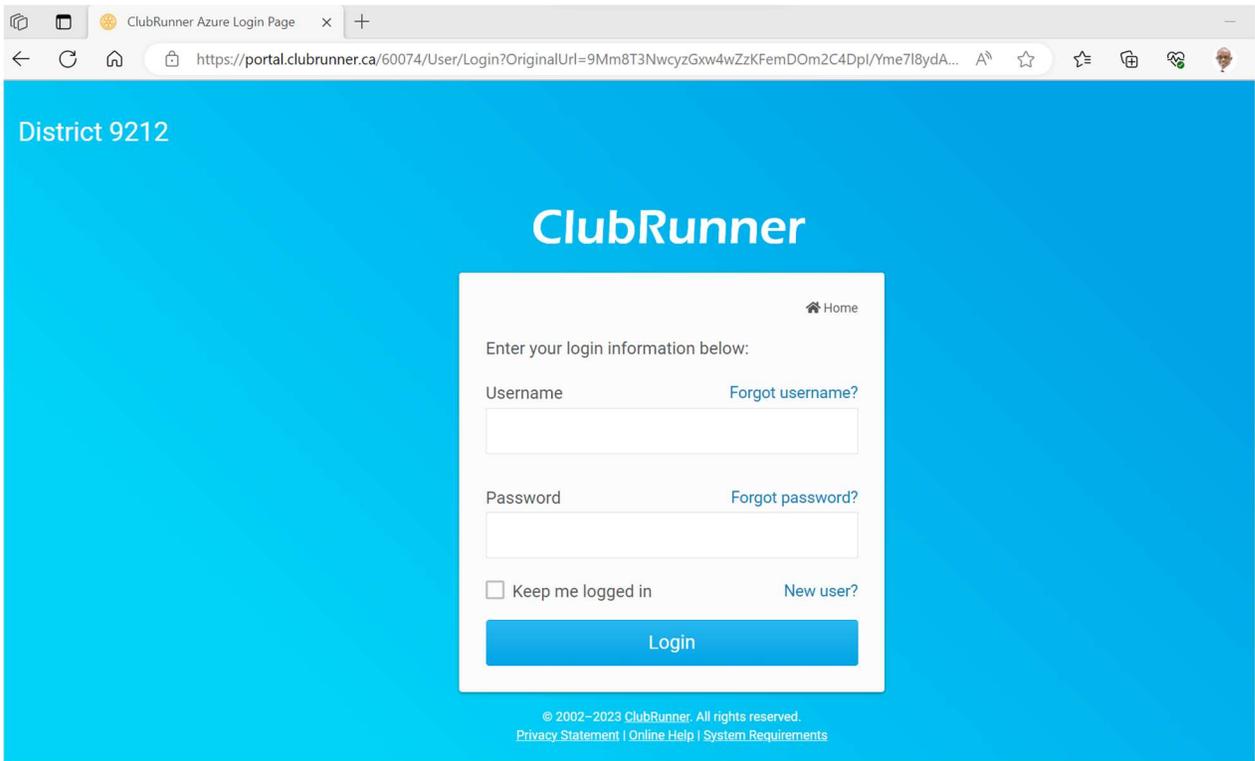
Step 1

Go to rotary9212.org and click on 'Member Login'.



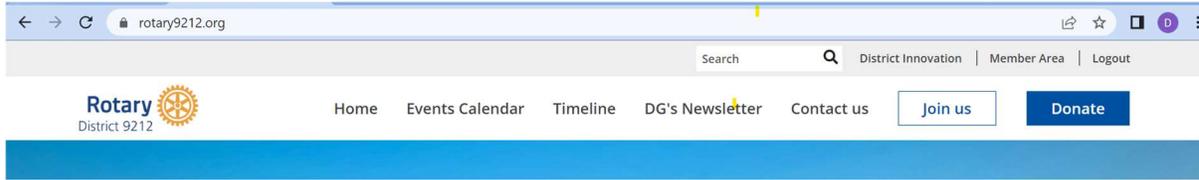
Step 2

Log in using your Club Runner credentials. If you do not have the credentials, please send a request to innovation@rotary9212.org



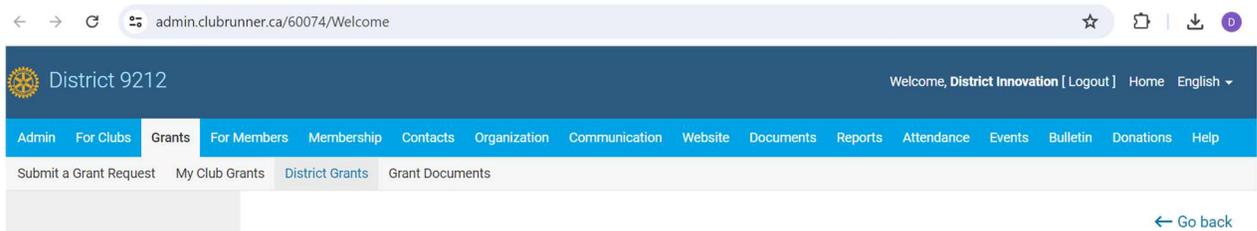
Step 3

Once logged in, click on 'Member Area'.



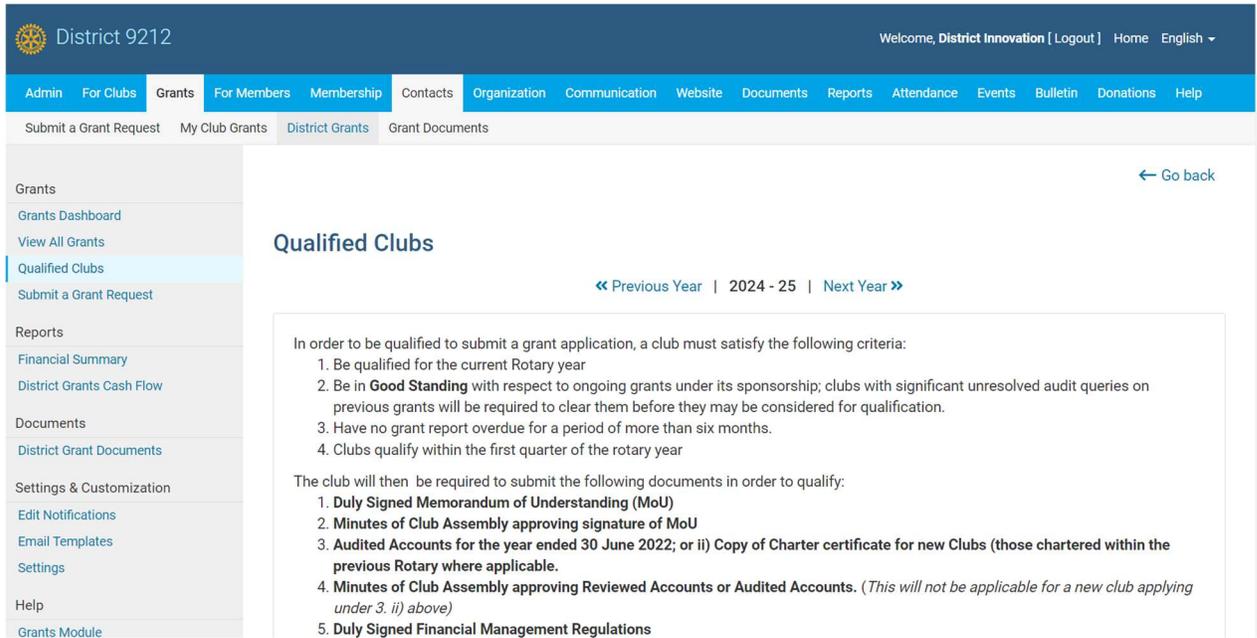
Step 4

You will be redirected to the Club Runner admin page. Click on 'Grants' then 'District Grants'.



Step 5

Click on Qualified Clubs.



Step 6

Search for your club.

Qarsa	0	View Members	Edit
RC Utawala	7	View Members	Edit
Ruiru	0	View Members	Edit
Sagam	0	View Members	Edit
Siaya	2	View Members	Edit
Stoni Athi	4	View Members	Edit
Suna Migori	3	View Members	Edit
Syokimau	4	View Members	Edit
Taveta	0	View Members	Edit
Thika	5	View Members	Edit
Thika West	0	View Members	Edit
Voi	0	View Members	Edit
Watamu	0	View Members	Edit
Wau	0	View Members	Edit
Westlands-Nairobi	3	View Members	Edit

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Step 7

Click on your club name to see the qualification requirements.

Grants Dashboard
View All Grants
Qualified Clubs
Submit a Grant Request
Reports
Financial Summary
District Grants Cash Flow
Documents
District Grant Documents
Settings & Customization
Edit Notifications
Email Templates
Settings
Help
Grants Module

Thika Qualification

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In order to be qualified to submit a grant application, a club must satisfy the following criteria:

1. Be qualified for the current Rotary year
2. Be in **Good Standing** with respect to ongoing grants under its sponsorship; clubs with significant unresolved audit queries on previous grants will be required to clear them before they may be considered for qualification.
3. Have no grant report overdue for a period of more than six months.
4. Clubs qualify within the first quarter of the rotary year

The club will then be required to submit the following documents in order to qualify:

1. **Duly Signed Memorandum of Understanding (MoU)**
2. **Minutes of Club Assembly approving signature of MoU**
3. **Audited Accounts for the year ended 30 June 2021; or ii) Copy of Charter certificate for new Clubs (those chartered within the previous Rotary where applicable.**
4. **Minutes of Club Assembly approving Reviewed Accounts or Audited Accounts.** *(This will not be applicable for a new club applying under 3. ii) above)*
5. **Duly Signed Financial Management Regulations**
6. **Receipt of Payment of RI Dues Plus matching RI Invoice**
7. **Receipt of Payment of District Dues plus matching District invoice**
8. **Receipt of Payment of Country Dues plus matching Country invoice**
9. **Proof of Grant Management Training Seminar attendance by the Club representatives (President, Treasurer, Foundation Director, and Secretary) and completion of the Grant management course on myrotary.org.**



Step 8

Click on 'Signed MoU', add qualification documents and trained members. Click 'Save' to complete the submission.

Signed MOU This club has signed a Memorandum of Understanding for this year.
 No Signed MOU This club has not signed a Memorandum of Understanding for this year.

[Save](#)

Club's Qualification Documents

[Add](#)

Date Added	Added By	File	Actions
<i>This club has no uploaded qualification documents.</i>			

Trained Club Members

Show All (includes expired and pending).

[Add](#)

Name	Position	Trained On	Effective Date	Expires On	Document	Actions
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Step 9

Club status will change to qualified.

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 Club information was saved successfully. ×

Thika Qualification

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 This club is qualified