

**District 6310 Training Assembly**  
**May 19, 2017**  
**D'Mar Conference Center Owosso, Michigan**  
**9:00am – 11:45am**

The purpose of the District Assembly is to prepare incoming club leaders for their new roles in their Rotary Club. All incoming club presidents, secretaries, treasurers, public image coordinators and committee chairs are strongly encouraged to attend. All sessions are open to all Rotarians.

**Session Agenda**

**PDG Dee Brock, District Trainer**

- 9:00am – 9:10am** Welcome and Introduction DGE Pat Post
- 9:10am – 9:30am** A Passion for Leadership PRIPC Georgene Hildebrand, PDG
- 9:30 am– 9:40 am** Break and Transition to Small Group Sessions
- 9:40am – 10:25am** Club Leadership Training Choose One
- ❖ **Presidents and Presidents-Elect** : *Behind the Podium – Tips for effectively running meetings, goal setting and dealing with the unexpected* **PDG Georgene Hildebrand**
  - ❖ **Treasurers:** *Budgets and Beyond – Elements of a successful process and meeting reporting requirements* **PDG Bob Chadwick/ Shannon Wilson**
  - ❖ **Secretaries** : *You Need What, By When? Elements for an efficient system to stay organized and ahead of reporting requirements* **Kevin and Jennifer Kendrick**
  - ❖ **Assistant District Governors:** *How Can I Help? – The vital role of the AG in supporting the District and Club Leadership* **DGE Pat Post**
- 10:35am – 11:05am** Everything You Need to Know About..... Choose One
- ❖ Social Media Shelley Norris and Jennifer Kendrick
  - ❖ Risk Management PDG Bob Chadwick
  - ❖ Foundation PDG Eileen Jennings
- 11:15am – 11:45am** Everything You Need to Know About..... Choose One
- ❖ Social Media Shelley Norris and Jennifer Kendrick
  - ❖ Membership Troy Leipprandt
  - ❖ Youth Services Kathy Beebe