



## **New Member Grant Terms and Conditions:**

1. The Application is submitted by the New Member on the Application Form signed by the Club President, a mentor assigned by the Club, and the New Member. The signature of the Club President signifies that the Club has reviewed the project proposal and approved it. The mentor, by signing the Application Form accepts the task of providing guidance to the new member.
2. All Rotary and Rotaract Clubs in the District are eligible to apply for this Grant. Satellite Clubs may also apply, but their application will be considered that of the Sponsor Club.
3. All applications must be submitted by email to your Club's Area Governor AND the District Executive Secretary, Bina Ahmad [d7230.secretary@gmail.com](mailto:d7230.secretary@gmail.com)
4. The project description should contain details of:
  - Where the project will take place,
  - When it will take place,
  - How many expected beneficiaries are expected,
  - Who these beneficiaries are, and
  - What is the expected outcome of the project.
5. Applications will be considered on a rolling basis in 2 rounds. The first round ends On 30 December 2024. The second round of applications will be considered only if there are funds remaining in the budget after all first-round applications have been reviewed and decisions made.
6. In the first round, only one New Member Grant per Club will be considered. If funds remain and second-round Applications are considered, a Club that has already applied and received an award may apply for another new member. The same member cannot apply a second time. However, the approved first-round grant must have been completed and the report submitted before the second-round application will be considered.
7. A new member is defined as a member who has been inducted into the Rotary or Rotaract Club on or after 1 July 2024. The New member must have been entered into the District ClubRunner system and assigned an RI ID number by the system.
8. There is no maximum amount for the grant. However, the District will only provide \$250 towards the project. The Club will need to provide any amount over \$250.

- The project must be a stand-alone project and not be part of a larger project of the member's Club, another Club or another organization.
- The project should not be simply a check given to another organization or person. It should be a project where the New Member will actively plan and implement the Project.
- At the end of the project, the member should prepare the project report form detailing what was achieved, have it signed by the required Club Officers and email the completed report to the Area Governor AND District Executive Secretary.
- **IMPORTANT:** If the Club fails to ensure that the final report with required documents is submitted by the deadline, the Club will not be eligible for future New Member grants or District Grants, until this report is submitted.

#### **New Member Grants Review and Approval Process:**

Following receipt of the Application by the District Executive Secretary and Area Governor:

The District Executive Secretary (DES) will review the application for completeness and accuracy,

The DES will forward the application to DG for approval and or clarification.

Following DG approval, the DES will notify the District Treasurer, via expense request who will issue a check payable to the Club and mail it to the club.

The DES will inform the AG of approval, for follow-up with the club/new member for project implementation, project report, and pictures.

AG will loop in Public Image about the project.

Public Image will contact the Club and/or Member to highlight the project on the District Website and on social media.

# Rotary

## District 7230



### Grant to a Club for a Project Initiated by a New Club Member

#### 2024-25 APPLICATION

Club Name: \_\_\_\_\_ Club Number \_\_\_\_\_

New Member Name: \_\_\_\_\_ Rotary ID Number \_\_\_\_\_

Area: \_\_\_\_\_ Area Governor Name: \_\_\_\_\_

Project Description as Proposed by New Member \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Project Cost \$ \_\_\_\_\_ Project Funding: Grant \$ 250 Club Portion (if any) \$ \_\_\_\_\_

#### Certifications:

The undersigned submit this application on \_\_\_\_\_ (date) and certify that:

1. We inducted the above-named new member into our club on \_\_\_\_\_ (a date on or after July 1, 2024).
2. We entered the new member's name and information on the Rotary D7230 website through the "Add New Member" section of "Active Members List" on \_\_\_\_\_ (a date on or after July 1, 2024).
3. The new member submitted the project described above for Club approval on \_\_\_\_\_ (date).
4. Our Club approved the project on \_\_\_\_\_ and will provide any funds in excess of \$250 needed to complete the project.
5. Our Club has assigned a member of the Club as a mentor for this new member who will assist the new member in carrying out the project.
6. If our project is approved, we will complete it on or before April 30, 2025 and email the Project Completion Report, with receipts and pictures, to our Area Governor and D7230 Executive Secretary Bina Ahmad (d7230.secretary@gmail.com) on or before April 30, 2025.
7. By our signature, we acknowledge reading and understanding the Terms & Conditions on the District Website.

Signature: Club President \_\_\_\_\_ Printed Name \_\_\_\_\_

Signature: Mentor \_\_\_\_\_ Printed Name \_\_\_\_\_

Signature: New Member \_\_\_\_\_ Printed Name \_\_\_\_\_

*Verifiable electronic signatures are acceptable. Otherwise sign the form, take a picture with your phone, and email it.*

*Please read the Terms and Conditions (available on the District website) carefully.*



Rotary/Rotaract Club: \_\_\_\_\_

Project Title: \_\_\_\_\_

New Member Name: \_\_\_\_\_ Project Completion Date: \_\_\_\_\_

1. Briefly describe the project. What was done, when & where project activities took place, & who the beneficiaries were?
  
2. How many Rotarians participated in the project? \_\_\_\_.
3. How many non-Rotarians benefited from this project? \_\_\_\_
4. What did the Rotarian participant(s) do? Please give at least two examples.
  
5. If a cooperating organization was involved, what was its role?

**Financial Report – Be sure that Income equals Expenditures!**

5. Income	Amount
1. New Member Grant funds approved by the District	\$250.00
2. Club contribution	
3. Other funding (specify)	
<b>Total Project Income</b>	

6. Expenditures - please be specific - receipts must be attached	
1.	
2.	
3.	
4.	
<b>Total Project Expenditures</b>	

7. By signing this report, we confirm that to the best of our knowledge, these New Member Grant funds were spent only for eligible items in accordance with the Terms & Conditions of the New Member Grant as contained on the District 7230 New Member Grant website, and that all of the information contained herein is true and accurate. Receipts for all grant-funded expenditures are attached to this report. We also understand that all photographs submitted in connection with this report will become the property of RI and will not be returned. We warrant that we either own all rights in the photographs, including copyright, or have obtained necessary clearances from all parties involved. We hereby grant RI and District 7230 a royalty-free irrevocable license to use the photographs now or at any time in the future. This includes the right to modify the photograph(s) as necessary in their sole discretion. This also includes, without limitation, use on or in the websites, magazines, brochures, pamphlets, exhibitions and any other promotional materials of RI and District 7230.

**Signature:** Club President \_\_\_\_\_ **Printed Name** \_\_\_\_\_

**Signature:** Mentor \_\_\_\_\_ **Printed Name** \_\_\_\_\_

**Signature:** New Member \_\_\_\_\_ **Printed Name** \_\_\_\_\_

*Verifiable electronic signatures are acceptable. Otherwise sign the form, take a picture with your phone, and email it.*

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